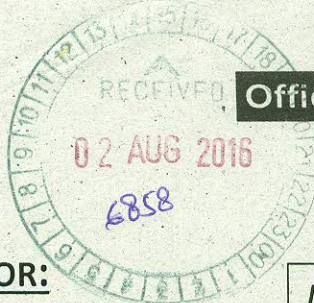




Institute of Business Administration Karachi

Leadership and Ideas for Tomorrow



Office Notes & Order

APPROVAL FOR:

☐ Purchase ☐ Works

☐ Others (pl. specify) _____

(Please mark (✓) appropriate box)

ICT-CPX-HW-118

BUDGET CODE

Beneficiary Department/Place of work: Store Backup HP 80A, 78A/Samsung ML2165

Description: Main Campus ICT store backup

Comparative Summary:

S No	Description	QTY	Continel EST	Zain tech	Imran Electronics	Allied Computer	Pako Computer	ARC Point	National Traders
1.	Hp LaserJet 80A toners	05	40,310/-	34,500/-	35,895/-	34,375/-	37,000/-	37,555/-	39,000/-
	Hp LaserJet 78A toners	03	19,230/-	18,600/-	16,368/-	16,245/-	18,000/-	18,204/-	18,600/-
	Samsung ML2165 101 toners	05	N/A	26,500/-	N/A	27,250/-	24,750/-	N/A	24,425/-
	Hp Certificate		yes	Yes	Yes	Yes	Yes	yes	No
Total			59,540/-	79,600/-	52,263/-	77,870/-	79,750/-	55,759/-	82,025/-
Add			10,121/-		8,884/-	13,237/-	13,557/-	9,479/-	13,944/-
G.S.T				13,532/-					
G.			69,661/-	93,132/-	61,147/-	91,107/-	93,307/-	65,238/-	95,969/-
Total									

Recommended Supplier/Vendor/Contractor: Allied Computer for 80A & 78A
National Traders for Samsung

HP toner Approval Amount: Rs. 59,225/- Samsung toner Approval Amount: Rs. 28,577/-

Basis of recommendation: Being lowest

Forwarded by

appropriation) _____

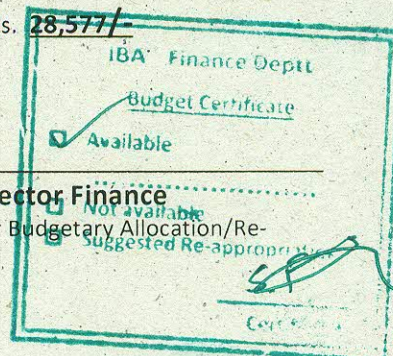
Approved by

(Director IBA Director IT/Projects/Registrar/_____)

Enclosures:

- | | |
|--|---|
| <input type="checkbox"/> Original Quotations along with RFQs | <input type="checkbox"/> Relevant minutes of Purchase Committee/Audit & Finance |
| <input type="checkbox"/> Requisition from the concerned person/Deptt | <input type="checkbox"/> Committee/Executive Committee |
| <input type="checkbox"/> Copies of Tender document (if any) | <input type="checkbox"/> Other Documents _____ |
| <input type="checkbox"/> Copy of tender advertisement (if any) | |

(Please mark (✓) appropriate boxes)



Director Finance

(For Budgetary Allocation/Re-

suggested Re-appropriation)



Kontinental Establishment

One Stop Shop for all IT Solutions

Suite # 112, First Floor, Europa Centre, Hasrat Mohani Road Karachi, 74200-Pakistan

Tel: +92 21 7011654-7011657 Fax: +92 21 262 7306

Email: info@ce.com.pk Website: http://www.ce.com.pk

Director ICT

Institute of Business Administration

University of Karachi

Karachi.

Date: 25-07-2016

Ref # KE/786/25JUL2016

RFQ – Toners/01/2016-17

Quotation

COLOR TONER

Sr #	Description of Item require	Qty	Unit Price	Total Price	GST 17%	Grand Total
01	Toner Cartridge HP CF280A	05	8,062/=	40,310/=	6853	47,163/=
02	Toner Cartridge HP CE278A	03	6,410/=	19,230/=	3269	22,499/=

Note: Delivery will be made within 10 to 15 days,
One year warranty with parts & service,
Price validity 15 days.

With best regard's

A. Ghafoor Samoo

Account Manager

Cell # 0333-2106098

Email: a.ghafoor@ce.com.pk

Mr. Syed Ali Admed Naqvi
Institute of Business Administration
Karachi

Date: 25-July-2016

Dear Sir,
Refer below, please note the following our best rates.

Quotation

Sr. No	Description	Qty	Unit Price	GST	Total	Grand Total
1	HP LaserJet Toner 80-A (Genuine)	5	6,900	1,173	8,073	40,365
2	HP LaserJet Toner 78-A (Genuine)	3	6,200	1,054	7,254	21,762
3	Samsung Toner ML2165 (101)	1	5,300	901	6,201	6,201

Note: Price Are Included 4.5% Income Tax & 17% GST.

