

Tender Notice

Tender # MISC/04/2014-15 Courier Services

The Institute of Business Administration, Karachi (IBA) invites sealed tenders from courier companies/agencies registered with Sales Tax (if applicable) and Income Tax department for Courier Services for the period of one year which may be renewable up to three years. The Tender Documents are comprised on "Single Stage Two Envelopes" procedure.

Tender Forums are available at the **Office of Manager Purchase & Stores, IBA Main Campus, University Road, Karachi** on any working day from **September 26, 2014** to **October 15, 2014** between 9:00am to 3:00pm on submission of paid fee challan of **Rs. 1000.00** being the Tender Fee. The Tender Fee should be deposited in A/c no. 003-0002-5, United Bank Ltd, Karachi University Campus Branch.

Tender Document should be dropped in the Tender Box placed at Purchase Office between 9:00am to 3:00pm up to **October 15, 2014** and will be opened on same date & venue at 3:30pm in the presence of representatives who may care to attend. In case of any holiday the tender shall be received/opened on the next working day at the same place and time.

The Financial Proposal(s) of technically qualified bidder(s) will be opened on **October 22, 2014** at 11:30am at IBA Main Campus, University Road in the presence of bidders who may care to attend. In case of any holiday, the Financial Proposal shall be opened on the next working day, at the same place and time. The minimum qualifying percent for technical qualification is 85%.

Kindly submit Rs. 5,000/- Bid Security in the form of Pay Order or Demand Draft in the name of Institute of Business Administration, Karachi along with the Tender Documents.

Kindly mention "Tender Number" at top left corner of the envelope. IBA reserves the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.

Please feel free to contact Manager Purchase & Stores at (92-21) 38104700 Ext: 2151 for any information and query.

Registrar

Main Campus, University Road, Karachi 75270

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