



Muhammad Adeel Ali Stamp Vendor

Licence No. 143 High Court Of Sindh

Karachi

No. 10/10 Date 16 MAY 2018

Issued To With Address Abdul Latif Shaikh

Through With Address Associate High Court

PURPOSE 10/10

Value Rs. 10/10

Signature L. No. 6271 HC

16 MAY 2018

RUPEES ONE HUNDRED ONLY

AGREEMENT

THIS AGREEMENT is executed at KARACHI, on this day June 04, 2018.

BETWEEN

M/s Institute of Business Administration, Karachi having its office at Main Campus, University Road, Karachi, through its authorized representative Mr. Imran Batada (Director ICT) hereinafter called and referred to as "IBA" (which expression is deemed to include its successors-in-interest and assign) of the FIRST PART.

AND

M/s OTHO, having its office at # A-901, Naz Plaza, Main M. A. Jinnah Road, Karachi, hereinafter referred to as "SUPPLIER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor Mr. Muhammad Fareed, holding CNIC No. 42301-0741705-9 on the SECOND PART.

WHEREAS "IBA" intends to obtain Supply of Laptops vide tender # IT/10/17-18 for the Supply of Laptops (IBA requirement) discussions in respect of the same before the determination of scope of work will be held with "IBA" as "Supply of Laptops" and "THE SUPPLIER" have offered to render all kind of Supply of Laptops (including but not limited to the "Supply of Laptops" of the proposed work up to the satisfaction & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

"IBA" hereby offer to appoint "THE SUPPLIER" as their official for the specific purpose of "Supply of Laptops" discussions in respect of the same with "IBA" before the determination of Scope of Supply of Laptops to illustrate the schematic design to suitable scale with any/all other relevant details for presentation to "IBA" for Supply of Laptops. "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

Signature

Article I:
DUTIES & SCOPE OF SUPPLY AND AGREEMENT

- 1.1 This Agreement includes, the "Supply of Laptops", discussions with "IBA" before the determination of scope of work with any/all other relevant details for presentation to "IBA".
- 1.2 "THE SUPPLIER" agrees to provide any/all kind of Supply of Laptops & Installation to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.3 "THE SUPPLIER" will coordinate their work with Sr. Manager Procurement & Stores, of the "IBA" who will assist "THE SUPPLIER" in supervision of proposed Supply of Laptops.
- 1.4 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.5 "THE SUPPLIER" will visit the Purchase Offices located at Main Campus, University Road, Karachi as & when required with prior appointment.
- 1.6 All logistic charges will be borne by "THE SUPPLIER".

Article II
SCOPE OF PROFESSIONAL SERVICES

- 2.1 "THE SUPPLIER" hereby agree and acknowledge for the periodic supervision of the work and to check the execution of Supply of Laptops in accordance with the Description & Specification.
- 2.2 "THE SUPPLIER" hereby agree and acknowledge the acceptance of attending the meetings with the Sr. Manager Procurement & Stores "IBA" as & when required
- 2.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 2.4 Delivery before June 20, 2018.

- 2.6 "THE SUPPLIER", will provide all required/necessary carpenter(s) / labor(s) / transportation(s) / cartage(s) what so ever required to complete the procurement at the cost/charges amount offered in the tender vide # IT/10/17-18.

Article III **REMUNERATION**

- 3.1 The cost offered by the Supplier is Rs. 236,000.00 (inclusive of all taxes) Supply of Laptops vide tender # IT/10/17-18 variation may occurred. The cost is inclusive of labor/transportation/supplies/etc. Details of items are appended below-

Ser	Specification		Qty	Rate (Rs.)	Amount (Rs.)
1	Make & Model	Branded HP Pro Book 450 G5 Notebook PC	02	118,000.00	236,000.00
	Series	Business Series			
	Operating System	Free Dos			
	Processor	Intel® Core™ i7-8550U or higher			
	Chipset	Integrated in CPU			
	Graphics	Intel® UHD Graphics 620 or higher			
	RAM	Installed 16GB (DDR4), extendable up to 32 GB (DDR4)			
	HDD	1TB HDD, Supports dual Drives 256GB SSD or higher			
	Display	15" diagonal LED-backlit HD anti-glare or higher			
	Communications	Wi-Fi, Bluetooth, Integrated Gigabit Ethernet with WWAN Support			
	Camera	HD webcam with digital microphone or higher			
	Audio & Speakers	Yes required			
	Battery Power	3-cell (42 WHr) Lithium Ion with 3 years principal warranty			
	Ports, Slots	HDMI, RJ-45, 10/100, USB 3.0, USB 2.0, Slots/Ports: 1 * USB-C 3.0, 2 * USB 3.0, HDMI / VGA, SD Card, RJ-45			
	Security Management	Trusted Platform Module TPM 2.0			

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Ser	Specification		Qty	Rate (Rs.)	Amount (Rs.)
	Multi-media Card Reader	Yes, required			
	CD / DVD Drive	Yes, required			
	Carry Bag+Mouse	Original Manufacturer Branded Bag & Optical Mouse			
	Software Drivers CD / DVD	Yes, required			
	Power Adapter	Yes, Smart AC Adapter			
	Warranty	03 Years complete with parts & free service at customer premises			
	TOTAL				236,000.00
	17% GST (if applicable)				Exempted
	GRAND TOTAL				236,000.00

- 3.2 A liquidity damages @ 2% per month, of the total agreed payment as per Work Order, of the total cost will be imposed in case of delayed delivery. Liquidity damages will be imposed after 25 days subject to final proof sample material handed over by supplier to IBA before the starting date mentioned on the Purchase Order. Purchase will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of Supply of Laptops to IBA.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 Performance Security 5% of total amount of Purchase Order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.

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Article IV
ARBITRATION

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article V:
TERMINATION

- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 day's notice.

Article VI:
INDEMNITY

- 6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

Article VII:
NOTICE

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.
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Article VIII:
INTEGRITY PACT

- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the M/s OTHO, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 8.3 M/s OTHO, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s OTHO, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s OTHO, as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Article IX:
MISCELLANEOUS

- 9.1 Any addition & alteration(s) made for item(s) as required by IBA on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over to the "IBA". After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.
- 9.2 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.
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- 9.3 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 9.4 The validity of the contract will be effective from the date of issue of Purchase Order.
- 9.5 All terms and conditions of tender vide # IT/10/17-18 will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

"IBA"

NAME: Imran Batada

CNIC # _____

Address:

Director ICT, Institute of Business Administration
Main Campus, University road, Karachi.

1. _____

CNIC # _____

Address:

M. SOFIAN KHAN
Manager Purchase & Supplies
Institute of Business Administration
Karachi-Pakistan

M/s OTHO

Name: Muhammad Fareed

CNIC # 42301-0741705-9

Address:

A-901, Naz Plaza, Main M.A. Jinnah road,
Karachi.

2. Muhammad Mansoor

CNIC # 42301-4327223-7

Address A-901, Naz Plaza, Main M.A.

Jinnah road, Karachi.