



**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow

Tender Notice

The Institute of Business Administration, Karachi (IBA), invites sealed bids from tax-compliant service providers, registered with the relevant tax authorities, for the following tender under the Single Stage Two Envelopes procedure:

Tender Title (Ref. No.)	Tender Fee	Bid Security
Hiring Creative & Communication Agency (ES/01/24-25)	Rs. 5,000/-	2%
▶ <i>Issuance start date:</i>	September 4, 2024, at 9:00 A.M.	
▶ <i>Issuance end date & time:</i>	September 27, 2024, at 3:00 P.M.	
▶ <i>Submission date & time:</i>	September 4, 2024, to September 27, 2024, from 9:00 A.M. to 3:00 P.M.	
▶ <i>Pre-bid briefing:</i>	September 20, 2024, 4:00 P.M.	
▶ <i>Proposal Opening date & time:</i>	September 27, 2024 at 3:30 P.M.	

Tender documents may be collected upon submission of the paid fee challan from the Office of the Head of Procurement, Fauji Foundation Building, IBA Main Campus, University Enclave, Karachi, on any working day (Monday to Friday). Alternatively, the tender documents can be downloaded from the IBA website. The tender fee challan can be generated from the IBA website at <https://tenders.iba.edu.pk> and deposited at any branch of Meezan Bank Ltd.

Sealed bids should be dropped in the Tender Box located at the Security Office, Gate #4 of IBA Main Campus. Bids will be opened on the same date and venue in the presence of the bidders' representatives who may wish to attend. In case of a holiday, the tender will be opened/received on the next working day at the same place and time.

Please ensure that bid security, in the form of a Pay Order or Demand Draft, is submitted in favor of 'IBA Karachi' along with the tender.

N.B. IBA Karachi reserves the right to reject any bid or cancel the bidding process subject to the relevant provision of SPP Rules 2010.

REGISTRAR

IBA, Main Campus, Karachi University Enclave, Karachi-75270
UAN: 11-422-422, Fax: (92-21) 99261508
Contact Person: Sr. Executive Procurement on 38104700, Ext: 2152
Email: tenders@iba.edu.pk
IBA Website: <https://www.iba.edu.pk/tenders>
<https://ppms.pprasinhd.gov.pk/PPMS/public/portal/notice-inviting-tender>