



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

Tender # IT/23/20-21

Tender Fee: Rs. 2,000/-  
(Non-Refundable)

## TENDER FORM

### Tender # IT/23/20-21 SLA of CISCO Core Network Switch

Date of Issue : June 28, 2021

Last Date of Submission : July 14, 2021 (3:00 PM)

Date of Opening of Tender : July 14, 2021 (3:30 PM)

Company Name: \_\_\_\_\_

NTN: \_\_\_\_\_

SRB / GST Registration Number: \_\_\_\_\_

Pay Order / Demand Draft # \_\_\_\_\_, Drawn on Bank \_\_\_\_\_

Amount of Rs. \_\_\_\_\_, Dated: \_\_\_\_\_

**Notice Invitation Tender (NIT)****Tender Notice**

The Institute of Business Administration, Karachi (IBA) invites sealed bids from active taxpayers of manufacturers / firms / companies / distributors / suppliers registered with relevant tax authorities (whichever is applicable) for the following tender.

Tender Title (Ref. No.)	Procedure	Bid Security
SLA of CISCO Core Network Switch IT/23/20-21	Singe Stage One Envelope	2%
<b>Tender Fee &amp; Dates</b>		
Fee: Rs.2,000/-		
Issuance start date: June 28, 2021 at 9am		
Issuance end date & time: July 14, 2021 at 3pm		
Submission date & time: June 28, 2021 to July 14, 2021 from 9am to 3pm		
Opening date & time: July 14, 2021 at 3:30pm		

Tender Document may be collected after submission of paid fee challan from the Office of **Head of Procurement, Fauji Foundation Building, IBA Main Campus, University Enclave, Karachi** on any working day (Monday to Friday). Alternatively, the tender document can be downloaded from the website. The Tender fee challan is to be generated from the IBA website <https://www.iba.edu.pk/tenders/> which may be deposited in any branch of Meezan Bank Ltd. Sealed bids should be dropped in Tender Box placed at the Security Office, Gate # 4, IBA Main Campus University Enclave Karachi and will be opened on same date & venue in the presence of the bidders representatives who may wish to attend. In case of holiday the tender shall be opened / received on the next working day at same place and time. Bid Security in form of Pay Order or Demand Draft, in favor of "IBA Karachi" along with the Tender Documents have to be submitted.

Kindly mention "Tender Number" at top left corner of the envelope.

**N.B.** IBA Karachi reserves the right to reject any bid or cancel the bidding process subject to relevant provision of SPP Rules 2010.

**REGISTRAR**

IBA, Main Campus, Univeristy Enclave, Karachi 75270  
111-422-422 Fax (92-21) 99261508  
Contact Person Sr. Executive Purchase on 38104700 ext: 2150  
Email [tenders@iba.edu.pk](mailto:tenders@iba.edu.pk) Website <https://www.iba.edu.pk/tenders/>



# CONTENTS

1. Introduction	Page 4
2. Instructions	Page 5
3. Bidding Data	Page 7
4. Terms & Conditions	Page 8
5. Integrity Pact	Page 10
6. Scope of Work	Page 11
7. Bill of Quantity	Page 12
8. Bidder Qualification Criteria	Page 13



## 1. Introduction

Dear Tenderer:

Thank you, the interest you have shown in response, to the IBA's advertisement which has floated in IBA & SSPRA websites and leading newspapers on June 28, 2021 to "SLA of CISCO Core Network Switch".

The Institute of Business Administration, Karachi (IBA) is the oldest business school outside North America. It was established in 1955 with initial technical support provided by the Wharton School of Finance, University of Pennsylvania. Later, the University of Southern California (USC) set up various facilities at the IBA & several prominent American professors were assigned to the IBA. The course contents, the curriculum, the pedagogical tools & the assessment & testing methods were developed under the guidance of reputed scholars from these two institutions. IBA has zealously guarded the high standards & academic traditions it had inherited from Wharton & USC while adapting and adjusting them with the passage of time.

