IBA Institute of Business Administration Karachi

Leadership and Ideas for Tomorrow

Office Notes & Order

28 JUN 2016 6424

APPROVAL FOR:

❑ Purchase ❑ Works

❑ Others (pl. specify) _____

(Please mark (✓) appropriate box)

ICT-CPX-HW-118

BUDGET CODE

Beneficiary Department/Place of work: CIEF (03) & registrar Office (01)

Description: Pocket drive 1TB

Comparative Summary:

S. No	Description	QTY	Allied Computer	Arszar Engineering	Al-Madina	Zain Tech
1.	1 TB POCKET DRIVE FOR 2 YEARS WARRANTY	04	27,800/-	31,156/-	28,100/-	28,520/-
2						
Total			27,800/-	31,156/-	28,100/-	28,520/-
Add G.S.T			4,726/-	5,296/-	4,777/-	4,848/-
G. Total			**32,526/-**	**364,52/-**	**32,877/-**	**333,68/-**

Recommended Supplier/Vendor/Contractor: Allied Computer

Approval Amount: Rs. 32,526/-

Basis of recommendation: Being lowest

IBA Finance Deptt
Budget Certificate
❑ Available CIEF/IBA
❑ Not available
❑ Re-appropriation

Director Finance
(For Budgetary Allocation/Re-appropriation)

Certified By

Forwarded by

Approved by
(Director IBA/Director IT/Projects/Registrar/_____)

Enclosures:

❑ Original Quotations along with RFQs
❑ Requisition from the concerned person/Deptt
❑ Copies of Tender document (if any)
❑ Copy of tender advertisement (if any)
❑ Relevant minutes of Purchase Committee/Audit & Finance Committee/Executive Committee
❑ Other Documents _____

(Please mark (✓) appropriate boxes)

Allied Computer Services

Manufacturers Plain & Pre-Printed Computer Stationery,
Importer, Wholesaler & Supplier Printers, Photocopiers, Fax & Computer
Peripherals, Complete Range of Ribbons, Toners, Ink Cartridges, Drums,
Data Cartridges, Networking Items & Office Supplies.
NTN : 15-06-0901089-7 GST . 12-00-8500-690-28

Address : RB - 3/19/1, D.M. Wafai Road,
Near H.O. Akhbar Daily "Aman"
Pakistan Chowk, Karachi.
Phone : 92-21 32217436 32210412, 32626806
Fax : 92-21 32621687
E-mail : allied.computer123@gmail.com

INSTITUTE OF BUSINESS ADMINISTRATION
PROCUREMENT DEPARTMENT ,
IBA MAIN CAMPUS ,
KARACHI

SUBJECT : QUOTATION FOR POCKET DRIVE 1 TB .

RFQ-Ex.Drive--01-2015-16.

Dear Sir,

With reference to your enquiry RFQ regarding supply of below mentioned item , we are pleased to quote our lowest prices as below :

S # .	Description	Qty.	Base Price	Total Price	GST. 17 %	Total Inclusive . of Taxes .
01.	1TB Pocket Drive WD Brand	04	@Rs 6,950/-	27,800/-	4,726/-	32,526/- Each

Delivery : Ex- Stock
Brand : Western Digital
Warranty : 02 Years

Thanking you and assuring you for our best services at all times.

Yours Faithfully ,
For ALLIED COMPUTER SERVICES

(UZAIR BAIG)

Members: Pakistan Association of Printing and Graphic Arts Industry
Karachi Chamber of Commerce & Industry

ARSZAR ENGINEERING SYNDICATE

ENGINEERS, CONTRACTORS & ENGINEERING CONSULTANT

[illegible] Block 10 Near NIPA Chowrangi, Ka[illegible]i.
021-858[illegible], 0[illegible]-226562[illegible], [illegible]73315 E-mail: [illegible]@hotmail.[illegible]m

Ref: IBA/24616

June 23, 2016 Date:

