

# **Players Facility & Administrative Offices at IBA Main**

## **Tender # CW/25/25-26**

### **MINUTES OF PRE-BID MEETING**

**Subject:** Site Visit

**Client:** IBA-KHI

**Dated:** May 14, 2026

**Time:** 12 00 Hrs.

**Venue:** IBA Main Campus -Karachi.

#### **Participants:**

<b>IBA's Representatives</b>	
Mr. Muhammad Nasimulhaque Malik Manager Contracts (Projects)	Mr. Muhammad Rameez Senior Manager Projects
Mr. M. Hatif Masood Siddiqui Assistant Engineer Civil	Mr. Syed Ashar Hussain Assistant Engineer-Civil
Mr. Hassan Ilyas Assistant Electrical Engineer	Mr. Shariq Ahmed Junior Engr. Civil

<b>S.No.</b>	<b>NAME OF FIRMS</b>
1	M/S Creative Contractors
2	M/S Rafay Noor Construction & Co.
3	M/S Mia Abdul Jabbar
4	M/S Ziauddin Ahmed & Co (Pvt.) Limited
5	M/S Kings Real Estate
6	M/S Cemcon Associates
7	Brick & Wire (Pvt.) Limited
8	Plinth 2 Finish
9	Asghar Ali & Co.
10	NH Constructors
11	M/S Electroline Engineers
12	M/S MM Traders

## Minutes of Meeting

1. Overhead Water Tank (OHWT) and Underground Water Tank (UGWT) are not included in the present scope of work. However, if executed, the same shall be paid for as per the rates quoted in the BOQ, and separate construction drawings shall be issued accordingly.
2. The depth of excavation for foundations shall be measured up to 5 feet below Natural Ground Level (NGL). Revised structural drawings shall be issued accordingly for execution.
3. The use of Personal Protective Equipment (PPE), including but not limited to safety shoes, safety helmets, safety harnesses, gloves, and reflective jackets, shall be mandatory for all labourers, supervisors, and staff deployed at site.
4. All materials shall be procured, supplied, and installed strictly in accordance with the approved drawings, technical specifications, and approved manufacturers/suppliers list provided by the Engineer/Consultant.
5. Ready-mix concrete (RMC) shall be used for all structural concrete works. For non-structural concrete works only, the use of a concrete mixer machine shall be permitted at site.
6. The Contractor shall deploy a full-time qualified Site Engineer and Site Supervisor at site throughout the execution period of the project.
7. Escalation shall be paid in accordance with the prevailing notifications issued by the Pakistan Engineering Council (PEC) and the Government of Sindh.
8. The successful bidder/Contractor shall provide insurance coverage strictly in accordance with Clause No. 14 of the Contract Agreement.
9. The Contractor shall properly cordon off the site area using green safety netting/barriers to prevent the spread of fine and coarse aggregates, dust, and debris beyond the work zone.
10. Child labour is strictly prohibited within IBA premises. All labourers shall remain under proper supervision and shall be confined to the designated work areas at all times.
11. For networking works, the Contractor shall submit Manufacturer Authorization Fulfillment (MAF) letters for procurement of UTP cables from authorized distributors/suppliers, preferably from Corning Incorporated Pakistan or approved equivalent.
12. Item Nos. 11(i) and 11(ii) under Non-Schedule Items(civil) shall be replaced with the following description:

**“Provide and install fixed glazing with aluminium framing system, consisting of double-glazing units comprising 6 mm thick tempered clear float glass + minimum 12 mm air space separated by an aluminium spacer filled with desiccant and sealed with approved sealant + 6 mm thick tempered clear float glass of approved sample. The glazing shall be fixed with 100 mm × 40 mm × 2 mm thick powder-coated aluminium frame sections (Pakistan Cables Limited, Prime or Chawla), complete with approved quality hardware,**

**locks, rubber and neoprene gaskets, acoustic tape at joints, silicone sealant, fixing arrangements, lifting, cutting, wastage, scaffolding, and all ancillary accessories required for complete installation in all respects.**

**Measurement for payment shall be based on the net single-side exposed elevation area of glass (frame-to-frame). The Contractor shall be solely responsible for ensuring the structural stability of the glazing/window framing system, including adequacy of insulated glass thickness (inner/outer glass thickness and air-gap thickness) and supporting framework strength. Prior to commencement of work, the Contractor shall submit detailed shop drawings, samples, mock-ups, hardware details, and sealant specifications for approval by the Engineer/Consultant.”**

13. The thickness of aluminium sections for Item Nos. 11(iii) and 12 of non-schedule rates(civil) shall be minimum 1.6 mm thick.
14. The Contractor shall be fully responsible for any damage caused to existing utility services/lines during execution of the project and shall rectify the same at its own cost to the satisfaction of the Engineer.
15. Provision of water, electricity, and all other utilities required for execution of the works shall be the sole responsibility of the Contractor. However, if such utilities are provided by IBA, the corresponding charges shall be recovered from the Contractor as per prevailing Karachi Water and Sewerage Corporation tanker rates and K-Electric tariffs.
16. As per University of Karachi Dispatch No. 840 dated 10/07/2024, Contractors are required to deposit a fee of PKR 1,000/- with Karachi University prior to entry of vehicles into the KU premises. Furthermore, only the Kaneez Fatima Gate shall be utilized for material delivery. The Contractor shall provide prior intimation for material delivery at least 24 hours before delivery at site.

Minutes Recorded By:

Shariq Ahmed

IBA Representative