We expect to avail services/works/items of high standards meet our prime & basic specifications through this transaction.

Please contact Executive Purchase-ICT on 38104700 ext: 2155 for any information and query

Thank you.

-sd-

Registrar





## 2. Instructions

### (a) Sign & Stamp

It is necessary to fill in the Tender Form meticulously and sign & stamp each and every page. Moreover, attach required supporting document according to the requirement. The tender document will be accepted ONLY on the IBA's prescribed Tender Document available on IBA's Website.

### (b) Filling of Tender Form

It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item/column un-answered please, write 'Doesn't Apply/Doesn't Arise'. If you need more space, please attach a paper & clearly mention item/column name or number etc that referred the column/item of the Tender Form.

### (c) Collection of Tender

You can collect the Tender Document from the office of Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi from June 28, 2021 to July 14, 2021 during working 9:00am to 3:00pm.

### (d) Submission of Tender

The last date of submit the Tender Document in sealed envelope in July 14, 2021 by 3pm in the Office of the Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi. The Tender will be opened on same day at 3:30 PM in the presence of representatives who may care to attend.

### (e) Tender Number

Please mention "Tender Number" at top left corner of the envelopes. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 any may cancel the bidding Process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

### (f) Communication

Any request for clarification regarding technical specification should be submitted in writing to:

Contact Person (IBA):	Executive Procurement ICT Institute of Business Administration, Main Campus, University Enclave, Karachi
Tel #:	021 38104700; Ext 2155
Email:	<a href="mailto:tenders@iba.edu.pk">tenders@iba.edu.pk</a>



Stamp & Signature

Page 5 | 14

**(g) Submission of Documents and Address**

Separate envelopes clearly labeled for 'Original Document', 'Copy' and 'Bid Security' must be submitted on or before last date to submit the tender documents. Tender Document can be dropped by hand or courier in Tender Box placed at the Office of Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi by the last date indicated for submission. **Tender Document received by fax or email will not be accepted.**

**(h) Submission of Tender**

The complete tender document should be submitted by 3:00PM on July 14, 2021 at the Office of Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi.

**(i) Date of Opening of Tender**

Bid will be opened on July 14, 2021 at 3:30 hours at Office of the Head of Procurement, IBA Main Campus, in presence of representative bidders who may care to attend.

**(j) Rights**

Competent authorities reserve the rights to accept or reject any quotation / tender subject to relevant provisions of SPP Rules, 2010.

**(k) Location of Services Required**

Services will be provided at IBA, Main Campus University Enclave Karachi. IBA not liable to pay any Custom duty, Levies, Taxes, Demurrage or any other charges, Warehousing, Logistics etc.

**(l) Site Survey**

Bidders may conduct survey of the sites and examine the equipment and quote services accordingly.

- **Point of Contact:** Supervisor Data Centre
- **Location:** IBA Data Centre, Main Campus, University Enclave, Karachi.
- **Day & Time:** July 09, 2021 at 11am

**(m) Clarification / Proof**

Please submit copies of certificates of registration with Sales Tax and Income Tax departments. The manufacturer /firms/companies /distributors/ suppliers should also provide copy (ies) of certificate(s) etc as proof of their claim.



Stamp & Signature



### 3. Bidding Data

- (a) **Name of Procuring Agency:** Institute of Business Administration, Karachi.
- (b) **Brief Description of procurement:** SLA of CISCO Core Network Switch.
- (c) **Procuring Agency's address:** -Main Campus, University Enclave, Karachi.
- (d) **Amount of Bid Security:** - Bid Security of 2% of total amount/cost will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi.
- (e) **Period of Bid Validity (days):** - Ninety Days.
- (f) **Deadline for Submission of Bids along with time:** - The last date of submit the Tender Document in sealed envelope in July 14, 2021 by 3:00 PM in the Office of the Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi. The Tender will be opened on same day at 3:30 PM in the presence of representatives who may care to attend.
- (g) **Venue, Time, and Date of Bid Opening:** - Tender will be opened on July 14, 2021 on 3:30 PM at IBA Main Campus, University Enclave, Karachi.
- (h) **Time for Completion from written order of commence:** - 15 days.
- (i) **Liquidity damages:** - Liquidity damages at the rate of 2% per month of the total contract amount will be imposed on delayed delivery.
- (j) **Deposit Receipt No: Date: Amount:(in words and figures) Pay Order / Demand Draft.**
- # ....., Amount :Rs.....Drawn on Bank..... Dated.....



