



ATIF HUSSAIN
STAMP VENDOR
GoS-KHI-33
Shop No.05, Bhattiabad,
Street No.10, Ghulistan-e-
Johar, Karachi.

Sale Register Serial No.
Date of Issue: 02.05.2025
Paper Issued to: Kashif Nazeer Adv [Ledger No.23868]
Address: Karachi
Contact No. 0000-00000000
Purpose: Bond
Challan No. 2025981476780F55
Date: 28.04.2025

100406



Please Write Below This Line

You can verify your Stamp paper by scanning the QR code or online www.estamps.gos.pk by using the "Verification Through Web" option before purchased.

Provide and Supply Photocopier Machine

THIS AGREEMENT is executed at KARACHI, on this day 13 March 2025.

BETWEEN

The Institute of Business Administration, Karachi having its office at Main Campus, University Enclave, University Road, Karachi, through its **Registrar**, hereinafter referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors, and assigns) of the FIRST PART.

AND

M/s **DWP Technologies Pvt Ltd**, having its office at **11, 1st Floor, Mandviwalla Chambers, Talpur Road, Karachi**, hereinafter referred to as "**SUPPLIER**" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors, and assigns), through its proprietor, Mr./Ms. **Muhammad Farooq Naseem**, holding CNIC No. **35201-6951173-9** on the SECOND PART.

WHEREAS "IBA" intends to obtain 'Provide and Supply Photocopier Machine' vide Tender 3 IT/13/24-25 (IBA requirement) up to the satisfaction & handing over the material(s) to the "IBA" having accepted the offer in finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

"IBA" hereby offer to appoint "THE SUPPLIER" as their supplier for the specific purpose of "Provide and Supply Photocopier Machine". "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

Article I

DUTIES & SCOPE OF WORK

1.1 "THE SUPPLIER" agrees to provide any/all kind of Services(s) & Work(s) of 'Provide and Supply Photocopier Machine' to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.

- 1.2 "THE SUPPLIER" will coordinate their work with Manager IT, of the "IBA" who will assist "THE SUPPLIER" in supervision of proposed 'Provide and Supply Photocopier Machine'.
- 1.3 "THE SUPPLIER" hereby agrees to accept variation, if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.4 "THE SUPPLIER" will visit the Purchase Office located at Main Campus, University Enclave, University Road, Karachi as & when required with prior appointment.
- 1.5 All logistic charges will be borne by "THE SUPPLIER".
- 1.6 Maintenance contract shall be with parts (without consumable parts), services and labor.
- 1.7 All faulty parts of are covered under this agreement replace with OEM/COMPATIBLE parts.
- 1.8 No dispute rises regarding the replacement of faulty parts from company except consumable (Accessories are compatible with 3 months warranty) items under this agreement.
- 1.9 "THE SUPPLIER" must provide backup units if original equipment requires repair. If SUPPLIER fails to do so, a penalty @ 2% of total contract amount per day, until backup unit is delivered to IBA, or original unit is returned to IBA after performing required maintenance / replacement on the part or machine as a whole.
- 1.10 All equipment to be covered under this Service Level Agreement shall be inspected by the SUPPLIER, before signing this agreement, to ensure that operating conditions of the equipment are duly fulfilled.
- 1.11 In terms of damage SUPPLIER's Engineer will inform IBA Staff at his premises and in terms of burnt report will share IBA within 02 working days.

Article II
REMUNERATION

- 2.1 The charge(s)/cost(s) offered by the Supplier is Rs. 2,419,000/- (inclusive of all taxes) 'Provide and Supply Photocopier Machine', variation may occurred. The cost is inclusive of labor /transportation /supplies /etc. Details of items are appended below;

2.1.1 Bill of Quantity

Item Required	Required Features	Quoted Model	Quoted Brand	Quantity	UoM	Unit Price
Photocopier Machine	Black & White Printing	Xerox AltaLink B8170 with Office Finisher	Xerox	1		Rs. 2,050,000
	Functionality: Print, copy and scan enabled					
	Speed: min 70ppm/A4					
	Duty Cycle: min. 300,000 Pages/Month					
	Print Resolution: min. 1200x2400dpi					
	Scanning Speed: Minimum 150 IPM duplex (200dpi)					
	Paper Capacity: min 6,000 sheets					
	Duplex: built-in					
	Paper Trays – minimum 5 Paper Trays Supported					
	Paper GSM: up to 300GSM					
	HDD: Min. 256GB SSD					
	Finisher: The Finisher should include a stapler, the stacker tray of min. 2,000 sheet capacity.					

