

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## **CONTRACT EVALUATION FORM**

### **TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

1) NAME OF THE ORGANIZATION / DEPTT.	Institute of Business Administration, Karachi
2) PROVINCIAL / LOCAL GOVT./ OTHER	Local Govt
3) TITLE OF CONTRACT	Goods
4) TENDER NUMBER	CW/02/17-18
5) BRIEF DESCRIPTION OF CONTRACT	Providing, Supplying & Applying Paints
6) FORUM THAT APPROVED THE SCHEME	Procurement Committee
7) TENDER ESTIMATED VALUE	Rs. 1,000,000/-
8) ENGINEER'S ESTIMATE (For civil works only)	NA
9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT)	2 Months
10) TENDER OPENED ON (DATE & TIME)	September 05, 2017 (3:30 pm)
11) NUMBER OF TENDER DOCUMENTS SOLD (Attach list of buyers)	ELEVEN
12) NUMBER OF BIDS RECEIVED	SIX
13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS	FIVE
14) BID EVALUATION REPORT (Enclose a copy)	Copy Enclosed
15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER	M/s Faisal Trading Corporation
16) CONTRACT AWARD PRICE	Rs. 735,630/-
17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> EVALUATION BID).	M/s Faisal Trading Corporation M/s S. M. Saeed & Brothers M/s Premier Pain House M/s Raj Enterprises M/s Converge Construction M/s Link International
18) METHOD OF PROCUREMENT USED :- (Tick one)	
a) SINGLE STAGE – ONE ENVELOPE PROCEDURE	<input checked="" type="checkbox"/> Domestic/ Local
b) SINGLE STAGE – TWO ENVELOPE PROCEDURE	<input type="checkbox"/> Domestic
c) TWO STAGE BIDDING PROCEDURE	<input type="checkbox"/>
d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE	<input type="checkbox"/>

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS.

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	September 22, 2017 and SPPRA ID # 2448/2017
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	August 7, 2017, Dawn, Jang & Daily Waka
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	✓	No	
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes		No	✓
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	✓	No	
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of  
Authorized Officer

  
**Amer Shabbir**  
Wing Commander (Retd)  
General Manager Administration  
Institute of Business Administration (IBA),  
Karachi, Pakistan

**FOR OFFICE USE ONLY**

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