

Furniture Fixture Work of Incubation in HBL City Campus

TENDER # FUR/03/24-25

Minutes of Mandatory Site Visit

Subject: Site Visit

Client: IBA-KHI

Dated: May 8, 2025

Time: 11:00 Hrs.

Venue: HBL Building, City Campus

Participants:

IBA's Representatives: Muhammad Rameez (Senior Manager Projects)

Muhammad Uzair Ali (Executive- Maintenance Engineer)

Ali Hasan (Site Engineer-Civil)

Name of Contracting Firm:

1. Honesty Furnishers
2. Glaxy Enterprises
3. Decent Trading
4. HU Engineering Services
5. Nazir Enterprises
6. MG Construction
7. DY Construction

Points of Discussion:

1. Before execution of works, sample of each material shall be approved as per BOQ, specifications & drawings.
2. The vendor shall prepare one workstation on site and take approval from the client.
3. The locks & handle shall be of KHAS brand.
4. The MS Frame shall be powder coated in approved color and texture.
5. All noisy work shall be done after working hours or 5 PM.

Minutes Recorded By: Muhammad Uzair Ali