

NBP-0274-2408070005102965

GoS-KHI-09B21232F042DAF2

Non-Judicial

Rs 18,732/-

Description : Contract - 15(a)
 Principal : Institute of Business Administration, Karachi [27024407]
 Contractor : PAKO COMPUTERS [14327267]
 Applicant : Haseeb Uddin [42101-1386913-9]
 Stamp Duty Paid by : PAKO COMPUTERS [14327267]
 Issue Date : 07-Aug-2024, 10:07:56 AM
 Paid Through Challan : 2024AAC7A51F766B
 Amount in Words : Eighteen Thousand Seven Hundred and Thirty Two Rupees Only

Please Write Below This Line

THIS AGREEMENT is executed at KARACHI, on this day July 29, 2024.

BETWEEN

M/s. Institute of Business Administration, Karachi through its Registrar, located at Main Campus, University Enclave, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s. PAKO COMPUTERS, having its office at **Head Office No. GF-10, Ground Floor, Business Arcade, Block-6, PECHS Main Shahrah-e-Faisal, Karachi**, hereinafter referred to as "THE SUPPLIER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assign), through its proprietor **Mr. Muhammad Adnan Ahsan**, holding CNIC No. **42101-1738705-3** on the SECOND PART.

WHEREAS "IBA" intends to obtain a Provide and Supply Printers and Scanners vide tender # IT/39/23-24 (IBA requirement) up to the satisfaction and handing over the material(s) to the "IBA" having accepted the offer in a finished form complete in all respect.

NOW IT IS HEREBY AGREED AND DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS

Provide and Supply Printers and Scanners vide tender # IT/39/23-24

Page 1 of 9



WITNESSETH

"IBA" hereby offer to appoint "THE SUPPLIER" as their supplier for the specific purpose of "Provide and Supply Printers and Scanners ". "THE SUPPLIER" hereby agree to the offer of the "IBA" in acceptance of the terms and conditions herein below forth.

Article I

DUTIES and SCOPE OF SUPPLY and SERVICES AND AGREEMENT

- 1.1 "THE SUPPLIER" agrees to Provide and Supply Printers and Scanners to "IBA" whenever and wherever form is required as per the terms and conditions of this Agreement.
- 1.2 "THE SUPPLIER" will coordinate their work with The Head of Procurement, of the "IBA" who will assist "THE SUPPLIER" in the supervision of the proposed Supply of Printers and Scanners.
- 1.3 "THE SUPPLIER" will visit the Procurement Department located at Main Campus, University Road, Karachi as and when required with a prior appointment.
- 1.4 All logistic charges will be borne by "THE SUPPLIER".
- 1.5 "THE SUPPLIER" should deliver the required items as per BoQ, within 08 to 12 weeks from the issuance of the Letter of Acceptance.

Article II

PAYMENT

- 2.1 Payment will be made within 30 working days after complete delivery as per BoQ and submission of Invoices.

Article III

WARRANTY

- 3.1 03 years and 01 year comprehensive onsite OEM warranty respectively as mentioned in BoQ.

Article IV

REMUNERATION

- 4.1 The cost offered by the SUPPLIER is Rs. 5,351,772/- (inclusive of all taxes) Supply of Printers and Scanners vide tender # IT/39/23-24 variation may occur. The cost is inclusive of labor /transportation/supplies/taxes/levies/customs duties etc.

Sr #	Description & Features	Quoted Brand	Quoted Model	Qty	Unit Price	Total Amount
1	Mid-Range Desk Printer <ul style="list-style-type: none">• Make & model: HP LaserJet Pro 4003dn• Print speed black (ISO, letter): Upto 42 ppm• Print speed black (ISO, A4): Upto 40 ppm• 1st page out black (letter, ready): 6.1 sec or fast• 1st page out black (A4, ready): 6.3 sec or fast• 1st page out color (letter, ready): 6.1 sec or fast• 1st page out color (A4, ready): 6.3 or fast• Duty cycle (monthly, letter): Upto 80,000 pages• Duty cycle (monthly, A4): Upto 80,000 pages• Monthly page: 750 to 4,000• Print quality black (best): Fine Lines (1200 x 1200 dpi)• Print technology: Laser	HP	HP LaserJet Pro 4003dn Printer	15 units	77,800/-	1,167,000/-



