



Institute of  
Business Administration  
Karachi

Leadership Ref: IBA/25/2014-15

Dated April 30, 2015

M/s Arc Point Technologies  
809, 8<sup>th</sup> floor Business & Finance Centre  
I.I. Chundrigar Road Karachi.  
Tel: 021-32463767-68  
Attn: Mr. Sadiq

Sub: **INSTITUTE OF BUSINESS ADMINISTRATION – KARACHI**  
**(Procurement of Printers (A3size))**  
**"LETTER OF AWARD"**

Dear Mr. Sadiq,

This is in reference to your bid submitted on 05-03-2015, for the subject work. The Management is pleased to inform you that your bid has been approved for award of subject work to your firm at price of Rs.2,621,300/- (exclusive of taxes) for Procurement of printers (A3size) (Main & City Campus).

S.No.	Item	Price (C&F)
1	HP Printers A3 size (Qty:11)	2,621,300/-
	C&F	Yes
	Total (without taxes)	2,621,300/-

This letter of award is based on the following documents and following terms and conditions, which form its part thereof and are the governing documents of the contract:

- Your quotation submitted on 5-3-2015
- Priced Bill of Quantity
- Tender Drawings.(If apply)
- Delivery time **12 weeks from the date of receiving of this LOA.**
- Please submit the Performance Security 05% in Finance Dept.

You are advised to please return the duplicate copy of this Letter of Award duly signed as an acknowledgment of its receipt as well as your unqualified acceptance of the same.

Thanking you.

Yours sincerely

For Institute of Business Administration Karachi.

(Imran Batada)  
Head of ICT



Received and Accepted on behalf of M/s.

## Bid Evaluation Report

1. Name of Procuring Agency: Institute Of Business Administration, Karachi  
 2. Tender Reference No: IT/75/2014-15  
 3. Tender Description/Name of work/item: Procurement of Laser Printer A3 Size  
 4. Method of Procurement: Single Stage Single Envelop  
 5. Tender Published: SPPRA 17-02-2015 SPPRA-S.No: 22836

6. Total Bid documents sold: (Available on website)

7. Total Bids Received: 03

8. Technical Bid Opening date: (if applicable) 05-03-2015

9. No. of Bid technically qualified (if applicable): 01


10. Bid(s) Rejected: 0

11. Financial Bid Opening date: 05-03-2015

### 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder Unit Price	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	Arc Point Technologies	PKR.238,300/-	1 <sup>st</sup>	Open Market	Lowest & Most Evaluated Bidder	Recommended for award the contract
2	Quick Marketing Service	PKR.237,000/-	----	Open Market	Not fulfill the mandatory criteria of the tender	Not fulfill the mandatory criteria of the tender
3	Hascombe	PKR.251,014/-	----	Open Market	Not fulfill the mandatory criteria of the tender	Not fulfill the mandatory criteria of the tender

**Recommendations:-** The offered amount of Rs. 2,621,300/- (C&F) by M/s. Arc Point Technologies has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid.. Quantity of the printers Qty: 11

  
 IBA (Internal Member)

Mr. Syed Jehanzeb

Assistant Manager

  
 IBA (Internal Member)

Dr. Nasir Touheed

Professor

  
 IBA (External Member)

Mr. Haris Quershi

HEJ Karachi University

