3.

BILL OF QUANTITY
Catering & Decoration Services for Dinner-2018
Set-up for 3000 Guests

S. #	Description	Qty	Day	Rate (Rs.)	Amount (Rs.)
(A) Dinner setup: (including crockery & cutlery)					
1	a) VVIP guests enclosure (round table 8 seats / chairs set-up)	12	1	2200	26,400-
2	b) Guests/ Faculty enclosure (buffet set-up)	700	1	125	87,500-
3	c) Students / Parents enclosure (buffet set-up)	1800	1	125	225,000-
4	White Cover - Low Back Chair	400	1	100	40,000-
5	Crockery & Cutlery according to 1.5 each person	One Setup	1	—	—
6	Tea / Coffee Dispenser	15	1	400	6,000-
7	No. of Buffet	25	1	2300	57,500-
8	Bearer Services	50	1	700	35,000-
9	Luminaries according to the requirement of the theme	One Setup	1	—	—
10	Counters/Table for Cold Drinks, Mineral Water & Juices	25	1	700	17,500-
			Sub Total (A)		494,900-
(B) Dinner Menu for 3000 Graduates & Guests					
1	Chicken Qorma / Chiken Karahi	260kg (min.)		600	156,000-
2	Chicken Biryani	240kg (min.) (max. 8 Kg Daig of each)		700	168,000-
3	Chicken Tikka	650kg (min.)		550	357,500-
4	Carrot Halwa (Gajar Halwa)	250kg (min.)		550	137,500-
5	Palak Paneer	100kg (min.)		300	30,000-
6	Naan / Taftan	700 Nan 700 Taftan		25	35,000-
7	Salad Bar	10		3000	30,000-
8	Tea /Coffee/Green Tea	1200 cups		35	42,000-
			Sub Total (B)		956,000-

MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Akbar Hussain Kazmi
Finance
IBA, Karachi

CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Dr. S. M. Fawad Bradat
Assistant Professor
IBA, Karachi

MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
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KARACHI

Total (A) + (B)	1,450,900-
13% SST	188,617-
Grand Total Amount	1,639,517-

Grand Total Amount (in words) ONE MILLION SIX HUNDRED THIRTY NINE THOUSAND FIVE HUNDRED SEVENTEEN ONLY.

Important Note:

1. Nett weight (kg) and (pieces) would be counted for food items. Weight of cauldron & pans should not be included in net weight.
2. For Dinner, venue should be readied and handed over to Purchase & Stores Department on December 01, 2018. (5:00 pm)
3. Complete setup arrangement including Cutlery, Crockery, Chairs, tables, bearer & allied support services.
4. Round table setup for 08 persons each table.
   a. Please provide sample of Marque **(Net fabric not acceptable)**
   b. IBA will penalize up to 10% of the item value on substandard delivery of following items/services:

S. No	Description
1.	**Food Hygienic** i. Quality ii. Quantity iii. Heated
2.	**Crockery & Cutlery (Ceramic & Stainless Steel)** i. Neat & Clean ii. Free from cracks iii. Heated crockery
3.	**Staff** i. Should be proper uniform ii. Minimum Fifty supporting staff

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Haris Qureshi
PPRA Advisor

MASTER MANAGEMENT (PVT) LTD.

Stamp & Signature