

**Muhammad Hanif / Senior Executive (Purchase) @ Main Campus**

To: Secretary Procurement Committee @ IBA  
Subject: SPPRA - PC Minutes of Meeting

From: Secretary Procurement Committee @ IBA

Sent: Thursday, June 29, 2017 3:04 PM

To: Muhammad Sohail Khan / Senior Manager (Purchase and Stores) @ IBA

Cc: Procurement-Committee; Aamer Shabbir Khan / General Manager Administration @ IBA; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Senior Manager Finance (Pre-audit and Budget) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

Subject: Item 4. Approval for tender ad & documents for Brown Folder and Student Hand Book

**Item # 4:** Approval for tender ad & documents for Brown Folder and Student Handbook

Discussion: Sr. Executive Purchase briefed the committee for the requirement of Brown Folder and Student Handbook for Orientation Session of Fall 2017 (BBA, BS, MBA, MS). The committee reviewed the tender document, discussed about the specs and estimated cost.

Decision: The committee approved the tender ad & document for "Printing & Supply of Brown Folder and Student Handbook" to be floated on IBA & SPPRA websites, subject to availability of budget.


Action: Sr. Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.


Committee:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Asjad Asad (Member)
4. Haris Quershi (External Member)
5. Ahmed Ali Khan (External Member)
6. Mustaque Ahmed (Member)
7. Syed M. Rizwan Rizvi (Member)
8. Muhammad Hanif (Secretary)

Muhammad Hanif,  
Secretary Procurement Committee

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Syed Jehanzeb  
Manager Finance  
IBA

  
CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Dr. Rameez Khalid  
Assistant Professor  
IBA

  
MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Hani Qureshi  
PPRA Advisor  
HES