



**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow

Work Order

Approval Status: Approved

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Purchase Order IBA-0000000971	Issue Date 08, October, 2018
Payment Terms 30 Days	Ship Via ROAD
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152, 2112
Requestor Department Administration	Currency PKR

Supplier: V01037
Musheer &
Sons
B355 Mariya Luxury Apartment Block
1 gate No 7 Sector 1
Karachi
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	<p>CWIP COMPLETE RENOVATIONS AFTER VERY LONG OCUPANCY BY MS BADR UN NISA SCOPE OF WORK IS ATTACHED APPROX. QTY (S/ FT) RATE AMOUNT A. MASONRY / PLASTER WORK 900 45.00 40,500.00 S# PLACE 1 PLASTER REPAIR WORKS PROVIDING AND APPLYING AT ANY HEIGHT CEMENT AND SAND PLASTER (1:6) TO WALLS, ROOF, BEAMS ETC., MAKING EDGES AND CORNERS INCLUDING PREPARATION OF SURFACE BEFORE PLASTERING FINISHING CURING ETC COMPLETE IN ALL RESPECT (INCLUDING COST OF ALL USABLE INSTRUMENTS / EQUIPMENT) (ACTUAL QUANTITIES AS PER SITE REQUIREMENT) 2 DISMANTLING / DEMOLITION / REMOVAL OF MASONRY WORKS 1100 25.00 27,500.00 DISMANTLING / CUTTING / REMOVAL OF EXISTING MASONRY WALLS, FLOORS / MOSAICS INCLUDING WALL CHIPPING, PARTITIONS, FALSE CEILINGS, INCLUDING REMOVAL OF DEBRIS FROM SITE AND HANDING OVER IBA PROPERTIES TO IBA REP ETC COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENTS (ACTUAL QUANTITIES AS PER SITE REQUIREMENT)</p>	1.00 EA	450650.00	450650	2-Nov-18

Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>APPROXIMATE TOTAL 68,000.00</p> <p>A. REPAIR RENOVATION OF KITCHEN</p> <p>S# DETAIL OF WORK APPROX. QTTY RATES AMOUNT</p> <p>1 PROVIDING AND FIXING IN POSITION CABINETS OF THE FOLLOWING TYPES CONSISTING OF ¾ INCH THICK MDF LAMINATED BOARD BOXING, TUFF FORMICA FINISHED SHUTTERS, PARTIAL WOOD FRAMES / LIPPING / BEADING, LACQUER POLISH TO WOOD SURFACES INCLUDING ALL HARDWARE AND ACCESSORIES COMPLETE IN ALL RESPECT AS PER APPROVED SHADE / COLOR; DRAWING OR AS INDICATED BY MAINTENANCE MANAGER AS PER SITE REQUIREMENTS 1,000.00</p> <p>1. FIXING OF DOORS WITH FRAME TO STRUCTURE</p> <p>2. HANGING CABINETS 16 INCH DEEP 24 INCH HIGH</p> <p>30 S / FT 30,000.00</p> <p>35 SQ FT 35,000.00</p> <p>2 PROVIDING / FIXING TILES (IMPORTED CHINA MADE TILES BASIC PRICE RS 750/00 PER SQ METERS) OR EQUIVALENT STANDARD / QUALITY OF SIZE 10 X 13 IN SIZE ABOVE SLABS AND FLOORS / WALLS INCLUDING ALL COSTS OF MATERIAL / BONDS GROUTING ETC. COMPLETE IN ALL RESPECT AS INSTRUCTED BY MAINTENANCE DEPT. 600 SQ FT 174.00 104,400.00</p> <p>3 PROVIDING AND FIXING SS KITCHEN SINK INTO MARBLE SLAB (34X14) INCH OR IN SIMILAR LENGTH X BREADTH) STAINLESS STEEL, MATT SURFACE, DOUBLE BOWL INCLUDING ALL ACCESSORIES SUCH UPVC WASTE PIPE, COUPLING BRACKET SET, AND ALL JOINTS TO SERVICE AND DRAINS PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT OR INSTRUCTIONS OF MAINTENANCE DEPARTMENT. 1 JOB 3,500.00 6,525.00</p>				