	<ul style="list-style-type: none"> • Connectivity, standard: 1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000BASE-T network; 802.3az(EEE) • Network Capabilities: Yes, via built-in 10/100/1000Base-TX Ethernet, Gigabit; Auto-crossover Ethernet; Authentication via 802.1X (does not apply to D bundles) • Display: 2-line backlit LCD graphic display • Processor speed: 1200 MHz • Memory: 256 MB • Compatible Operating Systems: Windows 11; Windows 10; Android; iOS; Mobile OS; macOS 10.15 Catalina; macOS 11 Big Sur; macOS 12 Monterey; macOS 13 Ventura; Chrome OS • Paper handling input, standard: 100-sheet multipurpose Tray 1, 250-sheet input Tray 2 • Paper handling output, standard: 150-sheet output bin 					
	<ul style="list-style-type: none"> • Paper handling input, optional: Optional third 550-sheet tray • Finished output handling: Sheetfed • Media types: Paper (plain, EcoFFICIENT, light, heavy, bond, coloured, preprinted, pre-punched, recycled, rough); envelopes; labels • Media sizes, custom: Tray 1: 76 x 127 to 216 x 356 mm; Tray 2, optional Tray 3: 104.9 x 148.5 to 2165.9 x 356.6 mm • Manufacturer Warranty: Three years' comprehensive (parts & labour) 					
2	<p>All-in-one Printer</p> <ul style="list-style-type: none"> • Make & model: HP LaserJet Pro MFP 3103fdw • Functions: Print, copy, scan, fax • Print Speed - Black (normal): Up to 33 ppm • First page out (ready) black: As fast as 7.0 sec • Resolution (black): Up to 1200 x 1200 dpi • Monthly duty cycle: Up to 50,000 pages • Recommended monthly page volume: 350 to 2500 • Print Technology: Laser • Display: 2.7-in CGD touch screen, LCD (color graphics) • Paper trays, standard 1 Main tray plus 10 sheet priority tray • Paper trays, max: 1 Main Tray plus 10 sheet priority • Connectivity, standard: 1 Hi-Speed USB 2.0 (device); Ethernet 10/100BT;Wireless 802.11b/g/n, Dual band 2.4GHz/5GHz. • Network ready: Standard (built-in Ethernet, Wi-Fi 802.11b/g/n) • Ports: 1 Hi-Speed USB 2.0 (device); Ethernet 10/100BT;Wireless 802.11b/g/n, Dual band 2.4GHz/5GHz. • Security management: Password-protected network embedded Web server; enable/disable Network ports; SNMPv1 community password change 	HP	HP LaserJet Pro MFP 3103fdw Printer	10 units	143,800/-	1,438,000/-
	<ul style="list-style-type: none"> • Compatible operating systems: Windows 11; Windows 10; Windows 7; SP1: 32-bit 					




