



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Work Order

Approval Status: Approved

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Purchase Order IBA-0000000575	Issue Date 01, June, 2018	
Payment Terms 30 Days		Ship Via ROAD
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152, 2112	Currency PKR
Requestor Department Administration		

Supplier: V00622

Hamza T
Contractor &
General
Order Suppl
House 97/2 Area 1D Landhi No
Karachi
Karachi
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	TERRACOTTA STONE (PROVIDING AND FIXING AS PER SAMPLE / SIZES PROVIDE, SUPPLY & FIXING OF TERRACOTTA STONES. THE JOB IS ALSO INCLUDES REMOVAL OF EXISTING STONES FROM THE WALLS, DETAILS BELOW: TABBA BLOCK'S WALL SIZE: 32' X 9' CED BUILDING'S WALL SIZE: 5' X 10' STONE TILE SIZES & APPROX QUANTITIES: A) 12" X 6" X 1/2": 250 TILES B) 12" X 4" X 1/2": 250 TILES C) 12" X 2" X 1/2": 250 TILES STONE TILE AS PER SAMPLE AVAILABLE AT SITE.	1.00 EA	115620.00	115620	20-Jun-18

Total: 115620.00
13% GST: 15030.6
Total PO Amount: 130650.60
Amount in Words: One Lakh Thirty Thousand Six Hundred Fifty and paise Sixty Only.

Terms & Conditions:

1. Material / quantities of this order is subject to final inspection at the time of delivery and calculations by IBA Maintenance / Project Department

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2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill & Work Order etc should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
14. Stamp duty 0.35% against total value of Work Order will be levied accordingly.
15. All equipment, ladders for any heights, plungers, brushes, buckets etc. will be brought by the contractor.
16. The contractor will responsible for taking all safety measures during working of his staff at any height / surfaces
17. All surfaces where work was carried out required to be cleaned from related materials and stains.
18. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
19. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.


Senior Manager Purchase & Stores

June 01/18


General Manager Administration