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	<p>4 PROVIDING AND FIXING IN POSITION MARBLE SLABS / COUNTER TOPS AS PER SIZE AND EXISTING DRAWING WITH CUTTINGS FOR HOB AND KITCHEN SINK OF GIVEN SIZE (TIPPY OR EQUIVALENT) WITH 2 INCH SKIRTING PASTED WITH CHEMICAL JELLY / BOND 30 SQ FT (APPROX.) AS PER SITE REQ. 314.00 9,425.00</p> <p>5 PROVIDING AND FIXING IN KITCHEN 1 JOB 2,200.00</p> <p>1X KITCHEN HOT / COLD WATER MIXTURES LOCAL MADE HIGH NECK WITH BRASS SPINDLES STAINLESS STEEL CHROME FINISH ETC (BASIC PRICE RS 2,500/00 PER SET) INCLUDING ALL JOINTS TO SERVICE / PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT OR INSTRUCTIONS OF MAINTENANCE DEPARTMENT.</p> <p>APPROXIMATE TOTAL 187,550.00</p> <p>A. REPAIR RENOVATION OF BATHROOMS</p> <p>S # DETAIL OF WORK QTTY RATE AMOUNT</p> <p>1 PROVIDING / FIXING TILES (IMPORTED CHINA MADE TILES BASIC PRICE RS 750/00 PER SQ METERS) OR EQUIVALENT STANDARD / QUALITY OF SIZE 10 X 13 IN SIZE ABOVE SLABS AND FLOORS / WALLS INCLUDING ALL COSTS OF MATERIAL / BONDS GROUTING ETC. COMPLETE IN ALL RESPECT AS INSTRUCTED BY MAINTENANCE DEPT. 350 SQ FT 172.00 60,200.00</p> <p>2 PROVIDING AND FIXING WESTERN / ENGLISH WC ONE PIECE TYPE (OF APPROVED LOCAL HIGH QUALITY AND COLOR; BASIC PRICE RS 4000/00 PER SINGLE PIECE) WITH COMMODE SEAT, FLUSH TANK, INCLUDING FITTINGS, FLUSHING PIPE, THIMBLE, MAKING ALL JOINTS TO SERVICES AND DRAINS; PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT 1 JOB 8,500.00</p> <p>2 PROVIDING AND FIXING ASIAN WC ONE PIECE TYPE (OF APPROVED LOCAL HIGH QUALITY AND COLOR; BASIC</p>				

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	<p>PRICE RS 4000/00 PER SINGLE PIECE) WITH COMMODE SEAT, FLUSH TANK, INCLUDING FITTINGS, FLUSHING PIPE, THIMBLE, MAKING ALL JOINTS TO SERVICES AND DRAINS; PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT 1 JOB 3,800.00</p> <p>3 PROVIDING AND FIXING WASH BASIN WITH PEDESTAL (OF APPROVED LOCAL HIGH QUALITY AND COLOR; BASIC PRICE RS 2500/00 PER SINGLE PIECE) ALL ACCESSORIES SUCH AS BASIN MIXTURE, TEE STOP COCK WITH CHECK NUTS, CP, FLEXIBLE PIPE, UPVC WASTE PIPE, WASTE COUPLING BRACKET SET, CP BOTTLE TRAP AND SILICON SEALANT, ALL JOINTS TO SERVICES AND DRAIN, PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE ETC, COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT 1 JOB 4,300.00</p> <p>4 PROVIDING AND FIXING IN BATHROOMS: 1 JOB 11,000.00 PROVIDING AND FIXING BATHROOM SANITARY SETS WITH ACCESSORIES INCLUDING FIXING WITH ROWEL PLUG OF APPROVED QUALITY COMPLETE IN ALL RESPECT</p> <p>2XBATHROOM SHOWER SETS LOCAL MADE BRASS SPINDLES (7 PIECES) AS PER APPROVED QUALITY / COLOR (BASIC PRICE RS 4,500/00 PER SET) COMPLETE IN ALL RESPECT PLUGGING AND SCREWING AS NECESSARY TO THE STRUCTURE ETC, COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT</p> <p>2XBATHROOM ACCESSORIES SET (PLASTIC OR SS) 7 PIECES EACH AS PER APPROVED QUALITY / COLOR (BASIC PRICE RS 1,900/00 PER SET)</p> <p>5 PROVIDING & FIXING, JOINTING , TESTING OF PPR PIPE INCLUDING SPECIALS FITTINGS SUCH AS HANGING SYSTEM, SOCKET, TEES, ELBOW, BENDS, REDUCERS, PLUGS AND UNIONS ETC SUPPORTED OR BURIED IN WALLS / FLOOR OR SUSPENDED FROM ROOF SLAB AS PER SPECIFICATION COMPLETE IN ALL RESPECT.</p> <p>1. ¾ INCH DIA</p>				

