



**Institute of  
Business Administration  
Karachi**

*Leadership and Ideas for Tomorrow*

## Work Order

**Approval Status:** Approved

**IBA Karachi**  
IBA MAIN CAMPUS  
KARACHI  
Pakistan

<b>Purchase Order</b> IBA-0000000839	<b>Issue Date</b> 11, September, 2018
<b>Payment Terms</b> 30 Days	<b>Ship Via</b> ROAD
<b>Buyer</b> Purchase Department	<b>Phone</b> +922138104700 Ext 2150, 2152, 2112
<b>Requestor Department</b> Administration	<b>Currency</b> PKR

**Supplier:** V01757

Qureshi  
Enterprises  
Karachi  
Karachi  
Pakistan

**Ship To:** Store, IBA Main Campus, University Road

**Bill To:** Purchase Department, IBA Main Campus  
University Road, Karachi  
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	SOFA SEATING (2 SEATER) COUCH (2SEATER)  SIZE 7'WX2'.6"HX2'.9"D STRUCTURE FOR ACCACIA WOOD FOAM USE FOR DURA FLEX / MOLTY FOAM OR EQUIVALENT WITH LEATHERITE	14.00 EA	21000.00	294000	15-Oct-18
2	SOFA SEATING (3 SEATER) COUCH (3SEATER)  SIZE 7'WX2'.6"HX2'.9"D STRUCTURE FOR ACCACIA WOOD FOAM USE FOR DURA FLEX / MOLTY FOAM OR EQUIVALENT WITH LEATHTERITE	7.00 EA	31000.00	217000	15-Oct-18
3	CENTRE TABLE 4'X2' CENTRE TABLE  SIZE: 4' X 2' EBONY VENEER/BEECH WOOD VENEER WITH FRAME MADE OF SS FRAME, TOP MADE OF 1" THICK MDF BOARD, TEXTURE FORMICA PASTED, PVC LIPPING ON EDGES.	6.00 EA	10320.00	61920	15-Oct-18
4	CENTRE TABLE 2'x2' SIDE TABLE  SIZE 2'X2' EBONY VENEER/BEECH WOOD VENEER WITH SS BASE	4.00 EA	10080.00	40320	15-Oct-18
5	CAFETERIA TABLE 3' CAFETERIA TABLE ROUND	4.00 EA	14100.00	56400	15-Oct-18

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S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
6	SIZE 3'X3' MATERIAL LAMINATION MDF 1 INCH THICKNESS OF TOP ALONG WITH MFC SHEET IMPORTED WITH SS BASE	7.00 EA	13860.00	97020	15-Oct-18
	CAFETERIA TABLE 3'X3' CAFETERIA TABLE SQUARE				
7	SIZE: H 2'.6"XW 1'.6"XD 1'.6" PU FRAME WITH SS CHROME BASE AND LEATHRITE SEAT	40.00 EA	4100.00	164000	15-Oct-18

**Total:** 930660.00

**17% GST:** 158212.2

**Total PO Amount:** 1088872.20

**Amount in Words:** Ten Lakh Eighty Eight Thousand Eight Hundred Seventy Two and paise Twenty Only.

### Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee
11. Specimen(s) and image(s) are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Work Order for any single items to different lowest



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responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.

17. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
18. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.



Senior Manager Purchase & Stores

Sept 11/18



General Manager Administration