

Institute Of Business Administration (IBA) Karachi

Request for Proposal (RFP) for Consultancy Service on Planning, Designing of Residential Apartments at IBA, Staff Town (Tender # CS/01/21-22)

Minutes of Pre-bid Meeting dated 11th November 2021

Attendance from Consultancy Selection Committee:

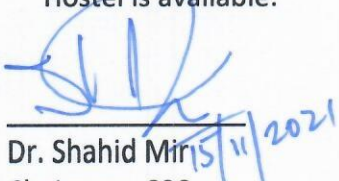
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| 1. Dr. Shahid Mir | Chairman |
| 2. Mr. Nasimul Haque Malik (Senior Manager Contracts) | Member & Secretary |
| 3. Mr. Muhammad Amir Zain | Convener |


Consultancy Companies Participated:

1. M/s. NES PAK
2. M/s. A.I. Engineers
3. M/s. N.S. Violet

The Participants were explained in detail regarding the scope of work by the Senior Manager Contracts. The Project Comprises of:

- i. 32 Nos of Apartments, each having Covered area of about 1800 sq.ft. three beds with attached baths, drawing & dinning & lounges.
- ii. It is proposed that 32 Nos of apartment comprises of 4 Nos of G+ 3 floor RCC Frame Structure.
- iii. The Scope of work is limited to Tender Stage. i. e Supervision is not included in this scope of work.
- iv. Provision of Lift is to be provided in the building.
- v. The estimated is based on Sindh Govt. CSR and those items which are not covered in this CSR should be added in the BOQ on analyzed rate basis.
- vi. As the structure is ground plus three and for IBA there is a blanket approval as per Master Plan hence approval from SBCA is not required until and unless there is some violation of bye laws.
- vii. The structure should be designed with a provision of Two Additional Floor as a future extension and as per Bye-Laws.
- viii. The finishing required is of A Class.
- ix. Development of the surrounding area including roads, pathways/pavement is to be provided.
- x. The queries raised by M/s A.I. Engineers and TLC has been replied on mail and is annexed with.
- xi. The ground is almost level however the contour planning/topography is included in the scope.
- xii. Apparently, there is no buried services in the area.
- xiii. Services are available.
- xiv. Existing Master plan of the Staff Town is available.
- xv. Soil Investigation of the exact Site has not carried out however soil investigation report of Girls Hostel is available.

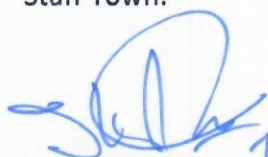

Dr. Shahid Mir
Chairman, CSC
Professor, IBA


Nasimul Haque Malik
Member & Secretary
Senior Manager (Contracts)

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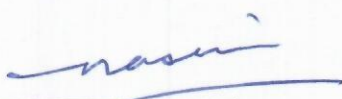
- xvi. For any further query the bidders may enquire Senior Manager Contract for any further clarification.
- xvii. 3 to 4 alternate proposals / presentation Design Conceptual Plan to be submitted.
- xviii. The fee for JV is as per prescribed and for the bidder who win the bid. For initial submission one may submit on a stamp paper for PKR 50/- with an undertaking on the letterhead that upon winning the Consultant will submit the same as per prescribed.
- xix. The Cost mentioned is project cost and not the Consultancy fee.
- xx. This RFP is approved by the Consultant Selection Committee, and there is no need to amend at this stage.
- xxi. The Bidder need to submit Bid security in term of Pay order/Bank draft issued in favor of IBA Karachi by any Schedule bank of Pakistan.
- xxii. Performance guarantee to be provided in the form of Bank Guarantee
- xxiii. Bidder to use the forms attached with RFP
- xxiv. The Consultant shall provide technical help in getting approval from concerned Civic agency if it is so required
- xxv. Scope of Consultant is limited up to the award of bid and staff mentioned in RFP is limited up to design and bidding document activity
- xxvi. The scope is limited to the design stage up to issuance of the construction drawing
- xxvii. In marking for JV, the guideline formulated by PEC shall be adopted.
- xxviii. PEC Registration is mandatory while PCATP is not mandatory for the Firm. However, Architect must be registered with PCATP.
- xxix. It was clarified that there is no further clarity needed in the Bidding Documents.

The participants also visited the Project Office and were briefed on the Existing Master Plan of IBA Staff Town.



Dr. Shahid Mir
(Chairman, CSC)
Professor, IBA

15/11/2021



Nasimul Haque Malik
(Member & Secretary)
Senior Manager (Contracts)