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	<p>2. 1 INCH DIA</p> <p>120 R / FT 70.00 8,400.00 150 R / FT 144.00 21,600.00 APPROXIMATE TOTAL 117,800.00</p> <p>A. CARPENTRY JOBS (PROVIDING AND FIXING INCLUDING REPAIR JOBS S# DETAIL OF WORK QTTY RATE AMOUNT 1 REPAIR AND MAINTENANCE OF ALL EXISTING DOORS / WINDOWS AND CABINETS DOORS INCLUDING REPLACEMENT OF BROKEN WOOD, PARTS, SCRUBBING / PAINTING (ICI - WHITE) AND PROVIDING AND FIXING OF HINGES / TOWER BOLTS ETC AS PER SITE REQUIREMENT OR AS DIRECTED BY MAINTENANCE DEPARTMENT OR SITE REQUIREMENT DOORS 12 1,500.00 18,000.00 WINDOWS 9 1,500.00 13,500.00 VENTILATORS 2 1,500.00 3,000.00 2 PROVIDING AND FIXING 5 MM THICK GLASSES IN EXISTING WINDOWS, VENTILATOR ETC (GHANI OR EQUIVALENT) AS PER SIZES COMPLETE IN ALL RESPECT AS PER SITE REQUIREMENT RATES WILL BE AS PER SQ FT PROVIDED 200.00 APPROXIMATE TOTAL 34,500.00</p> <p>A. REPAIR MAINTENANCE OF SEWERAGE LINES / MANHOLES S# DETAIL OF WORK APPROX. QTTY RATE AMOUNT 1 PROVIDING AND FIXING UPVC CLASS "B" PIPE FOR SEWER SYSTEM INCLUDING EXCAVATION PREPARATION OF SMOOTH BED AND BACK FILLING COMPLETE IN ALL RESPECT 250.00 12,500.00</p> <p>1. 6 INCH DIA</p> <p>50 R / FT 2 MAKING / ARRANGEMENT SEWER / WATER SUPPLY CONNECTION WITH EXISTING MAIN WATER / SEWER LINE COMPLETE IN ALL RESPECT AS NECESSARY FOR MAKING THE CONNECTION TO BUILDING / TOILETS / KITCHEN 150.00 4,500.00</p>				

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	<p>1. 4 INCH DIA</p> <p>30R /FT</p> <p>APPROXIMATE TOTAL 17,000.00</p> <p>A. REPAIR MAINTENANCE OF NATURAL GAS LINE</p> <p>S# DETAIL OF WORK APPROX. QTTY RATE AMOUNT</p> <p>1 PROVIDING AND FIXING JOINTING GI PIPE LINES FOR GAS SUPPLY MEDIUM QUALITY IIL. INCLUDING SPECIAL SOCKETS, TEE, ELBOW, BEND, REDUCER PLUG AND UNION ETC.) SUPPORTED ON WALLS OR SUSPENDED FROM ROOF SLAB, INCLUDING PROTECTIVE COATING OR BLACK TAPPING COMPLETE IN ALL RESPECT AS PER AVAILABLE DRAWING OR AS DIRECTED. 20 R /FT 90.00 1,800.00</p> <p>1. ½ INCH DIA PIPE FITTINGS</p> <p>2 PROVIDING AND FIXING GAS COCKS OF APPROVED QUALITY OF GAS COMPANY INCLUDING ALL ACCESSORIES COMPLETE IN ALL RESPECT 2 IN NOS 300.00 600.00</p> <p>2. ½ INCH DIA</p> <p>APPROXIMATE TOTAL 2,400.00</p> <p>A. REPAIR AND MAINTENANCE OF MOSAIC FLOORS</p> <p>S# DETAIL OF WORK APPROX. QTTY RATE / SQ FT AMOUNT</p> <p>1 ALL HOUSE MOSAIC FLOOR, REPAIR / MAINTENANCE INCLUDING GROUTING AND POLISHING WORKS COMPLETE IN ALL RESPECT 1300 SQ FT 18.00 23,400.00</p> <p>APPROXIMATE TOTAL 23,400.00</p> <p>GRAND TOTAL AMOUNT OF</p> <p>A+B+C+D+E+F+G 450,650.00</p>				

Total: 450650.00

% GST: Inclusive All Taxes

Total PO Amount: 450650.00

Amount in Words: Four Lakh Fifty Thousand Six Hundred Fifty Only.

