

3. Bill of QuantityCatering Services for Convocation  
Set-up for 4500 Guest (One Day)

S. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
(A) Dinner setup: (including crockery & cutlery)				
1	a) VVIP guests' enclosure (round table 8 seats / chairs setup for 96 persons) 1. Crystal Chairs should be arranged 2. Hand Sanitizer should be placed each table 3. Menu Card should be placed on each table 4. Tissue Boxes on each table 5. Tallies should be placed in front of each Serving Dish 6. Chiffon Dishes (Glass Top) for buffet. 7. Fresh Flower vase on each table. 8. Carpet to cover the entire VVIP Dinner area.	12	1200/-	120,000/-
2	b) Guests/ Faculty / Students / Parents enclosure (buffet set-up)	4400	275	1210,000/-
3	Acrylic Chair	1000	120	120,000/-
4	Crockery & Cutlery according to 1.5x number of person	One Setup		—
5	No. of Buffet	65		—
6	Service Bearer	150		—
7	Luminaries according to the requirement of the theme INCLUDING WIRING	One Setup		—
8	Counters/Table for Cold Drinks, Mineral Water & Juices <b>Note:</b> IBA Will provide all type of Beverages	38		—
9	Cocktail Tables with Cover	45	1100	49500/-
10	Ice & Tub to chill the Beverages	Tub = 60 Ice Block = 50	1150	57500/-
Sub Total (A)				1557,000/-

M. HAKIS QURESHI

External Member - PC  
Procurement Specialist - HEJ  
University of Karachi

Ullah

CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHIRIAZ-UL-JAVED  
Events Management  
Proprietor

DR. SHAHID MIR

Chairman - PC  
Assistant Professor - Management  
IBA Karachi



## (B) Dinner Menu for 4,500 Graduates &amp; Guests

1	Chicken Karahi (Live)	540 kg (min.)	1025	553500/-
2	Beef Biryani (Boneless)	352 kg (min.) (max. 8 Kg Daig of each) Total 44 Daig (8x8)	1730	608960/-
3	Chicken Tikka	950 kg (min.)	850	807500/-
4	Gajar Halwa	450 kg (min.)	1680	450800/-
5	Palak Paneer	140 kg (min.)	500	70080/-
6	Milky Naan	3000 Pieces	42	126000/-
7	Chappati (For 100 guests)	130 pieces	25	3250/-
8	Salad Bar Carrot (-kg), tomato (-kg), onion (-kg), beet root (-kg), cucumber (-kg), radish(- kg), ice berg (- kg)	10x10 kg / stall x 22 stalls = 220 kg	4000/-	88000/-
9	Live Tea & Green Tea	4,500 Guests (or 4,000 Cups)	70	315000/-
Sub Total (B)			3051460	/=
Sub Total (A) + (B)			4608460	/=
13% SST			599100	/=
Grand Total Amount			5207560	/=

**M. HARI QURESHI**  
External Member - PC  
Procurement Specialist - HEJ  
University of Karachi

Note: IBA Team will visit and check the Kitchen and quality of Material and advice accordingly.

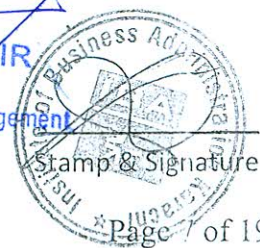
**Additional Items:**

Adequate Lighting arrangements for VIP Dinner area of 100 person.

**Grand Total Amount (in words)** Fifty two Lakh Seven thousand  
Five hundred and Sixty only

**DR. SHANID MIR**

Chairman, PC  
Assistant Professor, Management  
IBA Karachi



Stamp & Signature

**M. HARI QURESHI**  
External Member - PC  
Procurement Specialist - HEJ  
University of Karachi

**RIAZ-UL-JAVED**  
Events Management  
Proprietor