

Expression of Interest **Food Spaces on Rental Basis**

Date of Issue : **September 13, 2020**

Last Date of Submission : **September 21, 2020 (1500 Hrs)**

Date of Opening : **September 21, 2020 (1530 Hrs)**

Company Name: _____

Company Address: _____

Contact Number: _____

NTN: _____ **SRB Reg. #** _____

1. Details of Food Stall/Cafeteria Locations and Rent:

S. No	Location	Rent	Size of Space (approx.)
<u>IBA Main Campus, Karachi University</u>			
1.	Cafeteria - Aman CED Building	Rs.15,000/-	24' x 42'-6"
2.	Coffee Shop - Mian Abdullah Library	Rs.8,000/-	27' x 16'
3-	Counter - 1	Rs.5,000/-	6' X 6 '
4-	Counter - 2	Rs.5,000/-	6' X 6 '
5-	Counter - 3	Rs.5,000/-	6' X 6 '
6-	Counter - 4	Rs.5,000/-	6' X 6 '
7-	Counter - 5	Rs.5,000/-	6' X 6 '
<u>IBA City Campus, Garden Road</u>			
8-	Counter - 1	Rs.5,000/-	6' X 6 '
9-	Counter - 2	Rs.5,000/-	6' X 6 '

2. Selection Criteria

Only those food Contractors/Vendors can apply who fulfil the following mandatory criteria.
Please attach supporting documents / evidence of your claim(s)

S. No	Mandatory Eligibility Criteria (Attach Supporting Document)	Remarks Yes / No	Annex #
1	Minimum 03 years of relevant experience in reputable Education Institutes / Corporate Sector / Universities with no dissatisfactory performance ever.		
2	Last 3 years' annual turnover with minimum 1.0 million (per year) attach bank statement or financial statements.		
5	Have at least one running Catering Outlets / Cafeteria contract with any reputable Education Institutes / Corporate Sector / Universities.		
6	Detail of Qualification of key professionals with Designation and Experience.		

Stamp & Signature

3. General Information

Working Days:

Monday, Tuesday Wednesday, Thursday, Friday & Saturday (6 days) and occasionally on holidays.

IBA Facilities for Vendor:

- i. Electricity and Gas will be provided in cafeteria.
- ii. Electricity and Gas will be charged on actual basis.

Contractor/Vendor Liabilities:

- i. Provision and installation of Food Stalls (Sr.# 3 – 9) as per maximum covered area mentioned above.
- ii. Cooking ware and utensils.
- iii. Maintaining housekeeping, cleanliness & hygiene.
- iv. Availability of Standing Refrigerator/Deep Freezer, Microwave Oven, Tea Vending Machine etc., as per requirement.
- v. Manpower on Vendor Payroll such as:
 - a. Cooks
 - b. Skilled labor
 - c. Waiters
 - d. Uniform for waiters etc.
 - h. Submission of medical fitness certificate for cooks and waiters before commencement of the job and thereafter, on yearly basis.
- vi. Use halal food ingredients.

Important Notes:

The Contractor/Vendor shall provide:

- Undertaking that he/she is fully aware about the food safety / hygienic law prevailing in Pakistan.
- Undertaking that all items will be prepared with fresh meat / vegetables / fruits / spices / dairy product or other ingredients and fresh oil high quality refined OMEGA-3 cooking oil for e.g. Soya Supreme or equivalent.
- Security Deposit, equal to six months' rent of respected Food Stall / Cafeteria.

Interested Contractors/Vendors may inspect the locations from September 14, 2020 to September 18, 2020 in office hours.

Stamp & Signature