

NBP-1027-2512300013683024

GoS-KHI-1746915FDCE59A23

Non-Judicial

Rs 41,972/-

Description : Contract - 15(a)  
 Principal : IBA Karachi [27024407]  
 Contractor : Borgata (Private) Limited [42843812]  
 Applicant : Mariam Arsallan Agha [42301-8775707-8]  
 Stamp Duty Paid by : Borgata (Private) Limited [42843812]  
 Issue Date : 30-Dec-2025, 03:43:05 PM  
 Paid Through Challan : 2025758EF14EDA94  
 Amount in Words : Forty One Thousand Nine Hundred and Seventy Two Rupees Only

Please Write Below This Line

You can verify your e-Stamp paper by scanning the QR code or online at [www.estamps.gos.pk](http://www.estamps.gos.pk) using the 'Verification Through Web' option.**AGREEMENT****Event Management Service for Career Fair-2026**

THIS AGREEMENT is executed at KARACHI, on this day December 29, 2025.

**BETWEEN**

M/s Institute of Business Administration, Karachi through its Registrar, located at Main Campus, University Enclave, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

**AND**

M/s Borgata (Pvt) Ltd, having its office at 3rd Floor, 49-C, Lane-5, Bukhari Commercial, Phase-VI, DHA Karachi hereinafter referred to as "THE SERVICE PROVIDER" (which expression shall wherever the context, so permits be deemed to include its legal representatives, executors, successor and assigns), through its Owner, Ms. Mariam Arsalan Agha holding CNIC No. 42301-4775707-8 on the SECOND PART.

Event Management Services Career Fair 2026



Page 1







**NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:**

**WITNESSETH**

“IBA” hereby offers to appoint M/s Borgata (Pvt) Ltd as their official Services Provider for the specific purpose of “Event Management Service for Career Fair”. “THE SERVICE PROVIDER” hereby agreed to the offer the “IBA” in acceptance of the terms & conditions here in below forth.

**Article I**

**DUTIES & SCOPE OF WORK AND AGREEMENT**

- 1.1 “THE SERVICE PROVIDER” agrees to provide any/all kind of decoration services to “IBA” whenever and wherever required as per the terms & conditions of this Agreement.
- 1.2 “THE SERVICE PROVIDER” will coordinate their work with Head of Procurement, of the “IBA” who will assist “THE SERVICE PROVIDER” in supervision of proposed service(s)/work(s).
- 1.3 “THE SERVICE PROVIDER” is bound to provide items according to the terms & conditions vide submitted signed document.
- 1.4 “THE SERVICE PROVIDER” will contact / coordinate with Special Branch Police, Govt of Sindh / IBA Security Deptt to obtain clearance for its staff / manpower and vehicle as and when required.
- 1.5 The scope of work and services may vary, and THE SERVICE PROVIDER will provide the same in accordance to the Variation Order.
- 1.6 Transportation/Cartage/Deliveries will be the responsibility of the services provider.
- 1.7 In case of any property or asset damage, Borgata (Pvt) Ltd shall be responsible for covering the cost of the damage.
- 1.8 In case of theft committed by Borgata (Pvt) Ltd staff, Borgata (Pvt) Ltd shall be held accountable and liable for the loss.
- 1.9 All terms & conditions will be an integral part of this agreement.

**Article II**

**SCOPE OF PROFESSIONAL SERVICES:**

- 2.1 THE SERVICE PROVIDER” hereby agree and acknowledge for the periodic supervision of the services and to check the execution of services in accordance with the Description & Specification vide submitted document.
- 2.2 “THE SERVICE PROVIDER” hereby agree and acknowledge the acceptance of attending the meetings with the Head of Procurement “IBA” as & when required.





**Article III**  
**MANPOWER REQUIREMENT**

- 3.1 Adequate manpower will be provided by Service Provider for smooth running of functions and its upkeep. Number of manpower will be adjusted/deployed with consultation of Manager Administration.
- 3.2 All staff must have CNIC and clearly mentioned to discourage work through child labor. All staff details, along with vehicle numbers, must be submitted at least 48 hours prior to entry into IBA. Vendors must obtain prior approval for any staff staying overnight on campus; otherwise, staff will be required to stay outside IBA premises during the event.
- 3.3 All bearers & service staff should be in proper neat & clean uniform.

