

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

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| 1) NAME OF THE ORGANIZATION / DEPTT. | Institute of Business Administration, Karachi |
| 2) PROVINCIAL / LOCAL GOVT./ OTHER | Local Govt |
| 3) TITLE OF CONTRACT | Goods |
| 4) TENDER NUMBER | Tender # ME/14/15-16 |
| 5) BRIEF DESCRIPTION OF CONTRACT | Provide, Supply & Commissioning of PA System |
| 6) FORUM THAT APPROVED THE SCHEME | Procurement Committee |
| 7) TENDER ESTIMATED VALUE | Rs.350,000/- |
| 8) ENGINEER'S ESTIMATE
(For civil works only) | NA |
| 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) | 2 Months |
| 10) TENDER OPENED ON (DATE & TIME) | May 12, 2016 (3:30 pm) |
| 11) NUMBER OF TENDER DOCUMENTS SOLD
(Attach list of buyers) | TWO |
| 12) NUMBER OF BIDS RECEIVED | TWO |
| 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS | TWO |
| 14) BID EVALUATION REPORT
(Enclose a copy) | Copy Enclosed |
| 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER | (1) Faisal Trading Corporation (2) Al-Waqad Ent |
| 16) CONTRACT AWARD PRICE | Rs.476,913.06 |
| 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1 st , 2 nd , 3 rd EVALUATION BID). | M/s Faisal Trading Corporation
M/s Al-Waqad Enterprises |
- 18) METHOD OF PROCUREMENT USED :- (Tick one)
- | | | |
|---|--|-----------------|
| a) SINGLE STAGE – ONE ENVELOPE PROCEDURE | <input checked="checked" type="checkbox"/> | Domestic/ Local |
| b) SINGLE STAGE – TWO ENVELOPE PROCEDURE | <input type="checkbox"/> | Domestic |
| c) TWO STAGE BIDDING PROCEDURE | <input type="checkbox"/> | |
| d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE | <input type="checkbox"/> | |

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	May 20, 2016 and SPPRA ID # 782/2016
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	✓

22) NATURE OF CONTRACT

Domestic Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	✓	No	
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes		No	✓
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	✓	No	
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of
Authorized Officer

Capt. (Retd) Ahmed Zaheer PN
REGISTRAR
Institute of Business Administration
Karachi, Pakistan

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291