



**Institute of
Business Administration
Karachi**

WORK ORDER

Leadership and Ideas for Tomorrow

To : M/s Maaz Packages
Order No : IBA-MC/PD/P&S/208/0050/2016-17
Date of Issue : February 09, 2017
Date of Delivery : February 23, 2017
Place of Delivery : IBA, Main Campus
Total Amount : **Rs.405,966.60 (Including GST)**
(Rupees Four Hundred Five Thousand Nine Hundred Sixty Six
& Paisa Sixty Only)

| S.# | Specification | Qty | Rate | Amount |
|---------------------|---|-----------------|-----------------------|------------|
| 1 | <u>Answer Examination Copy "T"</u> High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 12 pages in each Examination Copy 'T' 100 copies in each packet <u>Kindly Note:</u> Every Examination Copy "T" has different serial number | 42000 copies | 3.98 | 167,160.00 |
| 2 | <u>Answer Examination Copy "F"</u> High finish 68gsm (approx) 13.5" x 16.50" (open size) 13.5" x 8.25" (closed size) 02 pin centre binding, 1+1 color printing 20 pages in each Examination Copy 'F' 100 copies in each packet <u>Kindly Note:</u> Every Examination Copy "T" has different serial number | 22000 copies | 6.45 | 141,900.00 |
| 3 | <u>Quiz Paper</u> High finish 68gsm (approx) local offset 13.5" x 8.25" (closed size) 1+1 color printing 500 Sheets Per Packet As per Sample | 120 Packets | 316.00 | 37,920.00 |
| Total | | | Rs. 346,980.00 | |
| 17% GST | | | Rs. 58,986.60 | |
| Total Amount | | | Rs. 405,966.60 | |

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee
11. Specimen(s) and image(s) are available at Purchase Office for reference.
12. CDs / specimen should be returned to the Purchase Office.
13. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
14. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
15. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
16. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
17. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
18. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.


Manager Purchase & Stores
7 Feb 09, 2017


Registrar