**Article IV**  
**REMUNERATION**

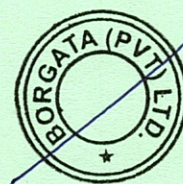
- 4.1 The cost offered by the Service Provider is Rs. 11,991,881/- (inclusive of all taxes) for Event Management Service for Career Fair.
- 4.2 Liquidity damages 10% of the total amount will be imposed for which the M/s Borgata (Pvt) Ltd failed to deliver as per standard or in accordance with the entitlement / authorization.
- 4.3 Payment will be made after submission of invoice.
- 4.4 Performance Security 10% of total amount should be submitted in shape Pay Order before signing of Contract Agreement.
- 4.5 All Government taxes (including Income tax and stamp duties), levies and charges will be charged as per applicable rates / denomination.
- 4.6 Stamp duty 0.35% for Services against total annual value of Work will be levied accordingly.
- 4.7 This Agreement includes, the "Event Management Service for Career Fair", discussions with "IBA" before the determination of scope of work with any/all other relevant details for presentation to "IBA". The description/BoQ is appended below:

S. #	Specification	Qty	Rate	Amount
1	Career Fair theme, Concept and Route map (by 20th December 2025)	1	500,000.00	500,000.00
<b>SETUP</b>				
2	Marquee Size: 290' x 150' Trussing & Criss cross marquee (undamaged and clean; without gaps, weather proofing)	2	888,889.00	888,889.00





3	<b>Marquee</b> Size: 180' x 150' Trussing & Criss cross marquee(undamaged and clean; without gaps, weather proofing)	2	611,111.00	611,111.00
4	<b>Marquee</b> Size: 100' x 100' Trussing & Criss cross marquee (undamaged and clean; without gaps, weather proofing, Air-conditioning system fully covered) - Food Area	2	444,444.00	444,444.00
<ul style="list-style-type: none"> <li>• One Entrance and two exit (1 should be emergency exit)</li> <li>• Vendor should handover complete setup at least 10 hours before the event.</li> <li>• Vehicle mounted soundproof CHILLERS temperature should be adjustable. (For food area)</li> <li>• Hide or properly secure wiring to prevent tripping hazards or accidental damage. Use clips or cable ties along the structure.</li> <li>• Vendor must be responsible of provide and manage clean and tidied area for the event.</li> </ul> <p>Note: Marquee to be installed a day before the event for Booth set-up</p>				
5	Octanorm Stall size: 2m x 3m x 2.4m with 2 spotlights, 2 visitor chairs and 1 table) for Counseling Clinics	14	96,444.00	96,444.00
6	Tier 3: Octanorm Stall size: 2m x 3m x 2.4m with 2 spotlights, 1 visitor chair and 1 table	75	516,667.00	516,667.00
7	Tier 2: Octanorm Stall size: 3m x 3m x 2.4m with 3 spotlights, 2 visitor chairs and 1 table	80	551,111.00	551,111.00
8	Tier 1: Octanorm Stall size: 3m x 3m x 2.4m (two-sides opened) with 3 spotlights, 3 visitors chairs and 2 tables	35	241,111.00	241,111.00
<p>&gt; Concealed Electric Wiring, and shock proof in case of rain</p> <p>&gt; Extension Boards to connect laptop/fan or other electronic devices</p>				
9	<b>Acrylic Chairs</b> • Comfortable • for Sponsors and Hang-out area	60	22,000.00	22,000.00
	<b>Visitor Chairs</b> • Comfortable, foamed chairs with back support. opt for compact designs that do not take up much space • For guests or clients	520	288,889.00	288,889.00
	<b>Executive Chairs</b> • Color match with the theme / floor carpet	20	22,222.00	22,222.00

