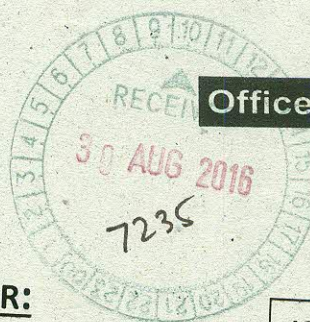




**Institute of
Business Administration
Karachi**

Leadership and Ideas for Tomorrow



Office Notes & Order

APPROVAL FOR:

- ☐ Purchase ☐ Works
☐ Others (pl. specify) _____

(Please mark (✓) appropriate box)

ICT-CPX-HW-118

BUDGET CODE

SA 962

Beneficiary Department/Place of work: Store Backup HP color toner 83A & 78A
Description: Main Campus ICT store backup

Comparative Summary:

S. No	Description	QTY	Allied Computer	Imran Electronics	Galaxy techno	Zain Tech
1.	Hp LaserJet 83A toners	5	24,185/-	24,410/-	25,550/-	24,995/-
2.	Hp LaserJet 78A toners	5	26,125/-	26,320/-	28,100/-	30,500/-
	Hp Certificate		Yes	Yes	Yes	Yes
Total			50,310/-	50,730/-	53,650/-	55,495/-
Add G.S.T			8,552/-	8,624/-	9,120/-	9,434/-
G. Total			58,862/-	59,354/-	62,770/-	64,949/-

Recommended Supplier/Vendor/Contractor: Allied computer
HP toner Approval Amount: Rs. 58,862/-

Basis of recommendation: Being lowest

Forwarded by

appropriation) _____

Approved by

(Director IBA/Director IT/Projects/Registrar/_____)

Enclosures:

- ☐ Original Quotations along with RFQs
☐ Requisition from the concerned person/Deptt
☐ Copies of Tender document (if any)
☐ Copy of tender advertisement (if any)
(Please mark (✓) appropriate boxes)

- ☐ Relevant minutes of Purchase Committee/Audit & Finance Committee/Executive Committee
☐ Other Documents _____

IBA Finance Deptt
Budget Certificate
☒ Available
☐ Not available
Director Finance
(For Budgetary Allocation/Re-estimated by)



Allied Computer Services

Trust of Trust



Manufacturers Plain & Pre-Printed Computer Stationery,
Importer, Wholesaler & Supplier Printers, Photocopiers, Fax & Computer
Peripherals, Complete Range of Ribbons, Toners, Ink Cartridges, Drums,
Data Cartridges, Networking Items & Office Supplies.
NTN : 15-06-0901089-7 GST : 12-00-8500-690-28

Address : RB - 3/19/1, D.M. Wafai Road,
Near H.O. Akhbar Daily "Aman"
Pakistan Chowk, Karachi.
Phone : 92-21 32217436, 32210412, 32626806
Fax : 92-21 32621687
E-mail : allied.computer123@gmail.com

Aug 19, 2016

INSTITUTE OF BUSINESS ADMINISTRATION
PROCUREMENT DEPARTMENT,
IBA MAIN CAMPUS,
KARACHI

SUBJECT : QUOTATION FOR HP TONERS
RFQ - Toners / 12 / 2016-17.

Dear Sir,

With reference to your above enquiry No. regarding supply of belowmentioned items ,
we are pleased to quote our lowest prices as below :

S #.	Description	Qty.	Base Price	GST. 17 %	Unit Total	Inclusive of Taxes
01.	HP Printer 83A Toner	05	@Rs 4,837/-	822/20	5659/20	28,296/-
02.	HP Printer 78A Toner	05	@Rs 5,225/-	888/-	6113/-	30,565/-

Ex- Stock
Original Quality

Thanking you and assuring you for our best services at all times.

