

Leadership and Ideas for Tomorrow

## PURCHASE ORDER

To

M/s M. F. Brothers

Order No.

IBA-MC/PD/P&S/205/0037/2014-15

Date of Issue

August 28, 2014

Date of Delivery

September 15, 2014

Place of Delivery

IBA, Main Campus

Total Amount

Rs.151,683.10 (Including GST)

(Rupees One Hundred Fifty One Thousand Six Hundred Eighty Three &

Paisa Ten Only)

S. #	Items	Qty	Brand	Rate	Amount
				Rs.	Rs.
1	File Plastic Sheet A-4 Different Colors	500	Bili	13.09	6,545.00
2	Stapler Machine Medium HD 45N	300	Opal	151.00	45,300.00
3	Sticker Sheet A-4 (Plain)	10000	Мусо	7.67	76,700.00
Total				Rs. 128,545.00	
18% GST				Rs. 23,138.10	
Total Amount				Rs. 151,683.10	

## **Terms & Conditions:**

- 1. Material of this order is subject to final inspection at the time of delivery.
- 2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
- 3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
- 4. General Sales Tax will be paid on applicable items only.
- 5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- 6. The rate / item cost is final and no change what so ever will be accepted.
- 7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- 9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- 10. Advance Payment subject to Bank Guarantee
- 11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order-
- 12. Stamp duty 0.3% for Goods against total value of Purchase Order will be levied accordingly.

Manager Purchase & Stores

Registrar