

Design, Supply, Installation, Testing & Commissioning of 117.12 kWp Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System at Staff Town IBA Karachi

MINUTES OF MEETING

Subject: IBA Staff Town 117.12kWp Solar System Pre-Bid Meeting Meeting No. :

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Client: IBA-KHI

Dated: July 6, 2026

Time: 11 30 Hrs.

Venue: IBA Main Campus-Karachi.

Participants:

IBA's Representatives
<ul style="list-style-type: none"> Nasim ul Haque (Senior Manager Projects) Hassan Ilyas (Assistant Electrical Engineer)

Design, Supply, Installation, Testing & Commissioning of 117.12 kWp Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System at Staff Town IBA Karachi

Updated Attendance Sheet			
IBA's Representatives			
Company Name	Name Contractor/ Representative	Email Address	Contact Number
Feroze Power Pvt Ltd	M Farukh Taj	farukh.taj@feroze-power.com	0304-2479396
Nizam Energy	M. Adeel	adeel.nizam1024@gmail.com	03018245878
EY Enterprise	M. OSAMA Siddiqui	osama.siddiqui@ey-enterprise.com -Lahore-PK	0339-2285844
Mountain Group			
iceberg industries	M. Iqbal Khan	s.khan@icebergindustries.net	0832-5620323
M. Iqbal Creative Staff	M. Iqbal	manager.projects@creativegroup.com.pk	03160615550
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Deliberations:**1. Mobilization Advance Guarantee**

- A bank guarantee is required for mobilization advance.
- Insurance guarantees will not be accepted.

2. Mandatory Requirements Compliance

- All mandatory documentation and information must be provided.
- Failure to comply will lead to disqualification of the bid.

3. Project Timeline

- The project timeline begins from the date of receiving the LOA (Letter of Award) by the contractor.

4. Payment Terms

- Running bill payments will be processed within 30 working days following verification from the project department.

5. Bid Submission Deadline

- Final date: **July 15th, 2026**
- Time: **9:00 A.M to 3:00 P.M**
- Bids submitted after 3:00 P.M will not be accepted.

6. Bid Submission Format

- Bids must be submitted both on EPAD and as a hard copy at IBA Main Campus.

7. Operation & Maintenance

- O&M period will commence upon submission of commissioning documents.

8. Mounting Clamps Cost

- The contractor must include the cost of mounting clamps in their bid, strictly in accordance with the specifications outlined in the tender documents

9. Earth Pit:

- Bidders must quote rates for earth pits (AC/DC) based on the Bill of Quantities (BOQ).
- All related aspects listed in the BOQ must be considered.

10. Existing Solar System Details:

- The following PV system is already installed:
- Jinko 550W x 182 panels = 100.1 kWp
- Jinko 580W x 72 panels = 41.76 kWp
- Jinko 580W x 93 panels = 53.94 kWp
- Jinko Bifacial 575W x 124 panels = 71.3 kWp
- Trina Bifacial 620W x 306 Panels= 189.72kWp
- Total System Size: 456.82 kWp
- Inverters: Huawei 115KTL x 3 units & Huawei 50KTL x 1

11. Working Hours

- Standard working hours: **8:00 A.M to 6:00 P.M.**

12. Contact Information for Project Queries:

For any queries regarding project details, please contact:

- nmalik@iba.edu.pk
- hilyas@iba.edu.pk
- mhanif@iba.edu.pk

13. Submission of Bidding Documents

- All bidders are required to submit their bidding documents in a properly organized, securely bound, and correctly aligned format. Loose, incomplete, or improperly arranged documentation will not be accepted and may result in disqualification from the bidding process.

Minutes Recorded By:

Hassan Ilyas

IBA Representative