

**From:** Secretary Procurement Committee @ IBA

**Sent:** Friday, October 21, 2016 5:48 PM

**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

**Cc:** Procurement-Committee; Jami Moiz / Assistant Professor Dept of Marketing & Center for Entrepreneurial Development-CED @ Main Campus; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

**Subject:** Item 5. Approval for tender ad & documents for Convocation Photography & Video Services

**Item # 5:** Approval for tender ad & documents for Convocation Photography & Video Services

Discussion: Purchase Executive briefed the committee for requirement of Photography & Video Services for Convocation-2016. The committee reviewed the tender document, discussed about the specs and estimated cost.

Decision: The committee approved the tender for “Photography & Video Services for Convocation-2016” to be floated on IBA & SPPRA websites.

Action: Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA

Attendance:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Asjad Asad (Member)
4. Haris Quershi (External Member)
5. Ahmed Ali Khan (External Member)
6. Mustaque Ahmed (Member)
7. Syed M. Rizwan Rizvi (Member)
8. Muhammad Hanif (Secretary)

Muhammad Hanif,  
Secretary Procurement Committee