

**Document Fee: Rs.1,000/-
(Non-Refundable)**

DOCUMENT FORM

Disposal of IT Equipment
on 'as is where is' Basis

OS/01/22-23

Date of Issue : February 09, 2023

Last Date of Submission : February 23, 2023 (3:00 pm)

Date of Opening : February 23, 2023 (3:30 pm)

Company Name: _____

NTN: _____

Pay Order / Demand Draft # _____, Drawn on Bank _____

Amount of Rs. _____, Dated: _____

Notice Invitation Tender (NIT)

Disposal of Items

The Institute of Business Administration, Karachi (IBA) invites sealed bids from dealers / individuals dealers in the following relevant categories on 'as is where is' basis.

Document Title (Ref. No.)	Visit of Lots	Bid Security
Disposal of IT Equipments on 'as is where is' Basis (OS/01/22-23)	From the date of issuance till close of bid date i.e. 9am to 3pm	5%
Document Fee & Dates		
Fee: Rs.1000/- Issuance start date: February 9, 2023 at 9 AM Issuance end date & time: February 23, 2023 at 3 PM Submission date & time: February 9, 2023 to February 23, 2023 from 9 AM to 3 PM Opening date & time: February 23, 2023 at 3:30 PM		

Document may be collected after submission of paid fee challan from the Office of **Head of Procurement, Fauji Foundation Building, IBA Main Campus, University Enclave, Karachi** on any working day (Monday to Friday). Alternatively the document can be downloaded from the website. The document fee challan is to be generated from the IBA website <https://www.iba.edu.pk/tenders/> which may be deposited in any branch of Meezan Bank Ltd. Sealed bids should be dropped in box placed at the security office, gate # 4, IBA Main Campus University Enclave Karachi and will be opened on same date & venue at 3:30 pm in the presence of the bidders representatives who may wish to attend. In case of holiday the document shall be opened / received on the next working day at same place and time. Bid Security of 5% of total cost in form of Pay Order or demand draft, in favor of "IBA Karachi" along with the documents have to be submitted.

The IBA reserves the right to accept or reject any or all bid(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by IBA.

REGISTRAR

IBA, Main Campus, University Enclave, Karachi 75270

111-422-422 Fax (92-21) 99261508

Contact Person Sr. Executive Purchase on 38104700 ext: 2150

Email tenders@iba.edu.pk Website <https://www.iba.edu.pk/tenders.php>

Dear Participants:

Thank you for the interest shown in response to the document advertisement published in leading newspapers on February 09, 2023 vide # OS/01/22-23 to Disposal of IT Equipment on 'as is where is' Basis.

Items may be inspected between 9:00 am to 3:00 pm on any working day from February 09, 2023 to February 23, 2023 at IBA, Main Campus. Please quote the offered value on the form attached.

Kindly deposit a Pay Order / Demand Draft of 5% of the offered amount as the Bid Security, issued in favor of the Institute of Business Administration, Karachi.

For more information, please contact Sr. Executive Purchase on 021-38104700 Ext. 2150

Thank you,

-sd-
Registrar

Stamp & Signature

Disposal of IT Equipment on 'as is where is' Basis

S#	LOT #	ITEM	QTY	<u>AMOUNT INCLUSIVE OF TAXES</u>
1	A	Desktop Computers	368	
2	B	Laptops	13	
3	C	Multimedia Projectors	4	
4		Overhead Projector	1	
5		DVD Drives	4	
6		Floppy Drive	1	
7		Tower PCs	6	
8	D	RFID Reader / Controller	11	
9		Servers	9	
10		Network Devices	6	
11		Network Switches	11	
12	E	Cables	1 Lot	
13		Computer Body Parts	1 Lot	
14	F	Water Dispenser	1	
15		Fridge 2' x 2'	1	
16		Paper Shredder	1	

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17	G	Empty Toners	514	
18	H	Dry Battery 7AH	20	
19		Laptop Battery	86	
20	I	Fax Machines	7	
21		Marks Reader	2	
22		Scanners	2	
23		Monitors	4	
24		Typewriters	2	
25	J	Rams	21	
26	K	Keyboards	430	
27		Mouses	364	
28		Power Adaptors	356	
29	L	VGA Cables	80	
30		Power Cables	295	
31		Power Adaptor Misc	140	
32	M	UPS	5	

