



# Tender Notice

The Institute of Business Administration, Karachi (IBA) invites sealed bids from active taxpayers of Manufacturers / Firms / Companies / Distributors / Suppliers / Service Providers registered with relevant tax authorities for the following tenders.

Tender Title (Ref. No.)	Tender Fee & Dates	Procedure	Bid Security
<b>1. SLA for the Maintenance of CISCO Equipment</b> (IT/12/21-22)	<ul style="list-style-type: none"> <li>Fee: Rs. 2,000/-</li> <li>Issuance start date: December 23, 2021 at 9 AM</li> <li>Issuance end date &amp; time: January 7, 2022 at 3 PM</li> <li>Submission date &amp; time: December 23, 2021 to January 7, 2022 from 9 AM to 3 PM</li> <li>Opening date &amp; time: January 7, 2022 at 3:30 PM</li> </ul>	Single Stage One Envelope	2%
<b>2. Decoration Services for Convocation-2021</b> (MISC/04/21-22)	<ul style="list-style-type: none"> <li>Fee: Rs. 2,000/- (each)</li> <li>Issuance start date: December 23, 2021 at 9 AM</li> <li>Issuance end date &amp; time: January 12, 2022 at 3 PM</li> <li>Submission date &amp; time: December 23, 2021 to January 12, 2022 at 3 PM</li> <li>Opening date &amp; time: January 12, 2022 at 3:30 PM</li> </ul>		
<b>3. Catering Services for Convocation Dinner 2021</b> (MISC/05/21-22)			
<b>4. Provision of Souvenir for Convocation-2021</b> (MISC/06/21-22)			

Tender Document may be collected after submission of paid fee challan from the Office of **Head of Procurement, Fauji Foundation Building, IBA Main Campus, University Enclave, Karachi** on any working day (Monday to Friday). Alternatively, the tender document can be downloaded from the website. The Tender fee challan is to be generated from the IBA website <https://www.iba.edu.pk/tenders/> which may be deposited in any branch of Meezan Bank Ltd. Sealed bids should be dropped in Tender Box placed at the Security Office, Gate # 4, IBA Main Campus University Enclave Karachi and will be opened on the same date & venue in the presence of the bidders' representatives who may wish to attend. In case of a holiday, the tender shall be opened/received on the next working day at the same place and time. Bid Security in form of Pay Order or Demand Draft has to be submitted in favour of "IBA Karachi" along with the Tender.

Kindly mention "Tender Number" at the top left corner of the envelope.

**N.B.** IBA Karachi reserves the right to reject any bid or cancel the bidding process subject to relevant provision of SPP Rules 2010.

## REGISTRAR

IBA, Main Campus, University Enclave, Karachi 75270  
111-422-422 Fax (92-21) 99261508  
Contact Person Sr. Executive Procurement on 38104700 ext: 2152  
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