PURCHASE EXECUTIVE IBA	Date	24/6/2016
ARSZAR Engineering Syndicate		
Networking		

S.No.	Description of Material/Services	Unit	Quantity	Rate Per UNIT	Amount PKR
01	1TB pocket Drive with 1 years full warranty. mention on manufacturer warranty card BARAND CGATE	Nos	4	7,789.32	31,157.28
	Total				**31,157.28**
	GST 17%				**5,296.74**
	Total				**36,454.02**

01	1TB pocket Drive with 2 years full warranty. mention on manufacturer warranty card Brand : ~~SILICON~~ SILICON POWER (SP)	Nos	4	8,317.32	33,269.28

Asghar Ali
Manager Execution

E 305 Saima Pride Main Rashid Minhas Road Gulshan-E-Iqbal Block 10, Karachi.
Email: arszar@hotmail.com Cell # 0333-2265625Tel: 021-3524856 Fax: 021-3524856

Al-Madina ENTERPRISES

NTN # 1295235-4
GST Reg. # 17-50-8500-014-91

M/s. Institute of Business Administration
University Road,
Karachi.

Attention : Syed Ali Ahmed Naqvi
Department: Procurement

Quotation No. : FQN12194
Quotation Date : June 23,2016

Ref. No. : RFQ- Ex. Drive-01
Ref. Date : 22, June 2016
Due Date : 24-June-2016

Dear Sir,

With reference to your enquiry regarding purchase of computer parts and accessories , we are pleased to quote our best price with below mentioned terms & conditions. In case of any confusion please call the undersigned for clarification.

Sr.#	Item Description	Price	GST Amount	Price Incl. GST	Unit.
01	1TB Pocket Hard Disk Drive Brand: Seagate Model: Expansion FTEA1000400 Warranty: 2 Years Full Repalcement Warranty	7,025.00	1,194.25	8,219.25	Unit.

Terms & Conditions :
- Income Tax is included in above mentioned prices, where 17% G.S.T will be charged as mentioned above.
- All above quoted prices are valid for 1 Week only.
- Availability ex-stock or as discussed otherwise please allow atleast 10 days for delivery.
- Al-Madina Enterprises will not be responsible for any delay in delivery beyond control such as import problem, shortage by manufacturer, natural disaster etc.
- Payment should be made within 15 days of delivery.

Awaiting your reply.

Thanks & regards,

Sales Team

" This is a system generated documents and does not required any signature.

Karachi Office: 1st Floor, Al-Rasheed Centre, F.M.F. Ali Road, Haqqani Chowk, Opposite to Burhani Hospital, Karachi.
Islamabad Office: 66-E, Mujahid Plaza, Blue Area, Jinah Avenue, Islamabad.
Phone: 021-32218895-96, 021-32629765 | **e-Mail:** info@almadinapk.com | **URL:** www.almadinapk.com

Authorized Dealer/Partners
Gold Partner
Synology
DELL
lenovo
Microsoft
Adobe
intel Leap ahead

Zain Tech
SYSTEM & SOLUTION

Suite # 1019, 10th UNI Plaza
I. I. Chundrigar Road, Karachi
Phone 021-37014829, 37014828
Fax 021-37014828
eMail info@zaintechsys.com

Mr. Syed Ali Admed Naqvi
Institute of Business Administration
Karachi

Date: 24-June-2016

Dear Sir,
With reference to your RFQ regarding External HDD, here we are offering best prices for HDD. Kindly review the prices.

Quotation

Sr. No	Description	Qty	Unit Price	GST	Total	Total
1	WD External HDD 1TB Passport Ultra **(2 Years Limited Warranty)**	4	7,130	1,212	8,342	33,368
2	Seagate HDD Expansion 1TB **(2 Year Warranty) Model # STEA1000400**	4	7,650	1,301	8,951	35,802

Note: Price Are Included 4.5% Income Tax & 17% GST.
Ready Stock

Kind Regards,
Abdul Saboor Khan

Zaintech System & Solution
Suite # 1019, 10th Floor, UNI Plaza
I.I. Chundrigar Road, Karachi, Pakistan
Cell # +92333-2908862
Tel: 0213-2464258-2413749
NTN: 2603268-6
GST: 1700260326816