Grand Total Amount Lot : A + B + C + D + E + F + G + H + I + J + K + L + M

Rs. _____

Grand Total Amount Rupees in Words: _____

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PICTURES LOT WISE



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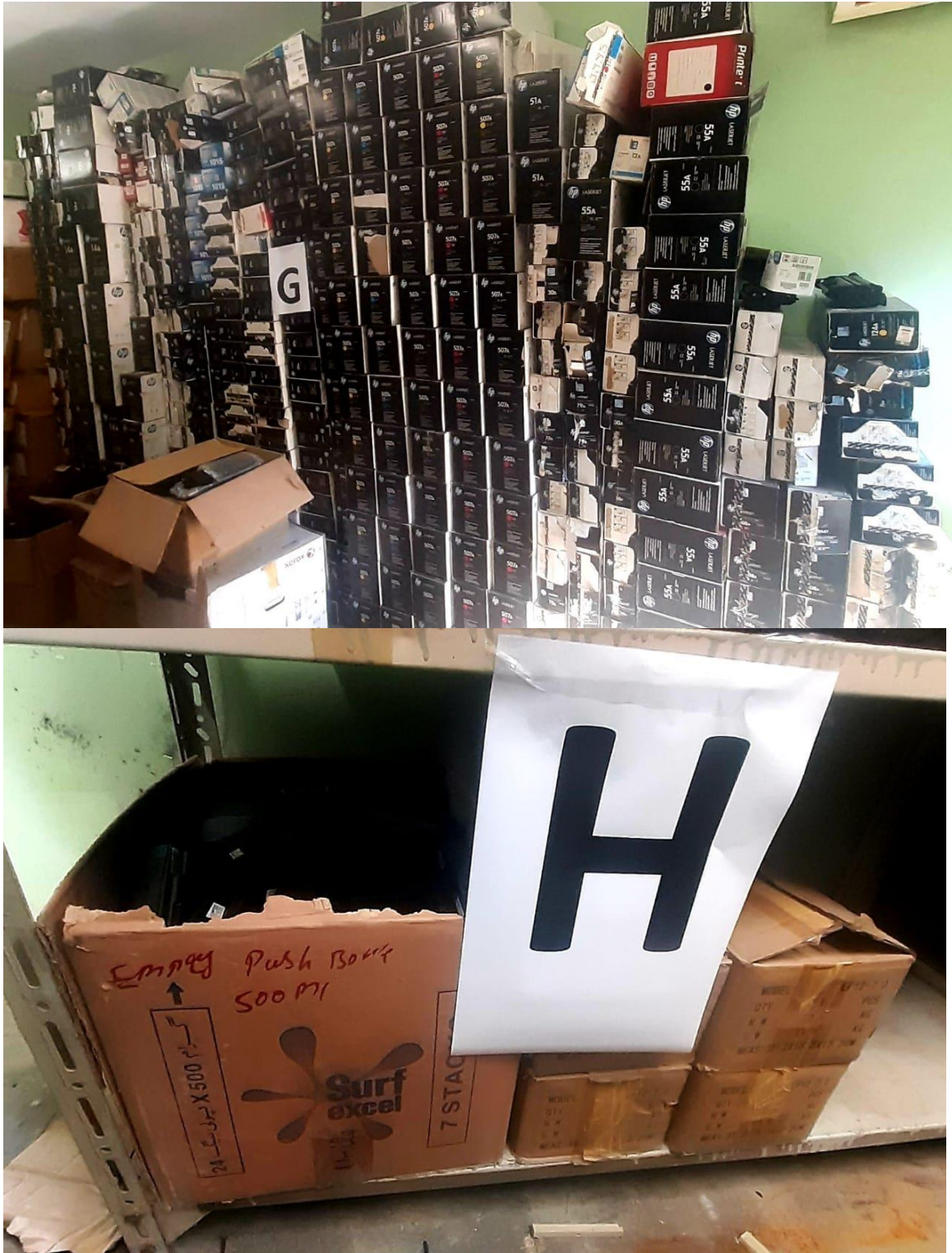
