

# Design, Supply, Installation, Testing & Commissioning of 186.6 kWp Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System at Staff Town IBA Karachi

## MINUTES OF MEETING

**Subject:** IBA Staff Town 186.6kWp Solar System Pre-Bid Meeting

**Meeting No. :**

01

**Client:** IBA-KHI

**Dated:** July 28, 2025

**Time:** 11 30 Hrs.




**Venue:** IBA Main Campus-Karachi.

### Participants:

#### IBA's Representatives

- Nasim ul Haque (Senior Manager Projects)
- Hassan Ilyas (Assistant Electrical Engineer)

Institute of Business Administration, Karachi					
Mandatory Site Visit					1100 Hrs
July 28, 2025					
Design, Supply, Installation, Testing & Commissioning of 186.66 kWp Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System at Staff Town IBA Karachi			Tender # CW/05/25-26		
S.No.	Company Name	Name of Contractors / Representative	Email Address	Contact Number	Contractors / Representative Signature
1	Bay Renewable Stars	Tajammul		0311-5999922	[Signature]
2	MARS TECH	M. BABAR		0319-0328207	[Signature]
3	INTERFACE ENGG.	ZUHAB JAVED	zuhab@interface.com	0333-8240402	[Signature]
4	VOLTAIC POWER PVT LTD	JUNAID ZAHID MUGHAL	junaid.mughal@voltaicpower.com	0301-8257806	[Signature]
5	NIZAM ENERGY	Malhar Khan	malhar.nizamenergy@gmail.com	03227060504	[Signature]
6	Creative Electric Pvt Ltd	Syed Mubashir	syed.mubashir@creative.com	0305-1798146	[Signature]
7	Ideal Power Solutions Pvt Ltd.	Asim Nawab	asim.nawab@ipsc.com	0345-2407664	[Signature]
8	BEACON Energy Pvt Ltd	Mubashir Asif	mubashir.asif@beaconenergy.pk	03333091193	[Signature]
9	Sustainable Energies	Muddesi		03272070166	[Signature]
10	Muhammad Usman	Beyond Green		0307-2629061	[Signature]

S.No.	Company Name	Name of Contractors / Representative	Email Address	Contact Number	Contractors / Representative Signature
11	WATEEN SOLUTIONS	HAMMAD AHF	hammad.ahf@wateen.com	0321-2340491	
12	Beyond green solar solution	M. ADNAN	Adnan.Beyondgreen.com	0300-7887802	
13	Iceberg Industries, Karachi	Umer-ul-hdin	su@icebergindustries.net	03063175977	
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

Scanned with CamScanner

#### Deliberations:

##### 1. Mobilization Advance Guarantee

- A bank guarantee is required for mobilization advance.
- Insurance guarantees will not be accepted.

##### 2. Mandatory Requirements Compliance

- All mandatory documentation and information must be provided.
- Failure to comply will lead to disqualification of the bid.

##### 3. Copper Link Upgrades

- Financial proposals must include any required upgrades for copper links for Solar AC cable connections.

##### 4. Project Timeline

- The project timeline begins from the date of receiving the LOA (Letter of Award) by the contractor.

##### 5. Payment Terms

- Running bill payments will be processed within 30 working days following verification from the project department.

#### **6. Bid Submission Deadline**

- Final date: **August 6th, 2025**
- Time: **9:00 A.M to 3:00 P.M**
- Bids submitted after 3:00 P.M will not be accepted.

#### **7. Bid Submission Format**

- Bids must be submitted both on EPAD and as a hard copy at IBA Main Campus.

#### **8. Operation & Maintenance**

- O&M period will commence upon submission of commissioning documents.

#### **9. Earth Pit:**

- Bidders must quote rates for earth pits (AC/DC) based on the Bill of Quantities (BOQ).
- All related aspects listed in the BOQ must be considered.

#### **10. Structural Footing Reference Level:**

- Contractors must use the Masjid carport structure footing as the reference point.
- The existing VFR road level shall serve as the benchmark for elevation and levelling.

#### **11. Paint Specifications and Surface Preparation:**

- All structural components must be painted as follows:
- Minimum two coats of anticorrosive primer (Red Oxide).
- Minimum two coats of enamel finish paint in smoke grey colour.
- Before painting, surfaces must be cleaned thoroughly of rust, dirt, and grease.
- Sandblasting or abrasive blasting is recommended for optimal surface preparation.
- Surfaces must be smooth and defect-free to prevent peeling or chipping and to ensure a uniform finish.
- Approved brands: ICI, Berger, Jotun

#### **12. Existing Solar System Details:**

- The following PV system is already installed:
- Jinko 550W x 182 panels = 100.1 kWp
- Jinko 580W x 72 panels = 41.76 kWp
- Jinko 580W x 93 panels = 53.94 kWp

- Jinko Bifacial 575W x 124 panels = 71.3 kWp
- Total System Size: 267.1 kWp
- Inverters: Huawei 115KTL x 2 units

#### 13. **Working Hours**

- Standard working hours: **8:00 A.M to 6:00 P.M.**

#### 14. **Contact Information for Project Queries:**

For any queries regarding project details, please contact:

- **[nmalik@iba.edu.pk](mailto:nmalik@iba.edu.pk)**
- **[hilyas@iba.edu.pk](mailto:hilyas@iba.edu.pk)**
- **[mhanif@iba.edu.pk](mailto:mhanif@iba.edu.pk)**

Minutes Recorded By:

Hassan Ilyas

IBA Representative