

3. Bill of Quantity**Catering Services for Convocation
Set-up for 4000 Guest (One Day)**

S. #	Description	Qty	Rate	Amount
(A) Dinner setup 4000 Graduates and Guests: (including crockery & cutlery)				
1	1. VVIP Buffet setup for 100 guests 2. Tallies should be placed in front of each Serving Dish 3. Chiffon Dishes (Glass Top) for buffet. 4. Location will be ASC (Event Hall)	01 setup	945	94500
2	b) Guests/ Faculty / Students / Parents enclosure (buffet set-up)	3,900	295	1150500
3	Acrylic Chair	1,600	180	288000
4	Round Table Setup with Acrylic chairs With under layer Carpet	1000	295	295000
5	Crockery and Cutlery according to 1.5x number of persons	One Setup	—	—
6	No. of Buffet (280 Glass dishes)	40	—	—
7	Service Bearer (with complete uniform)	150	1200	180000
8	Luminaries according to the requirement of the theme and decorating the area with chilli lights INCLUDING WIRING	One Setup	70800	70800
9	Counters/Table for Cold Drinks, Mineral Water and Juices Note: IBA Will provide all type of Beverages	40	—	—
10	Cocktail Tables with Cover	40	1180	47200
11	Ice and Tub to chill the Beverages	Tub = 80 Ice Block = 40	94400	94400
Sub Total (A)			2220400	

(B) Dinner Menu for 4,000 Graduates & Guests

S. No	Food Item	Qty	Rate	Amount
1	Chicken Karahi (Live) (No Wings)	520 kg (min.)	1625	845000
2	Beef Biryani / Pulao (Boneless) 1:1.25 beef	400 kg rice 500 kg beef 3 kg bones in each daig for cooking only (max 8 kg of daig) Total 50 Daig	3250	1300000

3	Fish Fry Biscuits (Boneless) (Saram / Ambrose)	960 kg (min.)	1910	1833600
4	Ice Cream (Delfrio or equivalent) Two Flavors in Live Waffle Cones and Cups - Minimum 15 carts	560 Ltrs (min.)	1890	1058400
5	Hot Gulab Jamun (standard in size, equivalent to Rehmat e Shireen or United King brands)	560 kg (min.)	1380	772800
6	Mix Vegetable Bhaji/Bhujya (Peas, Potato, Cabbage, Carrot etc)	200 kg (min.)	1080	216000
7	Milky Naan (Hot)	3,200 Pieces	55	176000
	Garlic Naan (Live Tandoor)		32450	32450
8	Hot Chappati (For 100 guests)	200 pieces	24	4800
9	Salad Bar Bowls (Fresh, Green, Macaroni, Beans, Corns, Potato, Spaghetitis, fruits, Sauces, etc.)	10 kg per stall x 20 stalls Total = 200 kg	4240	84800
10	Raita and Aalu Bukhara Chatni	80 Kg	531	42480
Sub Total (B)			6366330/-	
Sub Total (A) + (B)			8586730/-	
15% SST			1288010/-	
Grand Total Amount			9874740/=	

Grand Total Amount (in words) Ninety Eight Lakh Seventy four

thousand Seven hundred and forty only.

Stamp & Signature



Handwritten signature and date: 07/11/2025