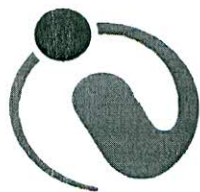
Kind Regards,
Abdul Saboor Khan

Zaintech System & Solution

Suite # 1019, 10th Floor, UNI Plaza
I.I. Chundrigar Road, Karachi, Pakistan
Cell # +92333-2908862
Tel: 0213-2464258-2413749
NTN: 2603268-6
GST: 1700260326816

Deals in Computer Stationery, Printer, Fax Machine, Ribbons
Data Cartridges Tones, Ink Cartridges & General order Supplier





IMRAN Electronics

Office # 509, 5th Floor, Uni Center, Hasrat Mohani Road, Karachi-Pakistan.
Phone : 92-21-32463394-95 Fax : 92-21-32463395 E-mail: info@imranelectronics.com
www.imranelectronics.com

Business Partner



Dated: 25-07-2016

RFQ- Toners/01/2016-17

Mr. Ali Ahmed Naqvi – Procurement Department

Institute of Business Administration

Karachi,

Quotation for HP printer 401 (80A) & HP printer 1536 (78A)

Dear Sir,

Reference to our meeting regarding the purchase of HP LASER JET TONER , please find prices for your kind approval and perusal.

Sno	Product	Unit Price	GST 17%	Sub Total	Qty	Grand Total
1	HP LASER JET PRINTER 401 TONER HP 80A Black Original LaserJet Toner Cartridge (CF280A) Page yield (black and white) 2,700 pages	7,179.00	1,221.00	8,400.00	05	Rs42,000.00
2	HP LASER JET PRINTER 1536 TONER HP 78A Black Original LaserJet Toner Cartridge (CE278A) Page yield (black and white) 2,100 pages	5,456.00	928.00	6,384.00	03	Rs19,152.00

1. Above Quoted Prices are inclusive of 17% GST
2. Price Validity : 10 days
3. Delivery time: 1 week after receipt of Purchase order from your side
4. Payment 25 days
5. We shall deliver the goods free of cost within the limits of Karachi. However out station courier charges will be charged at actual.
6. We are commercial importers and Income Tax has been paid at Customs, therefore no Tax will be deducted for which we will provide the necessary documents.

If you have any further queries, please do not hesitate to contact us.

For **Imran Electronics**,

Muhammad Imran Khan

Business Development Manger
0300-9265177

Manufacturers Plain & Pre-Printed Computer Stationery,
Importer, Wholesaler & Supplier Printers, Photocopiers, Fax & Computer
Peripherals, Complete Range of Ribbons, Toners, Ink Cartridges, Drums,
Data Cartridges, Networking Items & Office Supplies.
NTN : 15-06-0901089-7 GST : 12-00-8500-690-28

Address : RB - 3/19/1, D.M. Wafai Road,
Near H.O. Akhbar Daily "Aman"
Pakistan Chowk, Karachi.
Phone : 92-21 32217436. 32210412, 32626806
Fax : 92-21 32621687
E-mail : allied.computer123@gmail.com

July 25, 2016

INSTITUTE OF BUSINESS ADMINISTRATION
PROCUREMENT DEPARTMENT,
IBA MAIN CAMPUS,
KARACHI

SUBJECT : QUOTATION FOR HP / SAMSUNG TONERS .
RFQ - Toners / 01 / 2016-17 .

Dear Sir,

With reference to your above enquiry No. regarding supply of belowmentioned items ,
we are pleased to quote our lowest prices as below :

S # .	Description	Qty.	Base Price	GST. 17 %	Total Inclusive . of Taxes
01.	HP Printer 401 (80A)	05	@Rs 6,875/-	1168/-	40,215/-
02.	HP Printer 1536 (78A)	03	@Rs 5,415/-	920/-	19,005/-
03.	Samsung ML 2165 (101A)		@Rs 5,450/-	926/-	6,376/- Each

Ex- Stock
Original Quality

Thanking you and assuring you for our best services at all times.

