

WORK ORDER


Leadership and Ideas for Tomorrow

To : M/s Al-Waqad Enterprises
Order No : IBA-MC/PD/LV/208/0101/2016-17
Date of Issue : July 21, 2016
Date of Delivery : 30 days after final measurement
Place of Delivery : IBA, Main Campus
Total Amount : **Rs.477,163.44 (Including GST)**
(Rupees Four Hundred Seventy Seven Thousand One Hundred Sixty Three & Paise Forty Four Only)


<u>Office Attendants</u>				
S. #	Description	Quantity	Rate (Rs.)	Amount (Rs.)
1	<u>TROUSER</u> Viscose summer suiting 'A' Quality or better. Dark Grey with complete stitching / tailoring. (As per sample)	50	1,179.00	58,950.00
2	<u>SHIRT</u> Blended fabric wash n wear 65% x 35%, embroidered logo on chest and color Dark Grey 'A' Quality. Computerized Name Tag Embroidered Vel - Cro Shirt collar (As per sample) (one shirt half sleeves and other one is of full sleeves)	50 (31 Half Sleeves & 31 Full Sleeves)	999.00	49,950.00
<u>Electrician, Carpenter and Plumbers & Generator Operators</u>				
1	<u>TROUSER</u> Viscose summer suiting 'A' Quality. Large patch pocket, Dark Grey as per client requirement & approval with complete stitching / tailoring. (As per sample)	32	1,179.00	37,728.00
2	<u>SHIRT</u> Blended fabric wash n wear 65% x 35%, embroidered logo on chest and color Light Grey 'A' Quality as per client requirement & approval. With computerized Name Tag Embroidered Vel - Cro (As per sample)	32	999.00	31,968.00

<u>Drivers</u>				
1	Shirt Blended fabric wash n wear 65 / 35 Colour: Grey, 'A' Quality or better Embroidered IBA logo on front pocket With measurement, stitching / tailoring as per client requirement & approval (As per sample)	8	999.00	7,992.00
2	Pants Viscose summer suiting 'A' Quality or better Colour: Black, With measurement, stitching / tailoring as per client requirement & approval. Brand M/s Shabbir or equivalent	8	1,179.00	9,432.00
3	Shalwar & Kameez Cotton fabric Colour: Grey, 'A' Quality Number of Front Pocket: Two (One each at Side and Front left top) Embroidered IBA logo on front pocket With measurement, stitching / tailoring as per client requirement & approval. Brand M/s Shabbir or equivalent	38	1,750.00	66,500.00
<u>Sanitary Worker</u>				
1	<u>TROUSER (MALE)</u> Viscose summer suiting 'A' Quality. Dark Brown as per client requirement & approval with stitching / tailoring. Brand M/s Shabbir or equivalent	34	1,179.00	40,086.00



2	<u>BUSHIRT (MALE)</u> Blended fabric wash n wear 65% x 35%, embroidered logo on chest and color beige 'A' Quality or better as per client requirement & approval. With zipper opening and two pockets on bottom of shirts. Full Sleeves Brand M/s Shabbir or equivalent	34	999.00	33,966.00
3	<u>SANITARY WORKER (FEMALE)</u> Shawalar Kameez, beige color 'A' Quality embroidered logo left side pocket Duppata with dark brown boarder or better as per client requirement & approval Brand M/s Shabbir or equivalent	4	1,990.00	7,960.00
<u>Gardener</u>				
1	Shalwar Kameez Suit Fabric: Blended Polyester Colour: sky blue With embroidered "GARDENER" & IBA logo on pocket Brand M/s Shabbir or equivalent	20	1,750.00	35,000.00
<u>Cook & Bearer of Boys Hostel</u>				
1	<u>Cook:</u> Half sleeves shirt & trouser (Malaysian color 100% cotton fabrics), apron and cap. Embroidered Logo on Hat, Shirt Chest (pics attached) 	4	2,900.00	11,600.00



2	<u>Bearer:</u> White shirt (fabric 100% cotton) and black pant recommended. (pic attached). With computerized Name Tag Embroidered Vel – Cro Brand M/s Shabbir or equivalent 	6	2,200.00	13,200.00
3	<u>Tandoorchi</u> Shalwar Kameez Fabric: Blended Polyester Colour: Dark Grey With embroidered IBA logo on pocket Apron Brand M/s Shabbir or equivalent	2	1,750.00	3,500.00
Total			Rs. 407,832.00	
17% GST			Rs. 69,331.44	
Total Amount			Rs. 477,163.44	


Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity upto 15% without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee.
11. No subletting in any case / item / form will be allowed.
12. 5% of total amount should be submitted as Security Deposit before issue of Purchase Order.
13. Measurement will be strictly according to the provided list. Undersized / Oversized uniform and sub standard shoes will be returned.

14. 2% liquidity damages per month of total cost will be imposed on the company/firm/tailor etc for delayed delivery.
15. No escalation in cost / price is accepted at any stage, after approval of Tender cost & award of Work Order.
16. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
17. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
18. Uniform size(s) will be the responsibility of supplier.
19. Measurement sheet is attached.


Manager Purchase & Stores


22/7/16


Registrar
(Aching)
22/7/16