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.

Work Order

3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee
11. Specimen(s) and image(s) are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
17. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
18. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.


Senior Manager Purchase & Stores


Oct 9/18


General Manager Administration

Staff Town Repair & Maintenance Works D-20
Tender # CW/02/18-19

		M/s. Musheer & Sons		
		Approx. Qty (sq ft)	Rate	Amount
A. MASONRY / PLASTER WORK				
SR	Place			
	Plaster Repair Works			
1.	Providing and applying at any height cement and sand plaster (1:6) to walls, roof, beams etc., making edges and corners including preparation of surface before plastering finishing curing etc complete in all respect (including cost of all usable instruments / equipment) (Actual Quantities as per site requirement)	900	45.00	40,500.00
2.	Dismantling / demolition / removal of masonry works Dismantling / cutting / removal of existing masonry walls, floors / murais including wall chipping, partitions, false ceilings, including removal of debris from site and handing over IBA properties to IBA repi etc complete in all respect as per site requirements (Actual Quantities as per site requirement)	1100	25.00	27,500.00
Approximate Total				68,000.00

A. REPAIR RENOVATION OF KITCHEN				
SR	Detail of Work	Approx. Qty	Rate	Amount
1	Providing and fixing in position cabinets of the following types consisting of 3/4 inch thick MDF laminated board boogie, tuff Formica finished shutters, Partial wood frames / lipping / beading, lacquer polish to wood surfaces including all hardware and accessories complete in all respect as per approved shade / color, drawing or as indicated by Maintenance Manager as per site requirements 1. Fixing of Doors with frame to structure 2. Hanging Cabinets 16 inch deep 24 inch high	30 S / ft 35 sq ft	1,000.00	30,000.00 35,000.00
2	Providing / fixing Tiles (Imported China made Tiles basic price Rs 750/00 per sq meters) or equivalent Standard / Quality of size 10 x 13 in size above slabs and floors / walls including all costs of material / bonds grouting etc. complete in all respect as instructed by Maintenance Dept.	600 sq ft	174.00	104,400.00
3	Providing and fixing SS kitchen sink into marble slab (34x14) inch or in similar length x breadth) Stainless Steel, Matt surface, double bowl including all accessories such as PVC waste pipe, coupling bracket set, and all joints to service and drains plugging and screwing as necessary to the structure complete in all respect as per site requirement or instructions of Maintenance Department.	1 JOB	8,525.00	8,525.00
4	Providing and fixing in position Marble slabs / counter tops as per size and existing drawing with cuttings for hob and kitchen sink of given size (Tippy or equivalent) with 2 inch skirting pasted with chemical jelly / bond	30 sq ft (approx.) as per site req	314.00	9,425.00
5	Providing and fixing in Kitchen 1x kitchen hot / cold water mixtures local made high neck with brass spindles stainless steel chrome finish etc (basic price Rs 2,500/00 per set) including all joints to service / plugging and screwing as necessary to the structure complete in all respect as per site requirement or instructions of Maintenance Department.	1 JOB		2,700.00
Approximate Total				187,550.00