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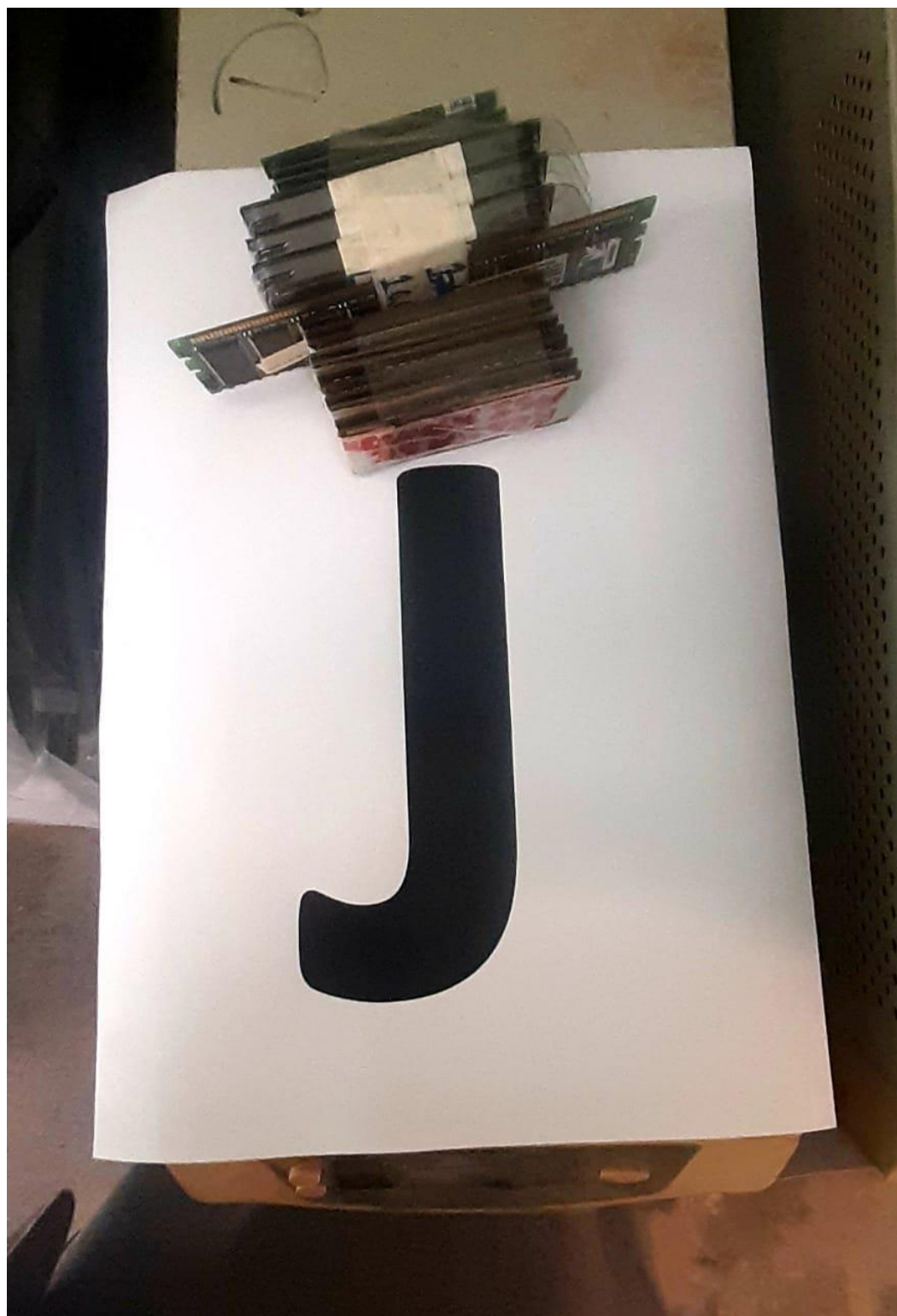
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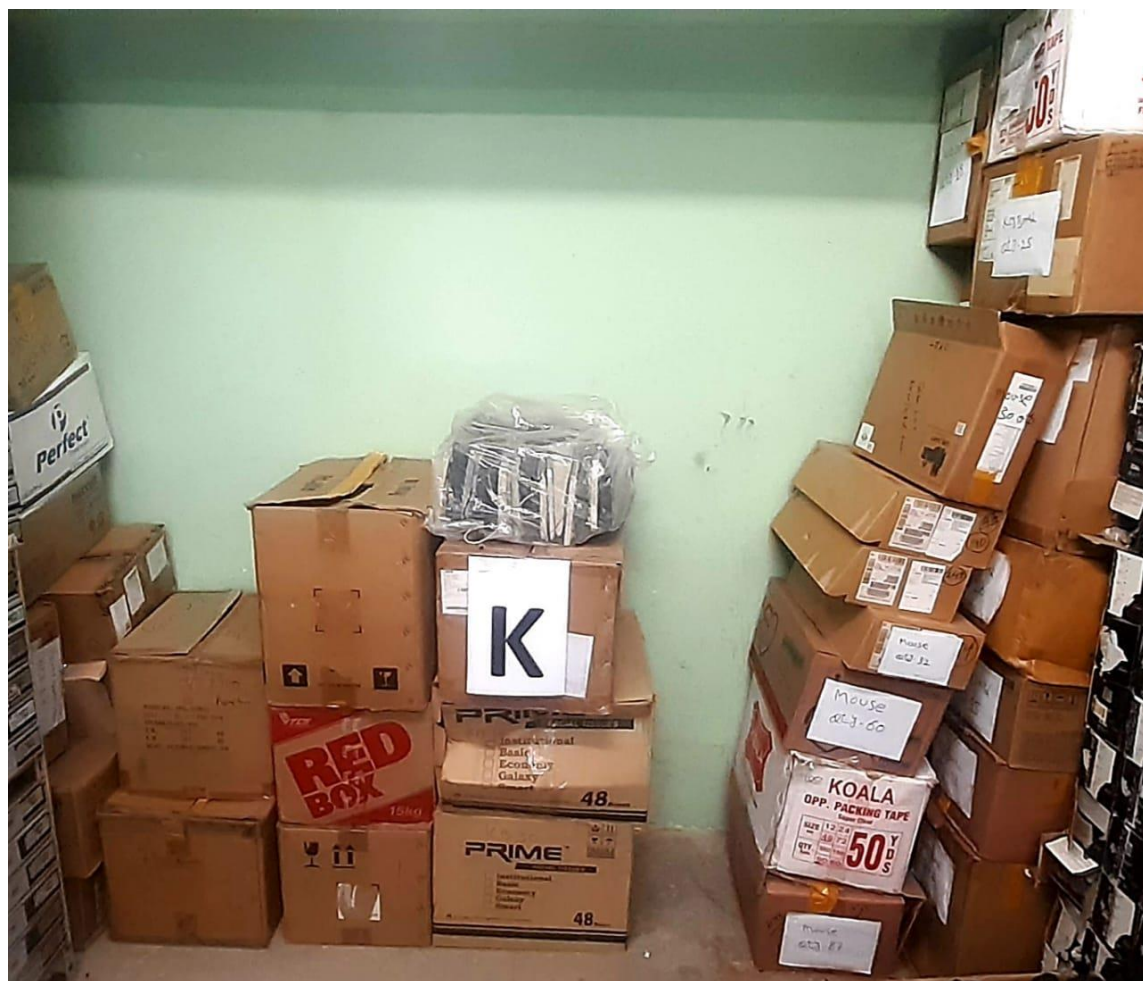
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Stamp & Signature



