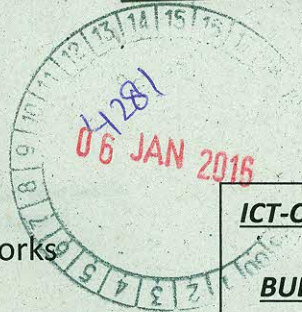




**Institute of  
Business Administration  
Karachi**

Leadership and Ideas for Tomorrow

**Office Notes & Order**



**APPROVAL FOR:**

- Purchase       Works  
 Others (pl. specify) \_\_\_\_\_

**ICT-CPX-HW-118**

**BUDGET CODE**

**Beneficiary Department/Place of work:** Store Backup HP 551color toners  
**Description:** Main Campus ICT store backup

**Comparative Summary:**

S. No	Description	QTY	ARC Point	Imran Electronics	Al-Madina	Pako Computer	Allied Computer	IOP
1.	<u>HP 551color toners</u> Set toners	01 Set	61,082/-	58,912/-	60,900/-	60,000/-	59,800/-	76,495/-
	HP authorized		YES	yes	yes	yes	yes	yes
Total			61,082/-	58,912/-	60,900/-	60,000/-	59,800/-	76,495/-
Add G.S.T			10,383/-	10,015/-	10,353/-	10,200/-	10,166/-	13,004/-
G. Total			<u>71,465/-</u>	<u>68,927/-</u>	<u>71,253/-</u>	<u>70,200/-</u>	<u>69,966/-</u>	<u>89,499/-</u>

**Recommended Supplier/Vendor/Contractor:** Imran Electronics

**Approval Amount:** Rs. 68,927/- + 11978 x 2 = 92,883/-

**Basis of recommendation:** Being lowest

**Forwarded by**

appropriation) \_\_\_\_\_

**Approved by**

(Director IBA/Director IT/Projects/Registrar/\_\_\_\_\_)

**Director Finance**

(For Budgetary Allocation/Re-  
appropriation)

IBA Finance Deptt

Budget Certificate

Available

Not available

Suggested Re-appropriation

Certified by:

**Enclosures:**

- |  |   |
|--|---|
| <input type="checkbox"/> Original Quotations along with RFQs         | <input type="checkbox"/> Relevant minutes of Purchase Committee/Audit & Finance |
| <input type="checkbox"/> Requisition from the concerned person/Deptt | <input type="checkbox"/> Committee/Executive Committee                          |
| <input type="checkbox"/> Copies of Tender document (if any)          | <input type="checkbox"/> Other Documents _____                                  |
| <input type="checkbox"/> Copy of tender advertisement (if any)       |   |

(Please mark (✓) appropriate boxes)

**IBA/MC/ RFO /48/2015-16**

**Comparative Summary:**

S. No	Description	QTY	ARC Point	Imran Electronics	Al-Madina	Pako Computer	Allied Computer	IOP
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**Recommended Supplier/Vendor/Contractor:** Imran Electronics

**Approval Amount:** Rs. 68,927/-

**Basis of recommendation:** Being lowest