



**IBA** Institute of  
**Business Administration**  
**Karachi**

*Leadership and Ideas for Tomorrow*

**PURCHASE ORDER**

To : M/s S. I. Enterprises  
Order No : IBA-MC/PD/Misc/206/0037/2016-17  
Date of Issue : September 05, 2016  
Date of Delivery : September 09, 2016  
Place of Delivery : IBA, Main Campus  
Total Amount : **Rs.50,312.34 (Including GST)**  
**(Rupees Fifty Thousand Three Hundred Twelve & Paisa Thirty Four Only)**

S.#	Specification	Qty	Unit	Rate	Amount
<b>General Items</b>					
1	<b>Soft Broom</b> (Phool Jharoo) As per sample	180	Pieces	60.00	10,800.00
2	<b>PVC Dustbin</b> Size # 3, Color: Light Grey / Off White Brand: Al-Khalid	72	Pieces	105.00	7,560.00
3	<b>Plastic Lota</b> With Handle, Best Quality	12	Pieces	41.00	492.00
4	<b>Mop Complete with Iron Rod</b> 450gm / 160z Maximum weight & Size With Strong Iron Stick and Clip As per Sample	84	Pieces	285.00	23,940.00
5	<b>Soap (Toilet)</b> 100 g, Brand: Tibet	6	Pieces	35.00	210.00
<b>Total</b>				<b>Rs. 43,002.00</b>	
<b>17% GST</b>				<b>Rs. 7,310.34</b>	
<b>Total Amount</b>				<b>Rs. 50,312.34</b>	

**Terms & Conditions:**

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.

5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
12. Stamp duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.

  
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Manager Purchase & Stores  
Sept 05/16

  
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Registrar