



Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

Dated: July 4, 2014

Mr. Junaid Ahmed  
Manager (Enforcement – II)  
SPPRA, Karachi.

**Subject: Tender Number IT/65/2013-14**

Dear Mr. Junaid Ahmed

In the compliance of SPPRA rule 50, you are requested to please upload the following details on SPPRA website.

- 1- Bid Evaluation Report.
- 2- Form of Contract Evaluation and letter of Award.
- 3- BOQ, agreement signing is in process and soon deliver to you.

Thanking you in anticipation.

Sincerely yours

IBA, Karachi

# **SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY**

## **CONTRACT EVALUATION FORM**

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF  
WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial
- 3) TITLE OF CONTRACT Procurement of Scanners
- 4) TENDER NUMBER IT/65/2013-14
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Scanners
- 6) FORUM THAT APPROVED THE SCHEME Central Purchase Committee (CPC)
- 7) TENDER ESTIMATED VALUE 200,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 07 Days approximately
- 10) TENDER OPENED ON (DATE & TIME) 16 June 2014 / 11:30AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD Available on IBA website  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 03 Three
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 03
- 14) BID EVALUATION REPORT  
(Enclose a copy) \_\_\_\_\_
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER ABM DATA SYSTEMS
- 16) CONTRACT AWARD PRICE Rs. 106,200/- with GST
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
1st ABM DATA SYSTEMS  
2nd Allied Computers  
3rd Real IT Solutions

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE \_\_\_\_\_ ☐
- c) TWO STAGE BIDDING PROCEDURE \_\_\_\_\_ ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE \_\_\_\_\_ ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S.No 20704 / 30 May 2014
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of  
Authorized Officer

  
Mr. Imran Batada (Head of ICT)

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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**Institute of  
Business Administration  
Karachi**

*Leadership and Ideas for Tomorrow*

Ref: IT/65/2013-14

Dated July 1, 2014

M/s ABM Data Systems Pvt Ltd  
ABM Terrace, Safety Pride  
CL-7/18/16, Opp F.G Public School.  
Dr/Daud Pota Road, Karachi  
Tel: 021-111-147-147  
Attn: Mr. Sajid

Sub: **INSTITUTE OF BUSINESS ADMINISTRATION – KARACHI**  
**(Procurement of Scanners)**  
**"LETTER OF AWARD"**

Dear Mr. Sajid,

This is in reference to your bid submitted on 16-06-2014, for the subject work. The Management is pleased to inform you that your bid has been approved for award of subject work to your firm at price of Rs.106,200/- (inclusive of taxes) for **Procurement of Scanners (Main Campus)**.

S.No.	Item	Price
1	EPSON PERFECTION V370 Photo(Qty:06)	90,769
	<b>GST</b>	<b>15,431</b>
	<b>Total (GST 17%)</b>	<b>106,200</b>

This letter of award is based on the following documents and following terms and conditions, which form its part thereof and are the governing documents of the contract:


- Your quotation submitted on 16-06-2014
- Priced Bill of Quantity
- Tender Drawings.(If apply)
- Delivery time **07 days from the date of receiving of this LOA.**
- Please submit the Performance Security 10% in Finance Dept.


You are advised to please return the duplicate copy of this Letter of Award duly signed as an acknowledgment of its receipt as well as your unqualified acceptance of the same.

Thanking you.

Yours sincerely

for Institute of Business Administration Karachi.

  
Head of ICT

  
Received and Accepted on behalf of M/s.  
3/7/2014

## Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration Karachi.(IBA, Karachi)
2. Tender Reference No: IT/65/2013-14
3. Tender Description/Name of work/item: Procurement of Scanners
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: SPPRA-Sr.No 20704
6. Total Bid documents Sold: Free available on IBA web site
7. Total Bids Received: Three (03)
8. Technical Bid Opening date: (if applicable) 16-June-2014
9. No. of Bid technically qualified (if applicable): 03
10. Bid(s) Rejected: 0
11. Financial Bid Opening date: 16-June-2014
12. Bid Evaluation Report:

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder (Inclusive of taxes)</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	ABM Data Systems	106,200/-	1st		Qualified as per Eligibility Criteria	Recommended for award the contract
2.	Allied Computers	179,580/-	2nd		Qualified as per Eligibility Criteria	High in Price
3.	Real IT Solutions	189,540/-	3rd		Qualified as per Eligibility Criteria	High in Price

**Recommendations:** - The offered amount of **Rs.106,200/-(Inclusive of taxes)** by **M/s. ABM Data Systems** has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid.