Toner Yield: min. 50,000 pages A4					
Drum Yield: min. 200,000 pages A4					
Developer Life: Minimum 150,000 Pages					
Document Feeder: Duplex automatic document feeder standard required					
Print Management Software: Built in					
Print Management: Secure Print, follow me Print, Print rules and Quota Management: with server, connectivity with LDAP, use management.					
Warranty: 01-year comprehensive onsite warranty.					
Total Amount					
18% GST					Rs. 2,050,000
Grand Total Amount					Rs. 369,000
					Rs. 2,419,000

2.1.2 Scope of Work

- a) The scope of this bid, and its subsequent order, is to Provide and Supply, Support / warranties (one year) of equipment and components with transport and labour charges included in Bill of Quantity.
- b) "THE SUPPLIER" shall be responsible for providing one-year comprehensive warranty.
- c) "THE SUPPLIER" will be responsible to respond as specified below to calls, whether normal or urgent, for maintenance / support / replacement etc. of items which are part of this Bill of Quantity.
- d) 24x7 on-site support with 2 hrs initial response time.
- e) 24x7 on-site support with 4 hrs turnaround time.
- f) "THE SUPPLIER" should be responsible to handle level 2 and 3 technical support issues.
- g) "THE SUPPLIER" must provide backup for any faulty equipment or component in the warranty period, in case of delay in delivery of relevant equipment or component, as specified in Bill of Quantity.
- h) Onsite comprehensive replacement warranty period of one year is mandatory which includes replacement of the equipment included in Bill of Quantity (if necessary) without any additional cost.

2.2 Payment Terms

Payments will be made within 30 working days after the complete delivery and submission of the commercial invoice. (Same also mentioned in the Standard Building Document).

2.3 Liquidated Damages

- (a) In case of breach of Service level agreement calculation will be done as per table below and IBA reserves the right to impose a penalty not exceeding 10% of the total amount of the contract at the rates prescribed in (Service Level Agreement) on the invoiced amount to each violation of Service level agreement.
- (b) If the work is not executed according to the satisfaction of IBA, IBA reserves the right to reject it altogether with serving 15 days prior notice.

(c) In case of delay in service provisioning Liquidated Damages will be Calculated and imposed as per following table;

Level	Event	% of Invoiced amount per violation
L1	Severe	1%
L2	Critical	0.5%
L3	High	0.3%
L4	Moderate	0.1%

- 2.4 Performance Security 5% of total amount of the Letter of Intent/Acceptance will be provided by "THE SUPPLIER".
- 2.5 Stamp Duty @ 0.35% of the cost of transaction / purchase / work order will be deposited in Government treasury by THE SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 2.6 Tax (es)/Challan(s)/Levy (ies), if any or additional (except for sales or service tax) will be paid/borne by "THE SUPPLIER" as per SRO/Notification.

Article III

ANNUAL SUPPORT & MAINTENANCE TERMS

- 3.1 The Annual Agreement of 'Provide and Supply Photocopier Machine' shall include the following activities;
- 01-year maintenance support with parts, for all the equipment listed in Bill of Quantity.
 - The SUPPLIER will be required to undertake one year Service Level Agreement of 'Provide and Supply Photocopier Machine' with support and maintenance and related components.
 - The SUPPLIER will be required to ensure that maintenance personnel are readily available as and when required by the IBA.
 - Back to back support for items mentioned in the Bill of Quantity from principal.

Article IV

FUTURE DEVELOPMENTS AND UPGRADES

- 4.1 "THE SUPPLIER" shall keep IBA promptly informed of any technological or regulatory changes affecting the Services.
- 4.2 Any additional requirements requested by IBA will be subject to mutually agreed additional charges based on the complexity of the requirements and/or changes.

Article V

ADD-ON EQUIPMENT

- 5.1 Any equipment or complete devices may be added to this Agreement at IBA's request at any time; however proportional charges for the specific equipment shall be added in the Agreement.

Article VI

SUPPLIER'S OUT OF SCOPE RESPONSIBILITIES

- 6.1 Burnt / damaged parts replacement.
- 6.2 Burnt and damaged parts would be replaced after IBA's approval and charged separately.

Article VII

ARBITRATION

- 7.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding Provide and Supply Photocopier Machine vide Tender # IT/12/24-25

to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article VIII
FORCE MAJURE

- 8.1 "THE SUPPLIER" shall not be asked for return of consideration amount, in part or full nor can be used in a court of law, when failure in providing services outlined in this Agreement is due to an event beyond the control of SUPPLIER and which could not have been foreseen, prevented or avoided by a judicious person of able mind and body. These include, but are not restricted to, Acts of God, Acts of public enemy (including arson and terrorist activities), Acts of Government(s), fires, floods, epidemics, strikes, freight embargoes and unusually severe weather.

Article IX
TERMINATION

- 9.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 days' notice.

Article X
INDEMNITY

- 10.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

Article XI
NOTICE

- 11.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article XII
INTEGRITY PACT

- 12.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 12.2 Without limiting the generality of the forgoing the SUPPLIER, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 12.3 The SUPPLIER, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- 12.4 Notwithstanding any right and remedies exercised by the IBA in this regard, SUPPLIER, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any

commission, gratification, bribe, gifts, kickback given by the SUPPLIER, as aforesaid for the purpose of obtaining or inducing procurement /work/ service or other obligation or benefit in whatsoever from the IBA.