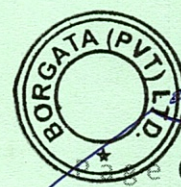




10	<b>Carpet</b> (Clean) for stalls <ul style="list-style-type: none"> <li>• Color: Black / Dark Blue, or as per the theme</li> <li>• Work well in both bright and neutral lighting conditions, adding a touch of vibrancy without clashing.</li> <li>• non-slip backing to prevent accidental slips and maintain a safer environment.</li> <li>• Clean and there must no sign of tearing</li> </ul>	220 stalls	635,556.00	635,556.00
11	<b>Entrance Arch</b> solid wooden with vinyl <ul style="list-style-type: none"> <li>• Size: 14' x 12' (approx),</li> <li>• Vinyl printed, floor standing, matching with event's theme (different design from any Panaflex)</li> </ul>	1	111,111.00	111,111.00
12	<b>Branding and Paneling</b> (10' x 10')	20	333,333.00	333,333.00
13	<b>Vinyl Printed Colored Paneling</b> <ul style="list-style-type: none"> <li>• Height: 10' (details to be decided with vendor)</li> <li>• As a pathway between stalls or to be used at the boundary for the thematic display.</li> </ul>	800 running feet (approx.)	222,222.00	222,222.00
14	Wooden frame with flex for entrance signage (12' x 4') double-sided	2	40,000.00	40,000.00
15	<b>Media Wall</b> (20' x 8') & (10' x 8') <ul style="list-style-type: none"> <li>• comfortable viewing height, typically with the center of the screen or graphic panel at eye level (about 5 to 6 feet from the ground)</li> <li>• Vendor must be able to cater to immediate changes due to influx of partners or sponsors</li> </ul>	3	116,667.00	116,667.00
16	<b>Large Dustbins</b> with cover (Clean)	20	22,222.00	22,222.00
17	<b>SS Sofa Lounge</b> <ul style="list-style-type: none"> <li>• With Center Glass Table</li> <li>• Capacity: Double Seater</li> </ul>	15	100,000.00	100,000.00
18	<b>Carpet for Executive Lounge</b> <ul style="list-style-type: none"> <li>• Approx size: 80' x 50'</li> <li>• Must be clean and spotless</li> </ul>	1 Job	222,220.00	222,220.00
19	<b>Balloon Decoration</b> <ul style="list-style-type: none"> <li>• across the event area and at the entrance</li> </ul>	1 Job	41,667.00	41,667.00



20	<b>Flower Decoration</b> (gate + Table)	1 Job	22,222.00	22,222.00
21	<b>Route map wall panaflex</b> (10' x 10') double sided	2	48,889.00	48,889.00
22	<b>Signboard</b> • Floor Standing, height: 3' ~ 4' • Display size at least A-4 for notices / announcements / directions etc, Covered or Protected	10	72,222.00	72,222.00
23	<b>Panaflex Banner with Wooden Frame</b> • Size: 10' x 6' • The banner with frame to be posted before the event date (1 day before) from KU Maskan Gate to Event area at multiple locations	20	266,667.00	266,667.00
24	<b>Ramp</b> for Accessibility • at least 3 feet wide to allow a standard wheelchair to pass comfortably	2	48,889.00	48,889.00
<b>Appliances</b>				
25	<b>Generator</b> 100 kVA, • For complete setup (without fuel), should be soundproof	2	128,889.00	128,889.00
26	<b>Generator</b> 100 kVA • For ambiance & sound system (without fuel), should be soundproof	1	72,222.00	72,222.00
27	<b>Pedestal Fans</b> (rotatable) • color and style matching with the overall stall décor, e.g., sleek, white/black fans • low-noise operation, for indoor setup	240	266,667.00	266,667.00
28	<b>Walkie Talkie</b>	8	26,667.00	26,667.00
29	<b>CCTV Camera and Surveillance</b> • The Event Marquee to be covered completely • Vendor should have its own surveillance area, camera connectors and internet for smooth monitoring	1 Job	388,889.00	388,889.00





