

## Secretary Procurement Committee

**To:** Secretary Procurement Committee  
**Subject:** SPPRA - PC Minutes of Meeting

**From:** Secretary Procurement Committee <pc@iba.edu.pk>  
**Sent:** Wednesday, 1 November 2023 4:32 pm  
**To:** Syed Fahad Jawed / Head of Procurement <sjawed@iba.edu.pk>  
**Cc:** Procurement-Committee <Procurement-Committee2@iba.edu.pk>; Dr. Mohammad Asad Ilyas / Registrar <ailyas@iba.edu.pk>; Muhammad Ather Rana / Assistant Manager Administration <marana@iba.edu.pk>; Shahab Uddin Khan / Campus Manager (Main Campus) <sukhan@iba.edu.pk>; Moeid Sultan / Director Finance <msultan@iba.edu.pk>; Dr. S Akbar Zaidi / Executive Director <szaidi@iba.edu.pk>  
**Subject:** Item 4: Evaluation for Catering Services for Convocation-2023

**SUBJECT:** Evaluation for Catering Services for Convocation-2023

**REF # :** ES/03/23-24

**DATE & TIME:** November 01, 2023

**BIDDERS:**

1. M/s. Manzoor Sons
2. M/s Riaz Ul Javed Events Management
3. M/s. Master Management (Pvt) Ltd
4. M/s. La-Rosh Caterers
5. M/s. Badar Expo Solution
6. M/s. Manzoor Sons

**DISCUSSION:** Sr. Executive Purchase briefed the committee in its 68<sup>th</sup> meeting on the tender for "Catering Services for Convocation-2013". The committee reviewed the submitted bids.

**DECISION:** Recommended to award "Decorations Services for Convocation-2013" to M/s Manzoor Sons at Rs. 4,332,985.00 (inclusive of taxes) as found to be the most advantageous bid.

**Procurement Committee**

1. Dr. Shahid Mir (Chairman)
2. Haris Qureshi (External Member)
3. Ms. Sadia Jabeen Asim (External Member)
4. Syed Akbar Hussain Kazmi (Member)
5. Syed Muhammad Wajeeh Zaidi (Member)
6. Muhammad Hanif (Secretary)

  
**M. HARIS QURESHI**  
External Member - PC  
Procurement Specialist - HEJ  
University of Karachi

  
**DR. SHAHID MIR**  
Chairman - PC  
Assistant Professor - Management  
IBA Karachi

  
**Syed Akbar Hussain Kazmi**  
Member - PC  
Manager Finance (Payable)  
IBA Karachi