Stamp & Signature

#### 4. Terms & Conditions

##### a) Bid Security

Bid Security, in the shape of a bank draft / pay order in the name of “**Institute of Business Administration**” Karachi, equivalent to 2% of the total cost of bid, should be submitted along with the tender documents.

##### b) Performance Security

Successful bidder should provide 5% Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or bank guarantee prior to signing of the contract. The Performance Security shall extend at least three months beyond the Date of Delivery / Completion of contract.

##### c) Validity of the Tender

All proposal and prices shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the Manufacturer/firms/companies/distributors/suppliers is encouraged to state a longer period of validity for the proposal.

##### d) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

##### e) Ownership

The ownership of all products and services rendered under any contract arising as a result of this tender will be the sole property of IBA.

##### f) Arbitration and Governing Law

This tender and any contract executed pursuant to this tender shall be governed by and construed in accordance with the laws of Pakistan. The IBA and all Manufacturer / firms / companies / distributors / suppliers responding to this tender and parties to any contract executed pursuant to this tender shall submit to the exclusive jurisdiction of the Pakistani Courts. The arbitration proceeding will be governed by the Arbitration Act, 1940, and the substantive and procedural law of Pakistan. The venue shall be Karachi.

##### g) Acceptance of Tender

The IBA reserves the right not to accept the lowest and to annul the bidding process without assigning any reason whatsoever. IBA Karachi may ask to provide demo unit which supplier quoted in the tender. After the final inspection of the unit the decision will be made.

##### h) Support Capabilities

The Manufacturer / Firms / Companies / Distributors / Suppliers should indicate the support capabilities for all the hardware provided during the course of the warranty.



Stamp & Signature

Page 8 | 14



**i) Compliance to Specifications**

The manufacturer/firms/companies/distributors/suppliers shall provide information as per requirements given in BoQ. However, manufacturer / firms / companies / distributors / suppliers can submit multiple solutions. Manufacturer/firms/companies/distributors/suppliers may not propose / supply any kind of refurbished hardware equipment's / components in their proposals.

**j) Material / Services**

Material / Services provided against this order is subject to final inspection from Competent Authority Technical Team at the time of delivery.

**k) Cancellation**

IBA reserves the right to cancel any or all of the above items if material is not in accordance with its specifications or if the delivery is delayed.

**l) GST**

GST will be paid on applicable items only.

**m) Increase in Price**

No increase in the value of above mentioned items will be accepted on account of either unit price, total price, any or all other charges, duties, taxes, scope of supply and or any other head of account shall be allowed.

**n) Quantity**

Competent Authority reserves the right to remove any item or article or reduce / enhance quantity.

**o) Invoice**

Invoice / bill should be submitted to Purchase Department.

**p) Payment**

Payment will be made at the end of each quarter.

**q) Stamp Duty**

Stamp duty 0.35% against total value of Purchase / Work Order will be levied accordingly.

**r) Delivery Time**

The services should be start at IBA within 02 weeks after receiving of Work Order.



Stamp & Signature

## 5. Integrity Pact

- (a) Its intention not to obtain the Provide & Supply work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the Bidder represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the Provide & Supply or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- (c) The Bidder accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- (d) Notwithstanding any right and remedies exercised by the IBA in this regard, Bidder agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/supplier/agency/bidder as aforesaid for the purpose of obtaining or inducing Provide & Supply/work/service or other obligation or benefit in whatsoever from the IBA.

