



**IBA** Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

Dated: May 4, 2015

Mr. Junaid Ahmed  
Manager (Enforcement – II)  
SPPRA, Karachi.

**Subject:** NIT Ref No: IT/75/2014-15(SPPRA Sr.No-22836)

Dear Sir/Madam,

In the compliance of SPPRA rule 50, you are requested to please upload the following details on SPPRA website.

- 1- Copy of Bid Evaluation report.
- 2- Copy of Contract Form SPPRA.
- 3- Copy of LOA.(Purchase Agreement is in process and soon deliver to you)
- 4- Copy of Bill of Quantity.

Thanking you in anticipation.

Sincerely yours

*Asim*  
4.5.15  
Manager Procurement ICT



Annexure – A

Technical (BOQ):

S.No.	CODE	DESCRIPTION	QTY
1	CF236A	<p>HP LASERJET ENTERPRISE A3 SIZE PRINTER MODEL: M712DN</p> <p>Print speed (black):1 Up to 40 ppm (Letter)  Print resolution: Best: Up to 1200 x 1200 dpi; Normal: HP FastRes 1200 (1200 dpi effective quality),600 dpi with HP Resolution Enhancement technology 1200 Standard  connectivity: 2 Hi-Speed USB 2.0, 1 Hi-Speed USB 2.0 Device, 1 Gigabit Ethernet 10/100/1000 Base-T, 1 Hi-Speed USB 2.0 Easy Access Walkup Port, 1 Hardware Integration Pocket (HIP)  Duty cycle: Up to 100,000 pages  Paper handling: 100-sheet multipurpose tray, 2 x 250-sheet input trays, 500-sheet input tray (only on M712xh), 250-sheet output bin  Mobile printing capability: HP ePrint, Apple AirPrint™,  Processor:800 MHz , Memory : 512 MB *2=1GB memory  13 HP High Performance Secure Hard Disk,  Warranty: 3YEARS WARRANTY.</p>	11



Institute of  
Business Administration  
Karachi

Leadership Ref: 175/2014-15

Dated April 30, 2015

M/s Arc Point Technologies  
809, 8<sup>th</sup> floor Business & Finance Centre  
I.I. Chundrigar Road Karachi.  
Tel: 021-32463767-68  
Attn: Mr. Sadiq

Sub: INSTITUTE OF BUSINESS ADMINISTRATION – KARACHI  
(Procurement of Printers (A3size))  
"LETTER OF AWARD"

Dear Mr. Sadiq,

This is in reference to your bid submitted on 05-03-2015, for the subject work. The Management is pleased to inform you that your bid has been approved for award of subject work to your firm at price of Rs.2,621,300/-(exclusive of taxes) for Procurement of printers (A3size) (Main & City Campus).

S.No.	Item	Price (C&F)
1	HP Printers A3 size (Qty:11)	2,621,300/-
	C&F	Yes
	Total (without taxes)	2,621,300/-

This letter of award is based on the following documents and following terms and conditions, which form its part thereof and are the governing documents of the contract:

- Your quotation submitted on 5-3-2015
- Priced Bill of Quantity
- Tender Drawings.(If apply)
- Delivery time 12 weeks from the date of receiving of this LOA.
- Please submit the Performance Security 05% in Finance Dept.

You are advised to please return the duplicate copy of this Letter of Award duly signed as an acknowledgment of its receipt as well as your unqualified acceptance of the same.

Thanking you.

Yours sincerely

For Institute of Business Administration Karachi.

(Imran Batada)  
Head of ICT

Received and Accepted on behalf of M/s.  
04/05/2015



# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration , Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial
- 3) TITLE OF CONTRACT Procurement of A3 size Laser Printers
- 4) TENDER NUMBER IT/75/2014-15
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of A3 size Laser Printers
- 6) FORUM THAT APPROVED THE SCHEME Purchase Committee
- 7) TENDER ESTIMATED VALUE PKR 2,600,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 12 weeks from the date of PA
- 10) TENDER OPENED ON (DATE & TIME) 05-03-2015 / 11:30AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD Free of Cost available on IBA website  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 03
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 03
- 14) BID EVALUATION REPORT  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER ARC POINT TECHNOLOGIES
- 16) CONTRACT AWARD PRICE PKR 2,621,300/- C&F
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). M/s. ABM DATA SYSTEMS PVT LTD
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES ☐ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA 22836
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Dawn Jang Daily Pak
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of  
Authorized Officer Imran Batada

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
**Tele: 021-9205356; 021-9205369 & Fax: 021-9206291**

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