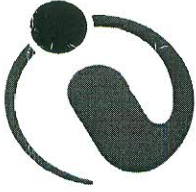
Yours Faithfully ,
For ALLIED COMPUTER SERVICES



(UZAIR BAIG)

Members: Pakistan Association of Printing and Graphic Arts Industry
Karachi Chamber of Commerce & Industry





IMRAN Electronics

Office # 509, 5th Floor, Uni Center, Hasrat Mohani Road, Karachi-Pakistan.
Phone : 92-21-32463394-95 Fax : 92-21-32463395 E-mail: info@imranelectronics.com
www.imranelectronics.com

Business Partner



Dated: 20-08-2016
RFQ-Toners/12/2016-17
Mr. Ali Ahmed Naqvi – Procurement Department
Institute of Business Administration
Karachi,

Quotation for HP LASERJET PRINTER TONER 78A & 83A

Dear Sir,

Reference to our meeting regarding the purchase of HP Laser Printer Toner, please find prices for your kind approval and perusal.

Sno	Product	Unit Price	GST 17%	Sub Total	Qty	Grand Total
1	HP LASERJET PRINTER TONER 78AD	5,264.00	895.00	6,159.00	5	Rs30,800.00
	Page yield (black and white)					
	2,100 pages					

Sno	Product	Unit Price	GST 17%	Sub Total	Qty	Grand Total
1	HP LASERJET PRINTER TONER 83A	4,882.00	829.00	5,711.00	5	Rs28,560.00
	Page yield (black and white)					
	1,500 pages					

Terms and Conditions

1. Above Quoted Prices are inclusive of 17% GST
2. Price Validity : 15 days
3. Delivery time: 2 week after receipt of Purchase order from your side
4. Payment 25 days
5. We shall deliver the goods free of cost within the limits of Karachi. However out station courier charges will be charged at actual.
6. We are commercial importers and Income Tax has been paid at Customs, therefore no Tax will be deducted for which we will provide the necessary documents.

If you have any further queries, please do not hesitate to contact us.

For **Imran Electronics**,

Muhammad Imran Khan
Business Development Manger
0300-9265177



GALAXY Techno Shop

One Stop Shop for : Tablets - Laptops - Desktop Pc's & Add-ons
GC 07-09 G/F TECHNO CITY H.MOHANI ROAD KARACHI. PHONE: 021 32217091

M/s : Institute of Business Administration Karachi

City Campus, University Road
KARACHI

MR. Syed Ali Ahmed Naqvi

Tel: 111-422-422 Ext 2112

QUOTATION

20/08/16

Ref # QT751

S.No	Product	Qty	Price	AMOUNT	Sales Tax 17%	Amount
1	HP TONER 83A	5	5110	25550	4344	29894
2	HP TONER 78A	5	5620	28100	4777	32877

62771

1. Prices given are exworks Karachi.
2. WH TAX already Included In Price.
3. Quoted Price are valid for 7days Only.
4. Goods are Available In Ready Stock

For Galaxy Techno
Muhammad Salman
021 32400893

Mr. Syed Ali Admed Naqvi
Institute of Business Administration
Karachi

Date: 20-Aug-2016
RFQ-Toners/12/2016-17

Dear Sir,
Refer below, please note the following our best rates.

Quotation

Sr. No	Description	Qty	Unit Price	GST	Total	Grand Total
1	HP LaserJet Toner 83-A (Genuine)	5	4,999	850	5,849	29,244
2	HP LaserJet Toner 78-A (Genuine)	5	6,100	1,037	7,137	35,685

Note: Price Are Included 4.5% Income Tax & 17% GST.

Kind Regards,
Abdul Saboor Khan
Zaintech System & Solution

Suite # 1019, 10th Floor, UNI Plaza
I.I. Chundrigar Road, Karachi, Pakistan
Cell # +92333-2908862
Tel: 0213-2464258-2413749
NTN: 2603268-6
GST: 1700260326816

Deals in Computer Stationery, Printer, Fax Machine, Ribbons
Data Cartridges Tones, Ink Cartridges & General order Supplier