	<p>or 64-bit, 2 GB available hard disk space, Internet connection, Microsoft® Internet Explorer or Edge. Apple® macOS v10.15 Catalina, macOS v11 Big Sur, macOS v12 Monterey;; 2 GB HD; Internet required; Linux (For more information, see https:// developers.hp.com/ hp-linux-imaging-and- printing).</p> <ul style="list-style-type: none"> • Memory, standard: 512 MB • Supported network protocols: TCP/IP: IPv4; IPv6; IP Direct Mode; LPD; SLP; Bonjour; WS-Discovery; BOOTP/DHCP/AutoIP; WINS; SNMP v 1/2/3; HTTP/HTTPS • Paper handling input, standard: 250-sheet input tray, 10-sheet priority tray • Paper handling output, standard: 150-sheet output tray • Duplex printing: Automatic (standard) • Envelope input capacity: Up to 10 • Media sizes supported: Letter; legal; executive; 8.5 x 13 in; envelopes • Media sizes supported: A4; A5; A5-R; B5 (JIS); B6 (JIS); Oficio (216x340); 16K (195 x 270 mm); 16K (195 x 270 mm); 16K (197 x 273 mm); L 9x13 cm; 10x15cm; Japanese Postcard; Double Japan Postcard Rotated; Japanese Envelope Chou #3; Japanese Envelope Chou #4; Envelope B5; Envelope C5; Envelope C6; Envelope DL. • Media sizes, customv3 x 5 to 8.5 x 14 in • Media types: Paper (laser, plain, photo, rough, vellum), envelopes, labels, cardstock, postcards • Supported media weight: 16 to 43 lb • Media weights by paper path 60 to 163 g/m² • Cable included • Warranty: Three years' comprehensive (parts & labour) 					
3	<p>Low-range Desk Printer</p> <ul style="list-style-type: none"> • Make & model: HP Laser 108w • Ports: Hi-Speed USB 2.0 port, Wireless 802.11 b/g/n • Wireless capability: Yes, built-in Wi-Fi 802.11b/g/n • Memory: 64 MB • Network protocols: Password-protected network embedded Web server; enable/disable Network ports; SNMPv1 community password change; SNMPV2&V3; IPSec; Filtering: MAC, IPv4, IPv6 	HP	HP Laser 108w Printer	10 units	36,800/-	368,000/-
	<ul style="list-style-type: none"> • Input capacity: Up to 150 sheets • Standard input capacity (envelopes)Up to 10 • Output capacity: Up to 100 sheets • Media sizes supported (metric): A4; A5; A5 (LEF); B5 (JIS); Oficio; Envelope (DL, C5); 76 x 127 to 216 x 356mm • Media sizes supported (U.S. standard): Letter; Legal; Executive; Oficio 216x340mm, Oficio 8.5x13 in, Envelope (No.10, Monarch); 4x6 in • Media sizes (metric): 76 x 127 to 216 x 356 mm 					



	<ul style="list-style-type: none"> • Media sizes (U.S. standard): 3 x 5 to 8.5 x 14 in • Media types: Plain, Thick, Thin, Cotton, Color, Preprinted, Recycled, Labels, CardStock, Bond, Archive, Envelope • Media weight support (metric): 60 to 163 g/m² • Media weight support (U.S. std.): 16 to 43 lb • Print technology: Laser • Print resolution (best): Up to 1,200 x 1,200 dpi • Maximum print area (metric): 76 x 127 mm to 216 x 356 mm • Monthly duty cycle: Up to 10,000 pages • Print languages: SPL • Printer smart software features: Manual duplex, N-up printing, collation, watermarks, a variety of paper sizes and types • Warranty: Three years' comprehensive (parts & labour) 					
4	<p>Color Printer</p> <ul style="list-style-type: none"> • Make & model: HP Color LaserJet Pro MFP 4303fdw • Functions: Print, copy, scan, fax, email • Print speed black (ISO, letter): Upto 35 ppm • Print speed black (ISO, A4): Up to 33 ppm • Print speed color (ISO): Up to 35 ppm • Print Speed Color (ISO): Up to 33 ppm • First page out black (letter): 9.1 sec or fast • First page out black (A4): 9.5 sec or fast • First page out color (letter): 10 sec or fast • First page out color (A4): 10.5 sec or fast • Duplex printing: Automatic 	HP	HP Color LaserJet Pro MFP 4303fdw Printer	6 units	198,900/-	1,193,400/-
	<ul style="list-style-type: none"> • Duty cycle (monthly, letter): Up to 50,000 pages • Duty cycle (monthly, A4): Up to 50,000 pages • Monthly page volume: 750 to 4,000 • Print quality black (best): Up to 600 x 600 dpi; Up to 38,400 x 600 enhanced dpi • Print quality colour (best): Up to 600 x 600 dpi • Print technology: Laser • Connectivity, standard: 1 Gigabit Ethernet 10/100/1000 Base-TX network; 1 Hi-Speed USB 2.0 (device); 1 Hi-Speed USB 2.0 (host); 1 Wi-Fi 802.11ac (dual band); 1 Wi-Fi Direct; Walk-up USB; Auto-crossover Ethernet • Network capabilities • Wireless capability • Processor speed: 1.2 GHz • Memory: 512 MB NAND Flash, 512 MB DRAM • Compatible Operating Systems: Windows 11; Windows 10; Windows Client OS; Android; iOS; Mobile OS; macOS 10.15 Catalina; macOS 11 Big Sur; macOS 12 Monterey; macOS 13 Ventura; Linux; Citrix; Chrome OS • Paper handling input, standard: 50-sheet multipurpose tray, 250-sheet input tray, 					