Yours Faithfully ,
For ALLIED COMPUTER SERVICES



(UZAIR BAIG)

Members: Pakistan Association of Printing and Graphic Arts Industry
Karachi Chamber of Commerce & Industry

INKSYS

D-Link

D-Link

3M

Baylan

Winston

AMP

ISCO

Western Digital

Seagate

TO : IBA	REF # :MP002060 KHI 2016
ATTN: MR. ASJAD ASAD SIDDIQI / MR. ALI AHMED NAQVI	DATE :JULY-25-2016
TEL # :111-422-422	REF # RFQ/TONERS/01/2016-17

SUBJECT: QUOTATION FOR HP TONERS

<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT PRICE (PKR)</u>	<u>TOTAL PRICE (PKR)</u>	<u>GST PRICE (PKR)</u>	<u>GRAND PRICE (PKR)</u>
HP PRINTER 401(80A)	05	7,400/-	37,000/-	6,290/-	43,290/-
HP PRINTER 1536(78A)	03	6,000/-	18,000/-	3,060/-	21,060/-
SAMSUNG ML2165(101)	01	4,950/-	-	8,41.5/-	5,791.5/-

TERMS & CONDITION:

PRICE	:	THE ABOVE PRICE IS INCLUSIVE OF GST.
PAYMENT	:	AS PER AGREED.
DELIVERY	:	EX-STOCK SUBJECT TO PRIOR SALES OR STOCK AVAILABILITY.
VALIDATION	:	THE ABOVE PRICES ARE VALID FOR 30 DAYS ONLY.
WARRANTY	:	HP GENIUNE.
TAX	:	IF GOVERNMENT IMPOSES ANY NEW OR REVISED TAXES, SHOULD BE BRONE BY THE CUSTOMER

Please feel free to contact us for further information and clarification. We hope to have good business relationship and assure you of our doing best to meet your expectations.

With Best Regards,

SYED MUHAMMAD PERVAIZ

Manager Sales

+92 0312-9214244



HEAD OFFICE Karachi: 809, 8th floor Business and Finance Center I.I. Chundrigar Road Karachi
 Phone Numbers: (021) 32463767-68, (021) 32462941-43, Fax: (021) 32463764
 STRN:12-059999-067-46, NTN: 1128778-7

QUOTATION OF HP TONER

ATTN: Syed Ali Naqvi
 DEPT: I.T. Procurement
 COMPANY: Institute of Business Administration
 ADDRESS: University Enclave, University Road, Karachi
 TEL: 021-38104700-1
 RFQ REF: RFQ- Toners/01/2016-17

DATE: 23rd July 2016
 QT REF: APT-0643-23072016-ARC-KHI

Dear Sir/ Madam,

Reference to your query, please find attached our quotation for the same. We hope that you will find the prices very competitive. Looking forward to hear from you soon.
 If you have any query, feel free to contact us.

S.No.	DESCRIPTION	QTY	Unit Price W/O GST	17% GST Amount	Total unit Price with GST	Total Amount
1	HP Laserjet Toner CF280A for HP LJ M401 Printer	5	7,511.42	1,276.94	8,788.36	43,941.80
2	HP Laserjet Toner CE278A for HP LJ M1536dnf Printer	3	6,068.83	1,031.70	7,100.53	21,301.59
	Grand Total					65,243.39

Terms & Conditions

Prices Above prices are inclusive of all GOVT. Taxes
Delivery Time Ex-stock, kindly confirm the availability of stock at the time of issuing Purchase Order.
Warranty Standard Manufacturer Warranty
Validity 05 Days, subject to stock availability.
Payment Terms Immediate after delivery, please issue cross cheque in favour of Arcpoint Technologies
Note The above mention prices are subject to the availability and the dollar value. Any change in dollar value at the time of order will reflect accordingly.
 Price would be revised, incase the Govt or Principal imposes any additional duties/ taxes/ any charges in Pak rupees, customer has to pay the difference.

Best Regards

Elizabeth Miranda
 Sales Coordinator

ARCPPOINT TECHNOLOGIES
 BRANCHES

Suite # 60-61, 1st floor, Al Latif Centre, Main Gulberg Road Lahore.
 Phone Numbers: 0423-5781550

House # 169 Street # 33 I-8/2 Islamabad.
 Phone Numbers: 051-4860968

0353-2369210



NATIONAL TRADERS

PRINTING, OFFICE STATIONERY, COMPUTER STATIONERY &
GENERAL ORDER SUPPLIERS

B-147 Block-14,
Gulistan-e-Jauhar,
KARACHI

Ref. No. NT/IBA/1305-16

Date 25/07/16.

I B A
UNIVERSITY CAMPUS
KARACHI

Dear Customer ,

Refer to your enquiry , RFQ-Toners/01/2016-17 our best quoted rates are mentioned as under :

<u>Sr.</u>	<u>Description</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>App. Tax</u>	<u>Grand Total</u>
a.	HP Printer 401 (80A)	5	7,800/-	39,000/-	6,630/-	45,630/-
b.	HP Printer 1536 (78A)	3	6,200/-	18,600/-	3,162/-	21,762/-
c.	Samsung ML2165 (101)	1	4,885/-	4,885/-	830/-	5,715/-

Payment : at the time of delivery
Delivery Period : 07 Days
Offer Validity : 05 Days

Waiting for favourable action

Regards

Truly Yours
NATIONAL TRADERS


MARKETING MANAGER