

**From:** Secretary Procurement Committee @ IBA

**Sent:** Thursday, December 29, 2016 2:40 PM

**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

**Cc:** Procurement-Committee; Jami Moiz / Assistant Professor Dept of Marketing & Center for Entrepreneurial Development-CED @ Main Campus; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

**Subject:** Item 3. Approval for tender ad & documents for Provide, Supply & Fabrication of Furniture Items for IBA Clinic

**Item # 3:** Approval for tender ad & documents for Provide, Supply & Fabrication of Furniture Items for IBA Clinic

Discussion: Purchase Executive briefed the committee for the requirement of Furniture Items at IBA Clinic. The committee reviewed the tender document, discussed about the specs and estimated cost. The committee suggested that bidding document should include the clause mentioning site visit at Aman CED (to see furniture) and availability of color picture on IBA website.

Decision: The committee approved the tender ad & document for “Provide, Supply & Fabrication of Furniture Items for IBA Clinic” to be floated on IBA & SPPRA websites.

Action: Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.

Attendance:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Haris Quershi (External Member)
4. Ahmed Ali Khan (External Member)
5. Mushtaque Ahmed (Member)
6. Muhammad Hanif (Secretary)

Muhammad Hanif,  
Secretary Procurement Committee