

Design, Supply, Installation, Testing & Commissioning of 117.12 kWp Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System at Staff Town IBA Karachi

MINUTES OF MEETING

Subject: IBA Staff Town 117.12kWp Solar System Pre-Bid Meeting Meeting No. :

Client: IBA-KHI

Dated: August 18, 2026

Time: 11 30 Hrs.

Venue: IBA Main Campus-Karachi.

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Participants:

IBA's Representatives
- Nasim ul Haque (Senior Manager Projects) - Hassan Ilyas (Assistant Electrical Engineer)

Institute of Business Administration, Karachi	
Site Visit	Time: 11:30 A.M
August 18, 2026	
Tender # CW/07/26-27	Design, Supply, Installation, Testing & Commissioning of 117.12 kWp Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System at Staff Town IBA Karachi

IBA Representative:

Nasim ul Haque
Hassan Ilyas

S.No.	Company Name	Name of Contractors / Representative	Email Address	Contact Number	Contractors / Representative Signature
1	Delta Energy	Salman Zaher	projects@deltaenergy.com.pk	0333-0190055	
2	Iceberg industries	Ahmed Hussain	h.ahmed2860@gmail.com	03153732690	
3	Marstech	M. Faizan	info@marstech.com.pk	03022009606	
4	Supreme Multitrade Industries	M. Hassan	suprememultitrade.com.pk muhammad.hassan	03379602783	
5	Ashrafia Enterprises	Ghulam Shauhi	ghulamshauhi142@gmail.com	0336-1843252	
6	Energy Solutions Pvt Ltd	Wamir Khan	wamir@esl.pk.com	0300-2144362	
7	Creative Electronics Pvt Ltd	M. Iqbal	manag@creativeelectronics.com.pk	036-0615354	
8.	Ideal Power Solutions (IPS)	Salman	khokhar.salman.khan@gmail.com	03486450485	
9.	Beyond green (BG)	Mubashir	mubashir@beyondgreen.com	03333091003	

Deliberations:

1. Mobilization Advance Guarantee

- A bank guarantee is required for mobilization advance.
- Insurance guarantees will not be accepted.

2. Mandatory Requirements Compliance

- All mandatory documentation and information must be provided.
- Failure to comply will lead to disqualification of the bid.

3. Project Timeline

- The project timeline begins from the date of receiving the LOA (Letter of Award) by the contractor.

4. Payment Terms

- Running bill payments will be processed within 30 working days following verification from the project department.

5. Bid Submission Format

- Bids must be submitted both on EPAD and as a hard copy at IBA Main Campus.

6. Operation & Maintenance

- O&M period will commence upon submission of commissioning documents.

7. Mounting Clamps Cost

- The contractor must include the cost of mounting clamps in their bid, strictly in accordance with the specifications outlined in the tender documents

8. Earth Pit:

- Bidders must quote rates for earth pits (AC/DC) based on the Bill of Quantities (BOQ).
- All related aspects listed in the BOQ must be considered.

9. Existing Solar System Details:

- The following PV system is already installed:
- Jinko 550W x 182 panels = 100.1 kWp
- Jinko 580W x 72 panels = 41.76 kWp

- Jinko 580W x 93 panels = 53.94 kWp
- Jinko Bifacial 575W x 124 panels = 71.3 kWp
- Trina Bifacial 620W x 306 Panels= 189.72kWp
- Total System Size: 456.82 kWp
- Inverters: Huawei 115KTL x 3 units & Huawei 50KTL x 1

10. Working Hours

- Standard working hours: **8:00 A.M to 6:00 P.M.**

11. Contact Information for Project Queries:

For any queries regarding project details, please contact:

- **nmalik@iba.edu.pk**
- **hilyas@iba.edu.pk**
- **mhanif@iba.edu.pk**

12. Submission of Bidding Documents

- All bidders are required to submit their bidding documents in a properly organized, securely bound, and correctly aligned format. Loose, incomplete, or improperly arranged documentation will not be accepted and may result in disqualification from the bidding process.

Minutes Recorded By:

Hassan Ilyas

IBA Representative