30	<b>LED Screen</b> with stand <ul style="list-style-type: none"><li>• Screen Size: 42”</li><li>• Built-in USB port, Sound/audio compatible with most of the video formats</li></ul>	175	1,249,444.00	1,249,444.00
31	<b>Power Sockets</b> , as per stalls <ul style="list-style-type: none"><li>• Each board should have at least 4 power sockets)</li><li>• Separate for SMD</li><li>• 4 for Platinum Sponsors</li></ul>	250	194,444.00	194,444.00
32	<b>Sound System</b> (SP 4) <ul style="list-style-type: none"><li>• With Power Cables, Handheld Mics and Rostrum Mic</li></ul>	4 Pairs	88,889.00	88,889.00
33	<b>Mic / megaphone</b> To be used without electricity, in case of emergency	1	4,444.00	4,444.00
34	<ul style="list-style-type: none"><li>• Digital Standees/Screen (10’ x 4’)</li><li>• fully functional in day light</li><li>• (must be covered in case of rain)</li></ul>	4	95,556.00	95,556.00
35	<b>SMD Walkway / Entrance (20’ x 10’)</b> <ul style="list-style-type: none"><li>• For outdoor ramps, consider adding side guards or a canopy to protect from rain</li></ul>	6	400,000.00	400,000.00
<b>Other Activities</b>				
36	<b>Project Display</b> <ul style="list-style-type: none"><li>• Set up for 10-15 student project display</li><li>• 15 tables, Multimedia display/SMD</li></ul>	1	333,333.00	333,333.00
37	<b>Valet Service</b> at least 20 parkers, from 9 AM till 5 PM	1	44,444.00	44,444.00
<b>Food and Dining Area Setup</b> This area would have separate entrance and exit to manage visitors with coupons only				
38	<b>Cooking area</b> with tables and electricity	Complete	647,060.00	647,060.00
39	<b>Tables for serving</b> (buffet tables with clean covers as per the event theme)	12 Sets		
40	<b>Round-Table Seating</b> with chairs (400 Capacity) for Food area (40 tables with 10 chairs each)	400 Persons		
41	<b>Fully Carpeted</b> area with AC and closed walls	1 Job		
42	<b>AC Van</b> To cover food area sufficiently	2		
<b>Total</b>			<b>10,427,723.00</b>	
<b>15% SST (if applicable)</b>			1,564,158.45	



Grand Total Amount	11,991,881.45
--------------------	---------------

#### 4.8 Scope of Work

IBA Karachi organizes career fair for students every year. The scope of required service is to cover all aspects to ensure the event runs smoothly, attracts participants, and effectively connects students with potential employers.

##### 1. Pre-Event Planning

- **Event Conceptualization and Theme Development:** Define the goals, theme, and objectives of the career fair in collaboration with IBA Karachi (in collaboration with IBA MARCOM).
- **Venue Setup:** Considering main factors like accessibility, space for booths, networking areas, student engagement zones, one-on-one interview slots, lunch & refreshments areas, AV equipment, and other logistics.

##### 2. Event Logistics and Operations

- **Booth and Layout Design:** Organize and design the layout for company booths, help desks, information stands, and presentation areas.
- **Audio-Visual and Technical Setup:** Arrange for, LED screens, digital standees, SMD Screens, microphones, lighting, and other equipment.
- **Signage and Branding:** Provide signage for directions, branding for company booths, and general decorations in line with the event’s theme.
- **Registration and Attendee Check-In:** Set up a registration desk or digital check-in process for both students and employers.
- **Valet Service for guests:** providing sufficient staff for valet service from IBA Main Gate to the designated parking place(s).
- **Decoration: Balloon & Flower decoration according to the event’s theme.**
- **CCTV Monitoring:** To arrange for inside venue CCTV monitoring. This will help to oversee student and company engagement throughout the day. Designated area for lead sponsors that everyone must pass through; ensure its prominently highlighted.

##### 3. Onsite Support and Management

- **Exhibitor and Attendee Support:** Offer continuous support for exhibitors with setup, any technical issues, and general needs throughout the day.
- **Support Staff:** Uniformed Supervisors, Electricians, Carpenters in sufficient quantity must be available throughout the event.
- **Refreshments and Break Areas:** Arrange catering and refreshment zones for students and exhibitors.
- **Safety and Security:** Ensure necessary safety protocols are in place, including crowd management, emergency protocols, and adequate security personnel.

M/s Borgata (Pvt) Ltd may be able to accommodate changes within the above parameters with respect to concept and theme design.



4.9 IBA reserve the right to accept or reject any or all agreement(s) or terminate proceedings at any stage in accordance to the rules & regulations.

