

3. Bill of Quantity

**Catering Services for Convocation
Set-up for 3500 Guest (One Day)**

S. #	Description	Qty	Rate (Rs.)	Amount (Rs.)
(A) Dinner setup: (including crockery & cutlery)				
1	a) VVIP guests' enclosure (round table 8 seats / chairs setup for 96 persons) 1. Crystal Chairs should be arranged 2. Hand Sanitizer should be placed each table 3. Menu Card should be placed on each table 4. Tissue Boxes on each table 5. Tallies should be placed in front of each Serving Dish 6. Chiffon Dishes (Glass Top) for buffet. 7. Fresh Flower vase on each table. 8. Carpet to cover the entire VVIP Dinner area. 9. Separate (02) buffet set.	12		90,000
2	b) Guests/ Faculty / Students / Parents enclosure (buffet set-up)	3400		4,10,000
3	Acrylic Chair	1000		60,000
4	Crockery & Cutlery according to 1.5x number of person	One Setup		40,000
5	No. of Buffet	36		25,000
6	Service Bearer	130		1,95,000
7	Luminaries Lights according to the requirement of the theme INCLUDING WIRING	One Setup		1,00,000
8	Counters/Table for Cold Drinks, Mineral Water & Juices Note: IBA Will provide all type of Beverages	18 counters		20,000
9	Cocktail Tables with Cover	30		10,000
10	Wooden Table 2.5x4 with Top and Border	36		10,000
11	Ice & Tub to chill the Beverages	Tub = 60 Ice Block = 30		40,000
Sub Total (A)				10,00,000



DR. SHAHID MIR
Chairman - PC
Assistant Professor - Management
IBA Karachi

M. HARIS QURESHI
External Member - PC
Procurement Specialist - HEJ
University of Karachi

Stamp & Signature

M. Haris Qureshi
Karachi

Syed Akbar Hussain Kazmi
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Member - PC
Manager Finance (Payable)
IBA Karachi

(B) Dinner Menu for 3,500 Graduates & Guests

1	Chicken Karahi (Live)	420 kg (min.)	1,000	4,20,000
2	Beef Biryani (Boneless)	360 Kg (max. 8 Kg Daig of each) Total 45 Daig (8x8)	1,700	6,12,000
3	Chicken Tikka	770 kg (min.)	900	6,93,000
4	Gajar Halwa	450 kg (min.)	1400	6,30,000
5	Palak Paneer	120 kg (min.)	700	84,000
6	Milky Naan	3,000 Pieces	50	1,50,000
7	Chappati (For 100 guests)	200 pieces	25	5,000
8	Salad Bar Carrot (-kg), tomato (-kg), onion (-kg), beet root (-kg), cucumber (-kg), radish(- kg), ice berg (- kg)	10x10 kg / stall x 20 stalls = 200 kg		70,000
9	Live Tea & Green Tea	Total Tea: -3,100 (700 green tea and 2400 Tea) Total 7 stalls	55	1,70,500
Sub Total (B)			28,34,500	
Sub Total (A) + (B)			38,34,500	
13% SST			4,98,485	
Grand Total Amount			43,32,985	

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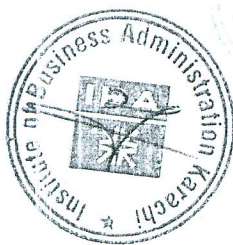
Note: IBA Team will visit and check the Kitchen and quality of Material and advice accordingly.

Additional Items:

Adequate Lighting arrangements for VIP Dinner area of 100 person.

Grand Total Amount (in words) **Forty Three Hundred Thirty Two**

Thousand Nine Hundred And Eighty Five Only



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Chairman - RC
Professor - Management
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