

Document
Fee: Rs.2,000/-
(Non-Refundable)

DOCUMENT FORM

Disposal of Scrap Items
on 'as is where is' Basis

DISP/01/24-25

Date of Issue : May 09, 2025

Last Date of Submission : May 22, 2025 (3:00 pm)

Date of Opening : May 22, 2025 (3:30 pm)

Company Name: _____

NTN: _____

Pay Order / Demand Draft # _____, **Drawn on Bank** _____

Amount of Rs. _____, **Dated:** _____

Notice Invitation Document

Disposal of Items

The Institute of Business Administration, Karachi (IBA) invites sealed bids from scrap dealers/used items dealers/individuals in the following relevant categories on 'as is where is' basis.

Document Title (Ref. No.)	Visit of Lots	Bid Security
Disposal of scrap on 'as is where is' Basis (DISP/01/24-25)	From the date of issuance till close of bid date i.e. 10:00am to 3:00pm	5%
Document Fee & Dates		
Fee: Rs.2000/- Issuance start date: May 09, 2025 at 9:30 AM Issuance end date & time: May 22, 2025 at 3:00 PM Submission date & time: May 09, 2025 to May 22, 2024 from 10:00 AM to 3:00 PM Opening date & time: May 22, 2025 at 3:30 PM		

*Note: Scrap Lots may be visited from **May 9, 2025 to May 22, 2025 between 10:00 AM to 3:00 PM** (except Namaz & Lunch break from 1:00 PM to 2:00 PM)*

Documents may be collected after submission of paid fee challan from the Office of **Head of Procurement, Fauji Foundation Building, IBA Main Campus, University Enclave, Karachi** on any working day (Monday to Friday). Alternatively, the document can be downloaded from the website. The document fee challan is to be generated from the IBA website <https://www.iba.edu.pk/tenders/> which may be deposited in any branch of Meezan Bank Ltd. Sealed bids should be dropped in box placed at the security reception office, gate # 4, IBA Main Campus University Enclave Karachi and will be opened on same date & venue at 3:30 pm in the presence of the bidders representatives who may wish to attend. In the case of holiday, the document shall be opened / received on the next working day at same place and time. Bid Security of 5% of total cost in form of Pay Order or demand draft, in favor of "IBA Karachi" along with the documents must be submitted.

The IBA reserves the right to accept or reject any or all bid(s) or terminate proceedings at any stage in accordance with the rules & regulations framed by IBA.

REGISTRAR

IBA, Main Campus, Univeristy Enclave, Karachi 75270

111-422-422 Fax (92-21) 99261508

Contact Person: Sr. Executive Procurement on 38104700 ext: 2153

Email tenders@iba.edu.pk Website <https://www.iba.edu.pk/tenders.php>

Dear Participants:

Thank you for the interest shown in response to the document advertisement published in leading newspapers on May 09, 2025, vide # DISP/01/24-25 for "Disposal of Scrap items" on '**as is where is**' Basis.

Items may be inspected between 10:00 am to 3:00 pm on any working day from May 09, 2025, to May 22, 2025 at IBA, Main Campus. Please quote the offered value on the form attached.

Kindly deposit a Pay Order / Demand Draft of 5% of the offered amount as the Bid Security, issued in favor of the Institute of Business Administration, Karachi.

For more information, please contact Sr. Executive Procurement on 021-38104700 Ext. 2153

Thank you,

-sd-
Registrar

Stamp & Signature

Disposal of scrap on 'as is where is' Basis.

Disposal of Scrap Items - 2025					
S#	LOT #	LOT MARK	ITEMS	QTY	Amount
1	1	A	Desktop Computer	87	
2	2	B	Laptop	34	
3			IP Phone	116	
4			Network Switch	3	
5	3	C	Fax Machine	1	
6			Printer	41	
7			Photocopier Machine	3	
8			Television	1	
9	4	D	Scanner	11	
10			Multimedia Projector	50	
11	5	E	Projector Screen	34	
12	6	F	LED Monitor	94	
13	7	G	Desktop Booth	2	
14	8	H	RFID Barrier	1	
15			Turnstile	2	
16	9	I	Smart Board	3	
17	10	J	UPS	10	
18	11	K	Empty Toners	677	
19	12	L	Dry Battery	545	
20	13	M	MISC Accessories (IT)	1 Lot	
21	14	N	Vehicle Car - Toyota Corolla Saloon 2004	1 Lot	
22	16	P	Motorcycle Suzuki Sprinter 2018	1 Lot	
Total Amount					