Stamp & Signature



Stamp & Signature

TERMS & CONDITIONS

1. All government taxes & levies etc will be borne by the buyer.
2. All applicable taxes, if any, will have to be deposited by the successful bidder over and above offered price and shall not be deductible from the offered price / value.
3. Successful buyer / company will be responsible to make full payment within seven working days and lift the item(s) on their own responsibility. Failure to which Pay Order / Demand Draft of the Security Bid will be forfeited and no claim will be acknowledge whatsoever.
4. Disposal item will be separately dispose of to the highest bidder
5. Successful bidders will be required to collect, remove and transfer / lift the concerned lot / lots within 07 days of depositing of the total amount of the bid.
6. All items, lot / lots bid for are subject on "As is Where is" basis and IBA takes no responsibility with respect to their condition / functionality thereof.
7. Preview of items may be carried out from February 09, 2023 to February 23, 2023 from 9:00 am to 3:00 pm in any working days during Monday to Friday at IBA Main Campus.
8. Document will be opened on February 09, 2023 on 3:30 pm at IBA Main Campus, University Road.
9. The IBA reserves the right to withdraw any form the lots on its sole discretion without assigning any reason.
10. 5% Bid Surety will be returned to the unsuccessful parties accordingly within 03 working days of the selection of the party.
11. Advance 10% Income Tax should be paid / deposited in form of Pay Order / Demand Draft in the name of IBA, Karachi before removing / taking over the possession of the items.
12. The quantity of items and lot(s) is tentative. These may increase / reduce / change / alter / remove at the discretion of competent authority without assigning any reason thereof.
13. Document without Bid Surety / Security will be rejected summarily and no deficiency note will be issued.
14. Kindly write 'Doesn't Apply' for the column not required.
15. IBA, reserve the right to issue Order for any single lot to different highest responsive bidders or issue Order for all the lots to any overall highest responsive bidder.

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M/s _____

Contact Person: _____

Address: _____

Tel # _____ Fax # _____

Mobile # _____ e- mail: _____

CNIC # _____

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