



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

## Purchase Order

IBA Karachi  
IBA MAIN CAMPUS  
KARACHI  
Pakistan

Approval Status: Approved

Purchase Order IBA-0000000281	Issue Date 13, February, 2018
Payment Terms 30 Days	Ship Via ROAD
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152
Requestor Department Administration	Currency PKR

Supplier: E00028  
S.M. Saeed  
Karachi  
Karachi  
Pakistan

Ship To: Store, IBA Main Campus, University Road  
Bill To: Purchase Department, IBA Main Campus  
University Road, Karachi  
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	BRASSO POLISH BRASSO POLISH BRASSO METAL POLISH ORIGINAL (200ML)	3.00 EA	169.00	507	23-Feb-18
2	SUTLI PLASTIC ROPE 500G PACK	10.00 EA	145.00	1450	23-Feb-18
3	WATER FILTER CARBON WATER FILTER CARBON CARBON, BRAND: SO-SAFE	60.00 EA	616.00	36960	23-Feb-18
4	BATTERY CELL, TYPE: AA BATTERY CELL FOR MIC 9V SIZE: 9V, BRAND: ENERGIZER	36.00 EA	246.40	8870.4	23-Feb-18
5	BATTERY CELL (AAA) BATTERY CELL TYPE: AA BRAND: ENERGIZER	636.00 EA	38.80	24676.8	23-Feb-18
6	BATTERY CELL 9V BATTERY CELL FOR AC REMOTE (AAA) TYPE: AAA, BRAND: ENERGIZER	108.00 EA	38.80	4190.4	23-Feb-18
7	BROOM SOFT (PHOOL JHAROO) SOFT BROOM (PHOOL JHAROO) AS PER SAMPLE	126.00 EA	75.90	9563.4	23-Feb-18
8	CARPET BRUSH	2.00 EA	55.00	110	23-Feb-18
9	MORTIEN SPRAY MORTIEN SPRAY MOSQUITO & FLY KILLER 400ML MORTEIN NATURGARD	142.00 EA	302.40	42940.8	23-Feb-18
10	TOILET SOAP SOAP (TOILET) 100 G, BRAND: TIBET	12.00 EA	36.80	441.6	23-Feb-18
11	GLINT GLASS CLEANER PACKING: 10 LTR CAN GLASS CLEANER SPRAY PACKING: 10 LITRE CAN BRAND: GLINT	6.00 EA	1950.00	11700	23-Feb-18

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S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
12	VIM DISHWASHING POWDER PACKING: 450 G BAG BRAND: VIM / MAX	168.00 EA	59.36	9972.48	23-Feb-18

**Total:** 151382.88

**17% GST:** 25735.0896

**Total PO Amount:** 177117.97

**Amount in Words:**

One Lakh Seventy Seven  
Thousand One Hundred  
Seventeen and paise Ninety  
Seven Only.

### Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.

  
Senior Manager Purchase & Stores

  
General Manager Administration

Feb 13/18