Stamp & Signature

Grand Total Amount Lot: A + B + C + D + E + F + G + H + I + J + K + L + M + N + P

Rs= _____

Grand Total Amount Rupees in Words: _____

Stamp & Signature

PICTURES LOT WISE



Stamp & Signature



Stamp & Signature



Stamp & Signature



Stamp & Signature



Stamp & Signature



Stamp & Signature



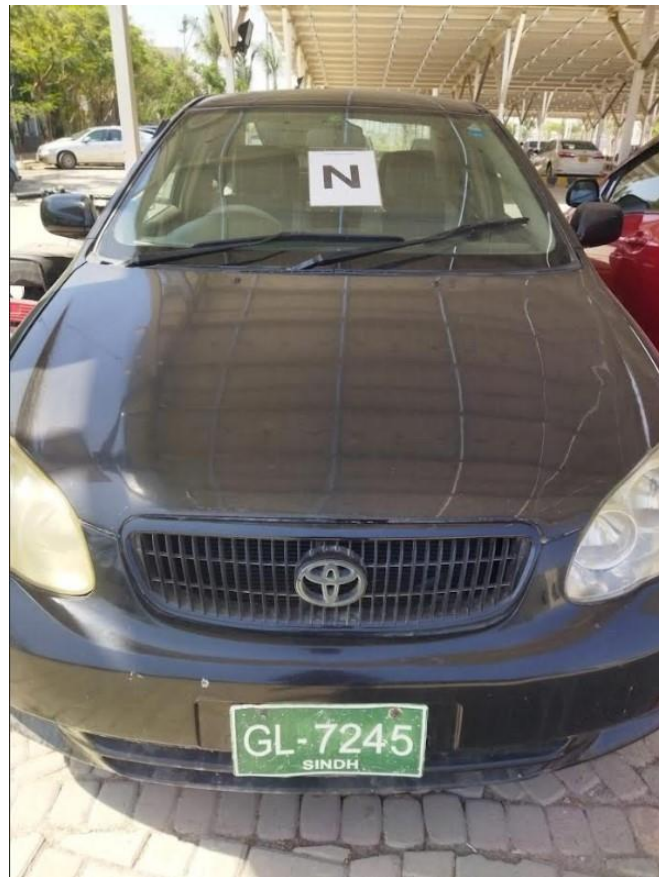
Stamp & Signature



Stamp & Signature



Stamp & Signature



Stamp & Signature

TERMS & CONDITIONS

1. All government taxes & levies etc will be borne by the buyer.
2. All applicable taxes, if any, will have to be deposited by the successful bidder over and above offered price and shall not be deductible from the offered price / value.
3. Successful buyer / company will be responsible to make full payment within seven working days and lift the item(s) on their own responsibility. Failure to which Pay Order / Demand Draft of the Security Bid will be forfeited and no claim will be acknowledged whatsoever.
4. Disposal items will be separately disposed of to the highest bidder.
5. Successful bidders will be required to collect, remove, and transfer / lift the concerned lot / lots within 07 days of depositing of the total amount of the bid.
6. All items, lots / lots bid for are subject on "As is Where is" basis and IBA takes no responsibility with respect to their condition / functionality thereof.
7. Preview of items may be carried out from May 09, 2025, to May 22, 2025, from 10:00 am to 3:00 pm in any working days during Monday to Friday at IBA Main Campus.
8. The document will be opened on May 22, 2025, at 3:30 pm at IBA Main Campus, University Road.
9. The IBA reserves the right to withdraw any form the lots on its sole discretion without assigning any reason.
10. 5% Bid Surety will be returned to the unsuccessful parties accordingly within 03 working days of the selection of the party upon the submission of letter for returning the bid security.
11. An Advance 10% Income Tax should be paid / deposited in form of Pay Order / Demand Draft in the name of IBA, Karachi before removing / taking over the possession of the items.
12. The quantity of items and lot(s) is tentative. These may increase / reduce / change / alter / remove at the discretion of competent authority without assigning any reason thereof.
13. Document without Bid Surety / Security will be rejected summarily, and no deficiency note will be issued.
14. Kindly write 'Doesn't Apply' for the column not required.
15. IBA, reserve the right to issue Order for any single lot to different highest responsive bidders or issue Order for all the lots to any overall highest responsive bidder.

Stamp & Signature

M/s _____

Contact Person: _____

Address: _____

Tel # _____ Fax # _____

Mobile # _____ e- mail: _____

CNIC # _____

Stamp & Signature