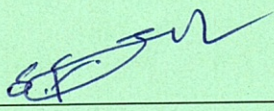
Article XIII
MISCELLANEOUS

13.1 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

13.2 The validity of the contract will be effective from the date of issue of the Letter of Intent/Acceptance.

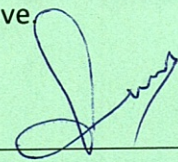
13.2 All terms and conditions of tender vide # IT/13/24-25 will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above



IBA, Karachi **Dr. Mohammad Asad Ilyas**
Name: Registrar
CNIC # IBA, Karachi


Address:
Registrar,
Institute of Business Administration
Main Campus, University Road, Karachi



M/s. **DWP Technologies Pvt Ltd**
Name: **Asad Khan**
CNIC # **42101-9597235-3**

Address:
11, 1st Floor, Mandviwalla Chambers,
Talpur Road, Karachi

WITNESS:

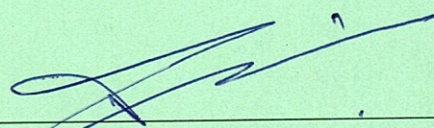
1. 

IBA, Karachi
Name: Wajeeh Zaid
CNIC # 42401-1999900-9

Address:
Head of Procurement,
Institute of Business Administration,
Main Campus, University Road, Karachi

Focal Person IBA

M. Ebed ul Haq

2. 

M/s. **DWP Technologies Pvt Ltd**
Name: **Fahim Ud Din**
CNIC # **42101-1937807-1**

Address:
11, 1st Floor, Mandviwalla Chambers,
Talpur Road, Karachi

GOVERNMENT OF SINDH
CHALLAN FORM NO. 32-A (E.-STAMPING)

Customer Copy

CHALLAN OF CASH/TRANSFER/CLEARING PAID INTO THE NBP/SBL/BOP

Karachi, Karachi



2025833208E12FC8

To be filled by the Remitter		To be filled in by the Departmental Officer or the Treasury	
By Whom Tendered	Name, designation and address of the person on whose behalf money is paid	Full particulars of the remittance and the authority (if any)	Amount (In Rupees)
Name: YASIR ALI CNIC: 42201-1029360-7	Contractor Name: DWP TECHNOLOGIES PVT LTD NTN: 15474178 Address: KARACHI	Contract - 15(a) Amount of Contract: 2,419,000 Principal Name: INSTITUTE OF BUSINESS ADMINISTRATION KARACHI NTN: 2702440 Address: KARACHI	8,467/- B-02701 (N.J.)
Signature		8,467/-	
		Printed On: 20/03/2025 03:24:58 PM	
		Unpaid Challan is valid till: 31/03/2025	

THE BANK OF PUNJAB
11, Chundrigar Rd Br 101391 KARACHI
21 MAR 2025
CASH RECEIPT

8467
8467
8467
8467
8467

Amount in Words: Eight Thousand Four Hundred and Sixty Seven Rupees Only

Disclaimer: Created on the basis of information provided by applicant. Only one set of copies is acceptable for depositing the Challan. No photocopy or extra prints will be acceptable. Payments submitted against multiple copies will be responsibility of depositor and will have no habit on any Government Department or Bank under any circumstances.

[Handwritten Signature]
21/3

Verify or Print

Search Challan

Enter Challan Number
2025833208E12FC8

SEARCH

Challan has been paid.

Challan Details

Challan Number:
2025833208E12FC8
Stamp Number:
0DEAAE19CBDBSEFS

Challan Status:
Challan Paid

Total Payable Amount

Stamp Duty Payable (Rs.):
8,457
Total Payable Amount (Rs.):
8,457

Deed Details

Stamp Paper Type:
Second Party
Amount For Duty(s) Calculation (Rs.):
2,419,000
Challan Amount Paid By:
Contractor

Deed Name:
Contract - 15(a)

Property/Challan Information

District:
Karachi
Amount of Contract:
2,419,000

Taluka:
Karachi

Applicant Details

Applicant Name:
YASIR ALI

CNIC:
42201-1029360-7

Principal

Name	CNIC	NTN	
INSTITUTE OF BUSINESS ADMINISTRATION KARACHI	--	2702440	<input type="checkbox"/>

Contractor

Name	CNIC	NTN	
DWP TECHNOLOGIES PVT LTD	--	15474178	<input type="checkbox"/>



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

IBA-MC/PD/217/0159/2024-25

March 13, 2025

Mr. Atif Anwar

M/s. DWP Technologies Pvt Ltd.

Room 11, 1st Floor, Mandviwala Chamber,

Talpur Road, Karachi

Phone Number: 021-111-005-006

Cell Phone: 0334-3252346

Subject: Letter of Acceptance (LoA)

We are pleased to inform you that the competent authority on quoted rates in the bidding document has selected M/s. DWP Technologies Pvt Ltd. The terms and conditions of the Tender Documents will be an integral part of this letter. Details are as follows:

Tender # IT/13/24-25

Caption: Provide and Supply Photocopier Machine

Amount: Rs. 2,419,000/- (Rupees Twenty-Four Million Nineteen Thousand only)

Delivery Date: June 13, 2025

We are confident that M/s. DWP Technologies Pvt Ltd. will prove its worth of experience with excellent services.

Syed Fahad Jawed
Head of Procurement