



IBA Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

WORK ORDER

To : M/s Shakoor Construction Co.
Order No : IBA-MC/PD/P&S/208/0105/2014-15
Date of Issue : June 11, 2015
Date of Completion of Work : July 11, 2015
Place of Execution of Work : Staff Town IBA, Main Campus
Total Amount : **Rs.676,979.50 (Including GST)**
(Rupees Six Hundred Seventy Six Thousand Nine Hundred Seventy Nine Only)

Staff Town House # B-5

Total Amount = Rs.676,979.50 (inclusive of all taxes)
(Rupees Six Hundred Seventy Six Thousand Nine Hundred Seventy Nine & Paisa Fifty Only.)

Note:

Please note that works/jobs must be executed according to BoQ & amount quoted in Tender Document. Any alteration/change/addition will be communicated in writing and payment will be made only on the basis of Work Order or if any over and excess works/jobs that Variation Order will be acknowledged.

Entry & endorsement in Measurement Book for all jobs done is mandatory. The Measurement Book is to be countersigned by Maintenance Supervisor on each occurrence / daily basis.

The work/jobs must be completed on or before July 11, 2015.

The terms and conditions and scope of work will however, remain same as per tender document vide Re-Tender # MISC/10/14-15. Schedule of Requirement / BoQ is attached.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill & Work Order etc should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.

13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
14. Stamp duty 0.3% against total value of Work Order will be levied accordingly.



Manager Purchase & Stores
June 11/15

Registrar