

Muhammad Amir Zain / Purchase Executive @ Main Campus

To: Secretary Procurement Committee @ IBA
Subject: SPPRA - PC Minutes of Meeting

From: Syed Jehanzeb / Manager Finance (Revenue) @ Main Campus

Sent: Thursday, September 07, 2017 4:13 PM

To: Muhammad Sohail Khan / Senior Manager (Purchase and Stores) @ IBA

Cc: Procurement-Committee; Dr. Shahid Mir / Assistant Professor, Director QEC @ IBA; Kazi Muhammad Mazharuddin\ Assistant Manager Admin Transport@ Main Campus; Aamer Shabbir Khan / General Manager Administration @ IBA; Moeid Sultan / Director Finance @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

Subject: Item 2. Approval for tender ad & documents for Hiring of Transport Services Education Training Project

Item # 2: Approval for tender ad & documents for Hiring of Transport Services Education Training Project

Discussion: The committee reviewed TEC-Purchase emails and SBDs. PC recommended following changes in the tender document.

Changes:

1. All clauses of no. of trips/days should be removed as all vehicles are required on monthly basis
2. All Vehicles should be on a monthly basis for 6 months extendable with mutual consensus.
3. Clause xxxiii should include: Fuel & Toll Tax is the responsibility of the Client
4. Clause iv 'should include 'drop the commuter on the time and place as specified accordingly'
5. The tender should request additional option for Model 2013 and higher separately. Bid Security at 1% should be submitted on higher quoted vehicle.
6. Jeep or equivalent should be of 2000cc to 3000cc.
7. Jeep should have additional option of 1990 to 2000 and 2000 and above. Bid Security at 1% should be submitted on higher quoted vehicle.
8. Four Wheel drive should be replaced with 4x4 Drive
9. All vehicles should be Air Conditioned


Decision: The committee approved the tender ad & document (subject to the incorporation of above changes) to be floated on IBA & SPPRA along with Newspapers subject to the availability of Budget.

Action: Sr. Manager Procurement & Customer Support will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.


Committee:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Haris Quershi (External Member)
4. Ahmed Ali Khan (External Member)
5. Mustaque Ahmed (Member)
6. Syed M. Rizwan Rizvi (Member)

Muhammad Hanif,
Secretary Procurement Committee


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Syed Jehanzeb
Manager Finance
IBA Karachi


MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI
Mr. Haris Quershi
SPPRA Advisor
HEF Karachi


CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Dr. Rameez Khalid
Asst Professor
IBA Karachi