

PRE BID MEETING

IBA REPRESENTATIVE	SENIOR MANAGER CONTRACTS
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S. No.	ATTENDEES	SIGNATURE
1	Taha Mansoori / Amir Vassan (Pvt) Ltd	<i>[Signature]</i> Taha Siddiqui VORISON (Pvt) 03102291750
2	Mohsin Ali - Brick & Wire (Pvt) Ltd	<i>[Signature]</i>
3	M Uzaif Khan 0337-0347494	<i>[Signature]</i>
4	adkasi@ec@gmail.com	
5	Syed Saad Ahmed 0301-5450347 s.saad@ahmed.com	Syed Siddiqui Associates Pvt Ltd
6	Syed Nasir Abbas	<i>[Signature]</i> 21/10/22
7	Yousaf Builder / Aruba Farooq / aruba.yousafbuilder.com	<i>[Signature]</i> 21/10/22
8	M. Asif Ashraf / AGH Construction Professionals (agh-professionals@gmail.com)	786
9	0300-0229818 (agh-professionals786@gmail.com)	
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DATES
10/21/2022

SIGNATURE

Institute Of Business Administration - Karachi	
Minutes Of Meeting -Offices & Store Work	
Meeting Date: 21st October, 2022	
Issue date - 24th October, 2022.	
Attandees:	
IBA Karachi Representatives:	
Nasim ul Haq Malik - Senior Manager Contract.	
Ishfaque Ahmed - Assistant Engineer Electrical	
Ferozuddin - Assistant Engineer Civil	
Contractor Representatives:	
Tahir, Mansoori, Hamid - VORSON (pvt.) ltd.	
Mohsin Ali - Brick & Wire (pvt.) ltd.	
M. Uzaif Khan - AL KASIB & CO.	
Syed Sohaib Ahmed - Syed & Siddiqui Associates	
Syed Nasir Abbas - Electroline Engineers	
Aruba Farooq - Yawar Builders	
M Asif Ashraf - AGH Construction Professionals	

S#	Description	Action By
1	Grid to Grid are 17 feet. It shall be incorporated in IFC stage.	Client
2	Cargo Elevators sizes are tentative. It shall be communicate on Execution stage.	Client
3	Upper side RO plant may be steel strucutre. It shall be communicate on later stage.	Client
4	After bill verification from project department. Payment shall be made after 30 working days.	For Information.
5	Mobilization advance shall be paid against bank gurantee.	For information
6	Percentage of premium on schedule rates shall be quote by contractor.	Contractor
7	For schedule based items in BOQ, the description, rate and unit shall be as per CSR 2012, Govt. of Sindh. Here in the item of wooden door, the rate including Chowkhat, hold front mongary and all other item as per description	For information
8	For all Schedule items material should be per approved manufacturer mentioned in the bidding documents	For information
9	Addendum I, II & III issued by Govt. of Sindh shall be admissable only in schedule based items of BOQ.	For information
10	AS-built drawing shall be submitted by contractor after work completion.	For information
11	Detailed shop drawing submitted by contractor before the execution of work.	For information
12	1% bid security (as given in NIT of bidding document) is to be submit in the form of pay order or bank grantee. Successful bidder then submit performance grantee 5% of the quoted amount in the form of bank grantee mentioned in the contract clause.	Contractor
13	According to PEC guidline, one site engineer and two supervisors must be on site.	Contractor
14	Site Engineer must be PEC registered	Contractor
15	Ready mix material is not mandatory. For using concrete mixer, mix design must be submitted before commencement of work.	For information
16	Formwook must be new and vibrator shall be used during pouring.	For information
17	Water and Electricity shall be arranged by contactor.	For information

S#	Description	Action By
18	If any item is missed on BOQ, a variation order is to be submitted before execution as per contract.	For information
19	Bidders are requested to study bidding documents carefully	For information
20	For financial soundness, bidder shall provide last three years bank statement and audited report. Minimum average annual turn over of the bidder shall not be less than 60 million.	For information