

From: Secretary Procurement Committee @ IBA

Sent: Thursday, July 14, 2016 2:31 PM

To: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

Cc: Procurement-Committee; Ahmed Zaheer / Registrar @ IBA; Sarwat Ahson \ Program Manager CEIF @ IBA; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Dr. Mohammed Nishat / Associate Dean @ Main Campus

Subject: Item # 1: Approval for Provide & Supply of Ceramic Mugs

Item 1 : Approval for "Provide & Supply of Ceramic Mugs"

Discussion: Purchase Executive briefed the committee on the procurement of Ceramic Mugs for the requirement of CEIF. The committee perused the comparative with specification and discussed over the printing of IBA-CEIF logos on ceramic mugs. To cater the meticulous color scheme of CEIF color, web-link was mentioned in tender document. For the same procurement quotations were invited earlier but the lowest bid received exceeded Rs. 100,000/- (prescribed limit for quotation) therefore the case was tendered.

Decision: The committee evaluated the document and approved to award for Provide & Supply of Ceramic Mugs from M/s Hyder Printers at Rs. 99,596.25 (including GST) being the lowest evaluated bidder, subject to the availability of budget

Action: Manager Purchase & Stores will implement the decision in accordance to the prescribed rules & regulations framed by IBA PP&P and SPPRA.

Attendance:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Haris Quershi (External Member)
4. Ahmed Ali Khan (External Member)
5. Syed M. Rizwan Rizvi (Member)
6. Muhammad Hanif (Secretary)

Muhammad Hanif,
Secretary Procurement Committee