

Rehabilitation CED Incubation Office at HBL Academic Block at IBA City Campus

Tender # CW/02/25-26

MINUTES OF PRE-BID MEETING

Subject: Site Visit

Client: IBA-KHI

Dated: July 17th, 2025

Time: 1100 Hrs.

Venue: CEE HALL Faysal Building, City Campus

Participants:

IBA's Representatives	
Hassan Ilyas (HI)	Assistant Electrical Engineer
Ali Hassan (AH)	Site Engr. (Civil)

S.No.	NAME OF FIRMS
1	Encon
2	Glaxy Enterprises
3	M.G Construction
4	IK Enterprises & Co
5	Bakhtawar Enterprises
6	SAK Contractors

DELIBERATIONS	
1.	The flute test shall be a responsibility of the contractor, our IT team will inspect the test.
2.	Pakistan Cables, Krudsdon, and Chawla are the approved brands for aluminum sections.
3.	All noise-generating activities, including dismantling, will be carried out after 5:00 PM to minimize disruption.
4.	Light fixtures and other services will be dismantled by our team.
5.	Submittals for all items must be submitted for approval prior to delivery at site.
6.	The contractor is responsible for rectifying any damage to utility lines that occurs during the project's execution.
7.	Electricity, water and other required utilities will be a responsibility of a contractor.
8.	Payment to the contractor shall be made as per clause mentioned in the bidding documents.

Minutes Recorded By:

Ali Hassan

IBA Representative