## Muhammad Hanif / Senior Executive (Purchase) @ Main Campus

To: Subject: Secretary Procurement Committee @ IBA SPPRA - PC Minutes of Meeting

From: Secretary Procurement Committee @ IBA Sent: Thursday, November 02, 2017 3:37 PM

To: Muhammad Sohail Khan / Senior Manager (Purchase and Stores) @ IBA

Cc: Procurement-Committee; Imran Batada - Director ICT & CICT @ IBA; Aamer Shabbir Khan / General Manager Administration @ IBA; Syed Muhammad Wajeeh Zaidi / Manager IT @ IBA; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Senior Manager Finance (Pre-audit and Budget) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

Subject: Item 5. Approval for tender ad & documents for Laptop

Item # 5: Approval for tender ad & documents for Laptop

Discussion: Sr. Executive Purchase briefed the committee for "Procurement of Laptop" requirement by ICT. The committee reviewed the tender BoQ / specification and terms & conditions. Manager IT (on phone) informed the committee that TEC-ICT has already approved the specification.

Decision: The committee approved the tender for "Procurement of Laptop" to be floated on IBA & SPPRA websites, subject of availability of budget.

Action: Sr. Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.

## Committee:

- 1. Dr. S. M. Faisal Iradat (Chairman)
- 2. Mushtaque Ahmed (Member)
- 3. Syed Akbar Hussain Kazmi (Member)
- 4. Haris Quershi (External Member)
- 5. M. Mabroor Khan (External Member)
- 6. Muhammad Hanif (Secretary)

Muhammad Hanif, Secretary Procurement Committee

LITE OF BUSINESS ADMINISTRATION

CHAIRPERSON

DR. S.M. Faisal Iradal

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