<p>50-sheet Automatic Document Feeder (ADF)</p> <ul style="list-style-type: none"> • Paper handling output, standard: 150-sheet output bin • Paper handling input, optional: Optional 550-sheet tray • Finished output handling: Sheet feed • Media types Paper (bond, brochure, colored, glossy, letterhead, photo, plain, preprinted, prepunched, recycled, rough), postcards, labels, envelopes • Media sizes, custom: Simplex: Tray 1: 76.2 x 127 to 216 x 356 mm; Tray 2: 98 x 148 mm to 216 x 356 mm; optional Tray 3: 100 x 148 to 216 x 356 mm; Duplex (all trays): 148 x 148 mm to 216 x 356 mm • Scanner type: Flatbed, ADF • Scan file format: PDF; JPG; TIFF 					
<ul style="list-style-type: none"> • Enhanced scanning resolution: Up to 1200 dpi • Scan resolution, optical: Upto 1200 dpi • Scan resolution, hardware: Upto 1200 x 1200 • Scan size (ADF), maximum: 216 x 356 mm • Scan size (ADF), minimum: 102 x 152 mm • Scan size, maximum: 216 x 297 mm • Scan speed (normal, A4): Upto 29 ppm, upto 26 ppm • Scan speed duplex (normal, A4): Up to 44 ipm (b&w), up to 35 ipm (color) • Scan speed duplex (normal, letter): Up to 46 ipm (b&w), up to 37 ipm (color) • Scan speed (normal, letter): Up to 31ppm, upto 28ppm • ADF capacity: Standard, 50 sheets uncurled • Duplex ADF scanning • Scan technology: Contact Image Sensor (CIS) • Copy speed (black, normal, A4): Up to 33 CPM • Copy speed (colour, normal, A4): Up to 33 CPM • Copy resolution (black text): Up to 600 x 600 dpi • Copy resolution (colour text and graphics): Up to 600 x 600 dpi • Copies, maximum: Up to 999 copies • Copy reduce/enlarge settings: 25 to 400% • Copier settings: ID Copy; Number of copies; Resize (including 2-Up); Lighter/Darker; Enhancements; Original Size; Binding Margin; Collation; Tray Selection; Two-Sided; Save Current Settings; Restore Factory Defaults; Quality (Draft/Standard/Best) • Fax transmission speed (letter): 5 sec per page • Fax Transmission Speed: 33.6 kbps • Fax Resolution Black (best): Upto 300 x 300 dpi • Fax memory Up to 500 pages • Fax Speed Dials, Maximum Number: Up to 100 • Cable included: 1 USB cable; fax cable 					

Sr #	Description & Features	Quoted Brand	Quoted Model	Qty	Unit Price	Total Amount
5	<ul style="list-style-type: none"> Warranty: One-year comprehensive (with parts & labour) Desk scanner Make & Model: HP ScanJet Pro 2600 f1 Flatbed Scanner Digital Sending Standard Features: Scan to PC Scan Resolution, Optical: Up to 600 dpi (colour and monochrome, ADF); Up to 1200 dpi (colour and monochrome, flatbed) Duty Cycle (Daily): Up to 1,500 pages (ADF) Bit Depth: 24-bits external 48-bits internal Levels Of Grayscale: 256 Scan Size, Maximum: 216 x 297 mm Media Types: Paper (banner, inkjet, photo, plain), envelopes, labels, greeting cards Media Weights, Supported ADF: 60 ~ 105 g/m² Scan File Format: for text and images: PDF, JPEG, PNG, BMP, TIFF, TXT(Text), RTF (Rich Text) and searchable PDF ADF Capacity: Standard, 50 sheets ADF Scan Speed: Up to 20 ppm/40 ipm (black & white, grey and colour, 300 dpi) Scanning Options (ADF): Single-pass E-Duplex Scan Size (ADF), Max: 216 x 3100 mm Compatible Operating Systems: Windows 10, 8/8.1, 7; Mac OS X v10.9 (Mavericks), OS X v10.10 (Yosemite) Mac Compatible Connectivity, Standard: USB 2.0 Warranty: One-year comprehensive (parts & labour) 	HP	HP ScanJet Pro 2600 f1 Flatbed Scanner	5 units	73,800/-	369,000/-
					Total	Rs.4,535,400/-
					18% GST (If Applicable)	Rs. 816,372/-
					Grand Total	Rs.5,351,772/-

4.2 Liquidity damages a the rate of 2% per month, of the total agreed on payment as per the Letter of Acceptance or Purchase/Work Order, of the total cost, will be imposed in case of delayed delivery services. Services will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of Supply of Printers and Scanners to IBA.