A. REPAIR RENOVATION OF BATHROOMS				
SR	Detail of Work	Qty	Rate	Amount
1	Providing / Fixing Tiles (Imported China made Tiles basic price Rs 750/00 per sq meters) or equivalent Standard / Quality of size 10 x 13 in size above slabs and floors / walls including all costs of material / bonds grouting etc. complete in all respect as instructed by Maintenance Dept.	350 sq ft	177.00	60,200.00
2	Providing and fixing Western / English WC one piece type (of approved local high quality and color; basic price Rs 4000/00 per single piece) with commode seat, flush tank, including fittings, flushing pipe, thimble, making all joints to services and drains; plugging and screwing as necessary to the structure complete in all respect as per site requirement.	1 JOB		8,500.00
2	Providing and fixing Asian WC one piece type (of approved local high quality and color; basic price Rs 4000/00 per single piece) with commode seat, flush tank, including fittings, flushing pipe, thimble, making all joints to services and drains; plugging and screwing as necessary to the structure complete in all respect as per site requirement.	1 JOB		3,800.00
3	Providing and fixing Wash basin with pedestal (of approved local high quality and color; basic price Rs 2500/00 per single piece) all accessories such as basin mixture, tee stop rack with check nuts, CP, Flexible pipe, uPVC waste pipe, waste coupling bracket set, CP bottle trap and silicon sealant, all joints to services and drains, plugging and screwing as necessary to the structure etc, complete in all respect as per site requirement	1 JOB		4,300.00
Providing and fixing in Bathrooms:				

		M/s Musheer & Sons		
		Approx. Qty (sq ft)	Rate	Amount
4	Providing and fixing bathroom sanitary sets with accessories including fixing with rowel plug of approved quality complete in all respect • 2x Bathroom Shower sets local made brass spindles (7 pieces) as per approved quality / color (basic price Rs 4,500/00 per set) complete in all respect plugging and screwing as necessary to the structure etc, complete in all respect as per site requirement • 2x Bathroom accessories set (Plastic or SS) 7 pieces each as per approved quality / color (basic price Rs 1,900/00 per set)	1 JOB		11,000.00
5	Providing & fixing, jointing, testing of PPR pipe including special fittings such as hanging system, socket, tee, elbow, bends, reducers, plugs and unions etc supported or buried in walls / floor or suspended from roof slab as per specification complete in all respect. 1. 1/2 inch dia 2. 1 inch dia	120 r / ft 150 r / ft	70.00 144.00	8,400.00 21,600.00
Approximate Total				117,800.00

A. CARPENTRY JOBS (PROVIDING AND FIXING INCLUDING REPAIR JOBS)				
S#	Detail of Work	Qty	Rate	Amount
1	Repair and maintenance of all existing doors / windows and cabinets doors including replacement of broken wood, parts, scrubbing / painting (DC - white) and providing and fixing of hinges / tower bolts etc as per site requirement or as directed by maintenance department or site requirement			
	Doors	12	1,500.00	18,000.00
	Windows	7	1,500.00	10,500.00
	Ventilators	2	1,500.00	3,000.00
2	Providing and fixing 5 mm thick glasses in existing windows, ventilator etc (Ghani or equivalent) as per sizes complete in all respect as per site requirement	Rates will be as per sq ft provided	200.00	
Approximate Total				31,500.00

A. REPAIR MAINTENANCE OF SEWERAGE LINES / MANHOLES				
S#	Detail of Work	Approx. Qty	Rate	Amount
1	Providing and fixing uPVC class "B" pipe for sewer system including excavation preparation of smooth bed and back filling complete in all respect. 1. 6 inch dia	50 r / ft	250.00	12,500.00
2	Making / arrangement sewer / water supply connection with existing main water / sewer line complete in all respect as necessary for making the connection to building / toilets / kitchen. 1. 4 inch dia	30 r / ft	150.00	4,500.00
Approximate Total				17,000.00

A. REPAIR MAINTENANCE OF NATURAL GAS LINE				
S#	Detail of Work	Approx. Qty	Rate	Amount
1	Providing and fixing jointing GI pipe lines for Gas supply medium quality III. including special sockets, tee, elbow, bend, reducer plug and union etc. Supported on walls or suspended from roof slab, including protective coating or black tapping complete in all respect as per available drawing or as directed. 1. 1/2 inch dia pipe fittings	20 r / ft	90.00	1,800.00
2	Providing and fixing gas cocks of approved quality of gas company including all accessories complete in all respect. 2. 1/2 inch dia	2 in nos	300.00	600.00
Approximate Total				2,400.00

A. REPAIR AND MAINTENANCE OF MOSAIC FLOORS				
S#	Detail of Work	Approx. Qty	Rate / sq ft	Amount
1	AR House: Mosaic Floor, repair / maintenance including grouting and Polishing Works complete in all respect	1300 sq ft	18.00	23,400.00
Approximate Total				23,400.00
Grand Total Amount of A+B+C+D+E+F+G				450,650.00