4.10 Charges / rentals will be same as per offered vide document.

**Article V**  
**ARBITRATION**

5.1 In case of any dispute, difference or question which may at time arise between the parties hereto or any person claiming under them, touching, or arising out in respect of this agreement or this subject matter thereof shall be referred to the arbitration and an Arbitrator will be appointed by mutual consent, whose decision and findings will be final and binding on both the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

**Article VI**  
**TERMINATION**

6.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at anytime.

**Article VII**  
**INDEMNITY**

7.1 "THE SERVICE PROVIDER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SERVICE PROVIDER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SERVICE PROVIDER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

7.2 Any / all in toward incident(s) / accident(s) / mishap(s) is / are the responsibilities of the Service Provider and its indemnification.

**Article VIII**  
**NOTICE**

8.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**Article IX**  
**INTEGRITY PACT**

9.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).

9.2 Without limiting the generality of the forgoing the Service Provider represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid





or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.

- 9.3 The Service Provider accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- 9.4 Notwithstanding any right and remedies exercised by the IBA in this regard, the Service Provider agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the Service Provider as aforesaid for the purpose of obtaining or inducing work/service or other obligation or benefit in whatsoever from the IBA.

#### **Article X** **SEVERABILITY**

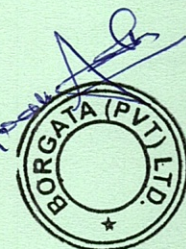
- 10.1 If any terms covenant or condition of this agreement shall be deemed invalid or unenforceable in a court of law or equity, the remainder of this agreement shall be valid & enforced to the fullest extent permitted by prevailing law.

#### **Article XI** **FORCE MAJURE**

- 11.1 THE SUPPLIER shall not be asked for return of consideration amount, in part or full nor can be used in a court of law, when failure in providing services outlined in this Agreement is due to an event beyond the control of THE SERVICE PROVIDER and which could not have been foreseen, prevented, or avoided by a judicious person of able mind and body. These include, but are not restricted to, Acts of God, Acts of public enemy (including arson and terrorist activities), Acts of Government(s), fires, floods, epidemics, strikes, freight embargoes and unusually severe weather.

#### **Article XI** **MISCELLANEOUS**

- 11.1 Any addition & alteration(s) made in the Work Order / Contract Agreement as required which entail extra time & labor and material on part of the services, shall be charged separately/extra on 'Quantum Merit' basis before & on final services handed over to the "IBA". After FINAL WORKS if any alteration(s), arise charges will be paid on mutually agreed upon as per Variation Order.



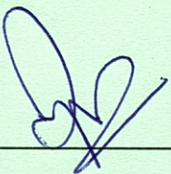


11.2 Competent Authority reserves the right to change / alter / remove any item or reduce / enhance quantity without assigning any reason.

11.3 This agreement will be enforced and effective with immediate effect as per Work Order.



11.4 The terms and conditions of the AGREEMENT have been read over to the parties which they admit being correct and abide by the same.

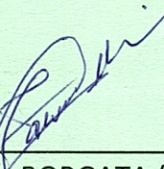
IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

  
"IBA"  
NAME: Dr. Mohammad Asad Ilyas  
**Dr. Mohammad Asad Ilyas**  
CNIC # 42301-414121-9  
Address: **IBA, Karachi**  
Registrar, Institute of Business  
Administration Main Campus  
University Enclave, Karachi

  
  
M/s BORGATA (PVT) LTD  
NAME: Mariam Arsallan Agha  
CNIC # 42301-4775707-8  
Address:  
3<sup>rd</sup> Floor, 49-C, Lane-5, Bukhari  
Commercial, Phase-VI, DHA Karachi

**WITNESS:**

1.   
 Syed Fahad Jawed  
CNIC # 42201-9125136-3  
Address:  
Associate Registrar  
Institute of Business  
Administration Main Campus  
University Enclave, Karachi

2.   
M/s BORGATA (PVT) LTD  
NAME: Fareed Uddin  
CNIC # 42101-8069761-5  
Address:  
3<sup>rd</sup> Floor, 49-C, Lane-5,  
Bukhari Commercial, Phase-VI,  
DHA Karachi

Focal Person IBA

**Syed Atif Murtaza Qaiser (Lecturer and Head of CDC)**