

## **PRE-BID MEETING**

### **Outsourcing of Multiple Support Services-Framework Contract vide tender # MISC/01/25-26**

#### **Meeting date & time:**

- Friday, July 25, 2025 at 4:00pm

#### **Venue:**

- Meeting Room, 1st Floor, Mian Abdullah Library, IBA Main Campus

#### **Meeting Participants:**

- Muhammad Anwar – Procurement Committee, Chairman
- Mr. Mansoor Ali – Procurement Committee, Member
- Mr. Shahab Uddin Khan – Procurement Committee, Member
- Mr. Muhammad Naveed Akhtar – Procurement Committee, External Member
- Mr. Osama A. Qayoom – Procurement Committee, External Member
- Mr. Muhammad Hanif – Procurement Committee, Member
- Mr. Mirza Mudassir Baig – Procurement Committee, Member
- Mr. Ahsan Yousuf Senior HRBP, IBA Karachi
- Mr. Mudassir Hussain Senior Executive HR, IBA Karachi
- Syed Ali Rafey – M/s Jaffer Business Systems (Pvt) Ltd
- Syed Mohammad Asim – M/s Outriders (Pvt) Ltd
- Muhammad Maaz – M/s Orient Rental Modaraba
- Shahzad Ahmed – M/s Orient Rental Modaraba
- S. M. Kashif - M/s Icon Consultants (Pvt) Ltd
- Hussain Zafar – M/s HRSG SSP (Pvt) Ltd
- M. Ali Danish – M/s One2K (Pvt) Ltd
- Major Ghazanfar Ali (Retd) – M/s One 2K (Pvt) Ltd
- Mr. M. Burhan – M/s Rondon Enterprises (Pvt) Ltd
- Mr. Naeem Mansha – M/s Rondon Enterprises (Pvt) Ltd

#### **Agenda:**

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#### **Conclusive Summary of the meeting:**

- All matters related to tax calculations have been resolved.
- Payment terms have been clarified by IBA Karachi.
- Audited financial statements along with the annual return must be submitted at the time of bid submission.
- Overtime is allowed up to a maximum of 60 hours per month.
- Monthly overtime payment will be made on actual i.e. without vendor processing charges.
- Gratuity is not applicable.
- Medical coverage will be provided through an insurance company.
- Room limit details will be shared separately with all participants who attended the pre-bid meeting, for insurance purposes.