IBA (Internal Member)

Mr.Syed Jehanzeb

Assistant Manager



IBA (Internal Member)

Dr. Nasir Touheed

Professor



IBA (External Member)

Mr.Haris Quershi

HEJ Karachi University

# SPECIFICATIONS

## PERFECTION™ V33/V37/V370 PHOTO

BOQ

**EPSON**  
EXCEED YOUR VISION

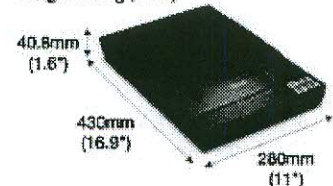
MODEL NUMBER	V33	V37	V370 Photo
<b>Basic</b>			
Scanner Type	Flatbed colour image scanner		
Optical Resolution	Main 4800 dpi x Sub 9600 dpi		
Document Size			
Reflective	216 x 297mm (A4, US Letter size document)		
Transparency	32.9 x 244.4mm (35mm strip film x 6 frames, 35mm mounted film x 4 frames)		
Interface	Hi-speed USB 2.0		
<b>Configuration</b>			
Photoelectric Device	Epson Matrix CCD™ (12 line colour CCD with On Chip Micro Lens)		
Light Source	White LED		
Sub-Scanning Method	Fixed document and moving carriage		
<b>Performance</b>			
Output Resolution	50 to 6400, 9600, 12800 dpi (50 to 8400 dpi in 1 dpi increments)		
Colours	Internal 48 bit, Output 48 bit, 24 bit Colour, 16 bit, 8 bit Grayscale, 1 bit Monochrome		
<b>Scanning Speed</b>			
Reflective Scanning	Dpi	Msec/line	Speed Priority Mode Best Mode
Monochrome	300	N.A.	11 sec 16 sec
	600	Approx. 2.9	25 sec 30 sec
	1200	Approx. 10.1	102 sec 129 sec
	4800	Approx. 21.8	N.A. N.A.
24 bit Colour	300	N.A.	14 sec 16 sec
	600	Approx. 3.5	31 sec 37 sec
	1200	Approx. 10.1	101 sec 130 sec
	4800	Approx. 21.8	N.A. N.A.
Film Scanning (V370 Photo only)	Dpi	Msec/line	Speed Priority Mode Best Mode
35mm Positive Film	2400	Approx. 8.5	36 sec 42 sec
	3200	Approx. 8.5	41 sec 57 sec
	4800	Approx. 8.5	63 sec 85 sec
35mm Negative Film	2400	Approx. 12.3	42 sec 52 sec
	3200	Approx. 12.3	53 sec 72 sec
	4800	Approx. 12.3	81 sec 110 sec
<b>Functions</b>			
Driver and Bundled Software	N.A. Document Capture Pro (Win) / Document Capture (Mac)		
	Epson Scan V3.9		
	ABBYY® FineReader® Sprint 9.0 (Win) / 8.0 (Mac)		
	ArcSoft® MediaImpression®		
	ArcSoft® Scan-n-Stitch™ Deluxe (Win only)		
	Epson Event Manager		
<b>Supported Platforms</b>			
USB 1.1 & 2.0	Microsoft® Windows® XP Home Edition / XP Professional / XP Professional x64 Edition / Windows Vista™ / Windows® 7 / Windows® 8 Mac OS® X 10.5.8 or later		
<b>Environmental Conditions</b>			
Temperature	Operating	10 – 35°C	
	Storage	-25 – 60°C	
Humidity	Operating	10 – 80% (No Condensation)	
	Storage	10 – 85% (No Condensation)	
<b>Electrical Specifications</b>			
Rated Voltage	AC220-240V 50-60Hz		
<b>Power Consumption</b>			
	Operating	12W	
	Ready	5.5W	
	Sleep	3.7W	
	Power Off	0.5W	

### Dimensions & Weight

**Perfection V33**  
Weight: 2.2 kg (4.9lb)



**Perfection V37**  
Weight: 2.2kg (4.9lb)



**Perfection V370 Photo**  
Weight: 2.8kg (6.2lb)



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**ABM®**  
Data Systems (Pvt.) Ltd.

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Email: [sales.isb@abmds.net](mailto:sales.isb@abmds.net)

Received and applied on behalf of M/s.  
31/7/2014