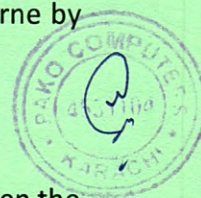
4.3 Performance Security 5% of the total amount of the Letter of Acceptance or Purchase/Work Order will be provided by "THE SUPPLIER".

4.4 Stamp Duty @ 0.35% of the cost of the Letter of Acceptance or Purchase/ Work Order will be deposited in the Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.

4.5 Tax(es)/Challan(s)/Levy(ies)/Custom Duties etc, if any or additional will be paid/borne by THE SUPPLIER as per SRO/Notification.

Article V
ARBITRATION

5.1 In case of any dispute, difference or any question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or



this subject matter hereof shall be referred to the Registrar of the IBA for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, of 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

Article VI
TERMINATION

- 6.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15-day notice.

Article VII
INDEMNITY

- 7.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, costs and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

Article VIII
NOTICE

- 8.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article IX
SEVERABILITY

- 9.1 If any terms covenant or condition of this agreement shall be deemed invalid or unenforceable in a court of law or equity, the remainder of this agreement shall be valid and enforced to the fullest extent permitted by prevailing law.

Article X
INTEGRITY PACT

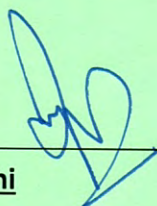
- 10.1 The intention not to obtain the procurement/work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 10.2 Without limiting the generality of the forgoing the M/s. **PAKO COMPUTERS** represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- 10.3 M/s. **PAKO COMPUTERS** accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right and remedies available to the IBA under any law, contract, or other instruments, stand void at the discretion of the IBA.
- 10.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s. **PAKO COMPUTERS** agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice and further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s. **PAKO COMPUTERS**, as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.



Article XI
MISCELLANEOUS

- 11.1 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 11.2 The validity of the contract will be effective from the date of issue of the Letter of Acceptance or Purchase/Work Order.
- 11.3 All terms and conditions of tender vide # IT/39/23-24 will be an integral part of this agreement.
- 11.4 This agreement shall commence and be effective from 29 July 2024 to the completion of the warranty period of the required items respectively after the delivery as mentioned in the Bill of Quantity.

IN WITNESS WHEREOF both the parties hereto have set and subscribed their respective hands to this agreement at Karachi on the date mentioned above.



IBA, Karachi

Name: _____
CNIC # _____

Address: **Dr. Mohammad Asad Ilyas**
Registrar
Former Chairperson Accounting & Law Department
Institute of Business Administration (IBA),
Main Campus, University Road, Karachi



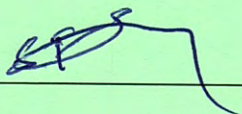
M/s. **PAKO COMPUTERS**

Name: **Muhammad Usman**
CNIC # **42101-1707399-1**

Address: **Head Office No. GF-10, Ground Floor,**
Business Arcade, Block-6, PECHS Main
Shahrah-e-Faisal, Karachi.

WITNESS:

1.

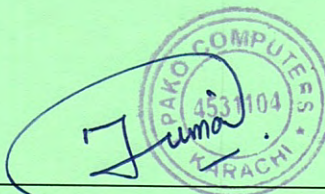


IBA, Karachi

Name: **SYED FAHAD JAWED**
CNIC # **Associate Registrar**
Institute of Business Administration
Karachi

Address:
Head of Procurement,
Institute of Business Administration,
Main Campus, University Road, Karachi

2.



M/s. **PAKO COMPUTERS**

Name: **S.M.KUMAIL ABBAS**
CNIC # **42101-136603-03**

Address:
Head Office No. GF-10, Ground Floor,
Business Arcade, Block-6, PECHS Main
Shahrah-e-Faisal, Karachi.

Focal Person IBA Mansoor Ali