



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Work Order

Approval Status: Approved

IBA Karachi
IBA MAIN CAMPUS
KARACHI
Pakistan

Purchase Order IBA-0000002009	Issue Date 04, March, 2019	
Payment Terms 30 Days	Ship Via ROAD	
Buyer Purchase Department	Phone +922138104700 Ext 2150, 2152, 2112	Currency PKR
Requestor Department Administration		

Supplier: V01278

R. A.
Engineering &
Service Pvt Ltd
Karachi
Karachi
Pakistan

Ship To: Store, IBA Main Campus, University Road

Bill To: Purchase Department, IBA Main Campus
University Road, Karachi
Pakistan

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
1	<p>ANNUAL MAINTENANCE SERVICE CONTRACT SLA FOR GENERATOR SYN PANELS AT IBA, CITY CAMPUS</p> <p>AS PER SCOPE OF WORK INCLUDES TWELVE (12) VISITS PER YEAR IN ADDITION TO, TWO (2) EMERGENCY VISITS PER SITE. SCOPE OF WORK / SERVICES</p> <p>ANNUAL MAINTENANCE CHECKS WILL BE CARRIED OUT IN ACCORDANCE WITH OEM ANNUAL MAINTENANCE GUIDE APPLICABLE TO THE PRODUCT. THE SCOPE OF ANNUAL MAINTENANCE INCLUDES ROUTINE INSPECTION AND CHECKS OF EQUIPMENT ALONG WITH OPERATING PARAMETERS. THE CUSTOMER'S EQUIPMENT INCLUDES,</p> <p>SYNCHRONIZING SYSTEM 1. PREVENTATIVE MAINTENANCE OF 01 NO. AUTO SYNCHRONIZING SYSTEM WITH INTELLIGARD MODULES OF COMAP. A. PREVENTATIVE MAINTENANCE OF 01NO. AUTO SYNCHRONIZING SYSTEM FOR 132 KVA SDMO GENERATOR SET WITH INTELLIGARD MODULES OF COMAP.</p>	12.00 EA	29095.00	349140	3-Mar-20

Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	<p>B. PREVENTATIVE MAINTENANCE OF 01NO. AUTO SYNCHRONIZING SYSTEM FOR 135 KVA SIEMENS GENERATOR SET WITH INTELLIGARD MODULES OF COMAP.</p> <p>C. PREVENTATIVE MAINTENANCE OF 01NO. AUTO SYNCHRONIZING SYSTEM FOR 100 KVA F.G. WILSON GENSET WITH INTELLIGARD MODULES OF COMAP.</p> <p>D. PREVENTATIVE MAINTENANCE OF 01NO. AUTO SYNCHRONIZING SYSTEM FOR 500 KVA F.G. WILSON GENSET WITH INTELLIGARD MODULES OF COMAP.</p> <p>ELECTRIC PREVENTIVE MAINTENANCE SCHEDULE:</p> <p>A. MONTHLY DUST BLOWING AND INSPECTION OF THE ELECTRIC PANEL.</p> <p>B. MONTHLY CHECKING BATTERY ELECTROLYTE SPECIFIC GRAVITY AND ITS TERMINAL FOR CORROSION.</p> <p>C. MONTHLY CHECKING THE GOVERNOR AND AVR CONNECTION AND ITS RESPONSE.</p> <p>D. MONTHLY ELECTRICAL CONNECTION CHECKING AND TIGHTENING.</p> <p>E. MONTHLY ELECTRONIC RELAYS FUNCTION TEST.</p> <p>F. MONTHLY BATTERY CHARGER AND ITS REGULATOR CHECKING.</p> <p>G. MONTHLY CHECKING OF MODULE PARAMETERS AND SOFTWARE CHECKING.</p> <p>H. MONTHLY CHECKING OF OPERATIONAL SCHEME AS PER THE COMMISSIONED SCHEME.</p> <p>I. MONTHLY CHECKING OF EACH GENERATOR KWH RUNNING HOURS TO KNOW WHEN GENERATOR REQUIRE MAINTENANCE.</p> <p>J. REPLACEMENT OF FAULTY PARTS OR COMPONENTS WILL BE CHARGED AT ACTUAL SUBJECT TO PRIOR COST APPROVAL BY IBA. ANY REPAIR WORK THAT WILL REQUIRE PANEL OR EQUIPMENT TO BE PUT OUT OF SERVICE AND RE-TESTING OF SYNCHRONIZATION PROCESS BEFORE RE-ENERGIZING THE PANEL WILL BE CHARGED AT ACTUAL SUBJECT TO PRIOR COST APPROVAL BY IBA.</p> <p>2. SOFTWARE SUPPORT AND VERIFICATION OF SYNCHRONIZATION SCHEME.</p>				

30/4/19

Work Order

S. No.	Item / Description Specification	Qty. (UOM)	PO Price	Extended Amount	Delivery Date
	A. MONTHLY VERIFICATION OF SOFTWARE WORKING/PERFORMANCE. B. CHECKING AND CONFIRMING THE SYNCHRONIZATION SCHEME AS PREDEFINED BY IBA				

Total: 349140.00

13% GST: 45388.2

Total PO Amount: 394528.20

Three Lakh Ninety Four

Amount in Words: Thousand Five Hundred Twenty
Eight and paise Twenty Only.

Terms & Conditions:

1. Material / quantities of this order is subject to final inspection at the time of delivery and calculations by IBA Maintenance / Project Department
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damages at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill & Work Order etc should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
14. Stamp duty 0.35% against total value of Work Order will be levied accordingly.
15. All equipment, ladders for any heights, plungers, brushes, buckets etc. will be brought by the contractor.
16. The contractor will responsible for taking all safety measures during working of his staff at any height / surfaces
17. All surfaces where work was carried out required to be cleaned from related materials and stains.
18. The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
19. All terms and conditions of tender will be the integral part of this agreement and can't be revoked.

Senior Manager Purchase & Stores

May 04/19

Actg

General Manager Administration

4/13/19