### **Note:**

**This integrity pact is mandatory requirement other than auxiliary services / works.**



Stamp & Signature

## 6. Scope of Work & Bill of Quantity

### a) Scope of Work

- b) The selected bidder will be responsible for the smooth functioning, fully operational and perform properly of already installed hardware as per BOQ, mentioned below at 6 (b).
- c) The selected bidder should provide support / warranties of IT equipment and components requested in BOQ.
- d) Critical: Urgent response and replace faulty parts.
- e) The selected bidder should be responsible for handle level 2 and level 3 technical support issues.
- f) The selected bidder should be responsible log ticket to CISCO Tech Support for Critical Hardware.
- g) The selected bidder must provide backup or replacement of any hardware in case of delay in part replacement with the same or higher specification hardware.
- h) The selected bidder should provide onsite comprehensive replacement Warranty, period of one years is mandatory which includes replacement of the Network Equipment (if necessary) without any additional cost.



Stamp & Signature



**b) Bill of Quantity**

S.No.	Product	Description	Qty
1	N9K-C9504-B3	Nexus 9504 Chassis Bundle with 1 Sup 3 PS 2 SC 4 FM 3 FT	1
2		SMARTNET 24X7X4 Nexus 9504 Chassis Bundle with 1 Sup 3	1
3	N9K-C9500-SUP-CV	Nexus 9500 Supervisor slot cover	1
4	N9K-C9504-FM	Fabric Module for Nexus 9504 chassis	4
5	N9K-C9504-FM-CV	Nexus 9508 Fabric Module slot cover	2
6	N9K-PAC-3000W-B	Nexus 9500 3000W AC PS Port-side Intake	3
7	N9K-C9500-LC-CV	Nexus 9500 Line card slot cover	2
8	N9K-C950Q-ACK	Nexus 9500 Accessory Kit	1
9	N9K-C9504-FAN	Fan Tray for Nexus 9504 chassis Port-side Intake	3
10	CAB-C19-CBN	Cabinet Jumper Power Cord 250 VAC 16A C20-C19 Connectors	4
11	N9K-PAC-3000W-B	Nexus 9500 3000W AC PS Port-side Intake	1
12	N9K-C9504-RMK	Nexus 9504 Rack Mount Kit	1
13	N9KDK9-612I3.1	Nexus 9500 or 9300 Base NX-OS Software Rel 6.1(2)I3(1)	1
14	N9K-SC-A	System Controller for Nexus 9500	2
15	N9K-SELECT-SUP-A	PID to select Supervisor: N9K-SUP-A	1
16	N9K-SUP-A	Supervisor for Nexus 9500	1
17	N9K-X9464TX	Nexus 9500 line card 48p 1/100-T plus 4p QSFP P	1
18	N9K-X9464PX	Nexus 9500 line card 48p 1/100 SFP+ plus 4p QSFP P	1
19	N95-LAN1K9=	LAN Enterprise License for Nexus 9500 Platform	1
20	SFP-10G-LR	10GBASE-LR SFP Module	4

<b>Total Amount</b>	
<b>13% SST</b>	
<b>Total Amount with All Inclusive of Taxes</b>	

**Grand Total Amount Per Year Rupees (in words)** \_\_\_\_\_

\_\_\_\_\_



Stamp & Signature

Page 12 | 14

## 7. Bidder Qualification Criteria

S. No	Mandatory Eligibility Criteria (Attach Supporting Document)	Remarks Yes / No
1	Minimum 3 years of relevant experience.	
2	Last 3 years' turn over with minimum 06 million (per year) as bank statement or financial statement.	
3	"Sales tax registration certificate with last month return copy both FBR and / or SRB" and NTN certificates.	
4	Bidder must be tier-1 partner.	



Stamp &amp; Signature

Page 13 | 14

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Tel # \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_ email \_\_\_\_\_



Stamp & Signature

Page 14 | 14